

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

## Approved minutes of Town Council Meeting held in the Town Council Office On Wednesday 30<sup>th</sup> September 2009 commencing after the planning meeting.

**Present Councillors** Carr-Jones (Chair), P Ashcroft, J Cowley, J Cox, D Grimes, J Smith, J Wardell, W Batty-Smith, B Penfold, Belinda Alexandre, P Ashcroft & K Garland.

T J Watson (Clerk)

### In attendance

There were no members of the public in attendance. PC Phil Sugrue and PCSO Sean Scolding and were in attendance.

Apologies had been received for David Fox (County Councillor)

#### **1. To receive apologies.**

K Garland advised that she would be late for the meeting.

#### **2. Declarations of interest.**

There were no declarations of interest.

#### **3. To approve the minutes of the meeting - held on 2<sup>nd</sup> September 2009.**

The following amendments were proposed:-

Item 10 page 19 Para. 3 replace light with night

Item 6 page 18 replace P Ashcroft with J Wardell.

**RESOLVED:** The minutes of the last meeting having previously been circulated to Councillors including the above amendments were approved and signed by the Chairman.

#### **4. Matters arising from the above minutes.**

J Wardell advised that she had had a visit from Nick Brown (Footpaths Officer) with regard to designation of the footpath Jarvis way to the trail way as a bridle way.

The Chairman proposed and there was general agreement to take item 6 next

#### **6. To receive a visit/report from a local police representative.**

PC Phil Sugrue and PCSO Sean Scolding received comments and question from members regarding:-

- The gathering of vehicles at the Stalbridge arms
- Cars racing around Hunts yard.
- Dangerous parking of a vehicle with disabled badge outside the Blackmore Vale offices.
- Cycling on pavements and footpaths.
- Destruction of the bin at Pond walk

K Garland arrived at the meeting.

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It was concluded that the police remain active in trying to resolve the issue of vehicles racing around Stalbridge and Hunts yard and PCSO Sean Scolding will deal with Cycling on pavements/footpaths as it arises. It was understood the dangerous parking of a vehicle with disabled badge outside the Blackmore Vale offices is not a police matter unless it is obstructing the highway. The Council will address a possible remedy to the destruction of the bin at pond walk at their next meeting.

Members agreed that there is a need to support young people in Stalbridge and the Chair thanked PC Phil Sugrue and PCSO Sean Scolding for attending the meeting.

## 5. Finance.

### a) To approve the accounts as presented for payment.

Gillingham TC	WC & Street cleaning Aug 2009	£1,685.50
Wessex Water	Office W & S services 03/03-07/09	£40.03
Wessex Water	WC W & S services 10/03-09/09	£124.68
Wessex Water	Water supply at allotment 14/04/09-15/09/09	£36.29
Direct Office Supplies	Stationery	£18.33
Direct Office Supplies	Stationery	£16.58
BDO Stoy Haward LLP	External audit 08/09	£460.00
Tracey Watson	Salary September	£511.42
HM Revenue & customs	Tax & NI September	£100.92
T Watson	In lieu of payment for stamps	£9.36
T Watson	In lieu of payment for meetings refreshments	£2.77
The Inwood Estate	Half yearly rent Stalbridge Playing fields	£1,670.00
Ray Sharp	Grass cutting	£1,057.40
West Tree	Dikes Car Park Pathway	£419.75
John Singleton	Grass cutting	£496.17
S A Builders	Play area inspections and repair to Park wall	£372.60
Southern Electricity	Office electricity 19/06-16/09	£204.89

The Payment for the water supply was queried.

**RESOLVED:** In accordance with S O No.40 it was proposed by J Cox and seconded by B Batty- Smith that the above cheques be signed. The Clerk was instructed to look into the charge to allotment holders for water at the allotments.

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## b) To report the closure of audit Y/E 31/03/09 and the Auditors comments.

The audit for accounts 08/09 has now been completed. There were no matters which came to the auditors attention which required the issuing of separate additional issues report. The notice of conclusion of Audit will be displayed on the notice board until 30<sup>th</sup> September.

## 7. Correspondence.

Date	From	Info	Resolved
26/08/09	Lee Gallagher DCC	Invitation to Dorset Waste Forum – 9.30am Thurs 26 <sup>th</sup> November at Bournemouth Social Club.	No members were available to attend
09/09/09	Ken Wilson NDDC	E Mail regarding replacement litter bin at Pond close.	Agenda Item
10/09/09	Katie Jay, Environment Agency	Invitation to 'Flood Fair' Thursday 1 <sup>st</sup> October 4-7.30pm at Kingston Maurward College.	No members were available to attend
14/09/09	Mr Hancock 48 Grosvenour Road. Via CO	Request for sign at Grosvenor Play Area banning golf practice.	Monitor issue
14/09/09	Superintendent Dave Throp, Dorset Police	Letter requesting views regarding developing future plans for use of CCTV cameras.	No views to offer
15/09/09	Rod Mainstone Principal Engineer, DCC	Letter reply to Councils previous communication regarding street light at Jarvis way.	Agenda Item
21/09/09	Stephen Shaw 'Local Works'	Letter requesting representation regarding the amendment to the 'Sustainable Communities act' to enable local Councils to drive government action to promote and protect thriving communities	No members were available to attend
22/09/09	Matthew Coombes Via CO.	E Mail requesting action regarding the amount of illegal street Parking in Stalbridge during the Day time	Respond to M Coombes advising future agenda Item

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22/09/09	Sue Warr, Project Manager, Dorset Partnership for older people (POPP) E Mail	Invitation to POPP Conference 12 noon Wednesday 28 <sup>th</sup> October at Sturminster Newton Exchange	No members were available to attend
23/09/09	Jo Williams HACC Meeting agenda	Invitation to meeting 21/10/09 and agenda.	J Cowley & J Wardell to attend.

## 8. Clerks report on matters arising.

**Office keys** – The Clerk had been requested to establish key holders for the office and ensure that keys were held only by the following:- Clerk, Chair and Vice Chair and one at post office. It was understood that a further key is held by the Planning committee and this was added to the list of approved holders.

**Standing Orders** – At the Chairmans request the Clerk will carry out a review of STC standing orders for presentation to the Council. New NALC model standing orders are due out soon, so will wait for these prior to commencing with review.

**Narrowing of road outside office due to site works** – Reported 22/09 to Kevin Dunford from highways. He has visited and met with site manager and asked for an extra give way sign to be put at start of barriers. Members suggested an opening in the barrier to make crossing more direct.

**Puddle outside office** – 14/09 e-mail from Mike Hansford, raised an order for this work, awaiting a proposed start date from in-house works organisation.

**Missing post at Church walk** – Reported to DC who have marked and made safe and will replace.

**Garden at rear**- Brian has cleared and looks great. Would like to progress with preparing and painting the rear external staircase. Members suggested a paint sample is sent for analysis prior to commencing and a letter of thanks sent to Brian.

## 9. Advertising on Town Council property in Stalbridge – to consider and give further instruction.

Members considered all the organisations and business that advertise on the ring. There was some feeling that it was important to support community events in allowing advertising on The Ring and members considered having a single Town Council board that organisations could apply to use. It was felt that it would be difficult to differentiate between community and business adverts and some members felt that therefore there should be no adverts allowed at all.

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A proposal was made keep with the currant arrangement of allowing short term adverts on the ring.

A counter proposal was made not to allow any advertising on The Ring, which was seconded, but failed in voting.

Members voted on the original proposal.

**RESOLVED:** It was proposed and agreed to keep with the currant arrangement of allowing short term adverts on the ring.

## 10. Play areas

a) **ROSPA playground inspection reports** - receive and give further instruction.

The Clerk advised that the following maintenance issues/ actions need to be attended to at:-  
Jarvis field

2 bay, 2 flat, 1 cradle seat swing – loose swing seat eye-bolts, tighten connecting nuts.

Embankment slide – Make up eroded ground at slide entry.

Jubilee Play area

Duck springer – Monitor de-lamination of body

Qukam junior multiplay unit – Monitor for rot

1 bay, 2 cradle seat swing – Treat dry bearings with oil, grease or silicone spray to suppliers instructions.

1 bay, 2 flat seat swings – Treat dry bearings with oil, grease or silicone spray to suppliers instructions.

It was felt that as the inspection was carried out in August some of the works at Jarvis field may already have been resolved. The Clerk suggested that a more detailed weekly inspection criteria may be appropriate, based on the ROSP inspection.

**RESOLVED:** There was general agreement for the Clerk to liaise with S Gardener regarding the remedial actions that require attention.

11. **Stones at the corner of The Ring** - To consider S Gardners recommendation and receive further instruction.

Members considered the following options:-

- Repositioning the stones by bolting and cementing them in £50.00 + VAT
- Digging up the stones and lowering them to the road level and sloping the grass are to them £250.00 + VAT

**RESOLVED:** It was proposed and agreed to instruct S Gardner to carry out the works to the first option at a cost of £50.00 + VAT.

## 12. To receive Town Councillors reports.

K Garland – reminded members about the consultation day at Jarvis field on Sat 3<sup>rd</sup> October.

J Cox – Enquired as to whether it would be a good idea to prune the tree over the wall at Copperrn way to make the area more visible and discourage gathering. NO FURTHER ACTION.

J Cowley – Reported a heap of sand at the outside bend at the top of Grove Lane and an access that has been created onto the open land at Pond Walk. ACTION: C Cowley and Clerk to visit site.

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J Smith – Hole beside lamp post at Church walk which he has reported and the determinate condition of the bench at Grove Lane Close. NO FURTHER ACTION.

B Penfold – Apology for not attending Danny's leaving get together as he was delayed at a prior meeting.

J Wardell – Gift of community appreciation for resident. ACTION: Clerk to look into whether the Council can do this.

D Grimes – Advised allotments meeting and that he will be attending the Air Ambulance meeting.

### 13. To receive Dorset District Councillors reports.

B Batty Smith – Hole in the road outside the Post Office , contacted Highways engineers two weeks ago, works put on as urgent item awaiting remedial action. Updated members on the Halletts farm appeal and Gibbs Marsh travellers site.

G Carr-Jones Advised members of the changes in the licensing law.

### 14. To receive the Dorset County Councillors report.

No report was made.

### 15. Items for the next agenda.

To consider the provision of a post at pond walk for children's played. G Carr-Jones

To consider the inventory inspections as presented and give further instruction.

J Cox

To receive a report and give further instruction regarding:

- A pile of sand on the highway on the corner of Grove Lane.
- Access created from private residences on to open land to the west of Pond Walk and the storage of material in the hedge line. J Cowley

To consider give further instruction regarding advertising on the WC's at the car park.

B Batty- Smith

For the Council to write to the District Council and request:-

- More attendance of parking officers.
- Action regarding dangerous parking of a vehicle with disabled badge outside the Blackmore Vale offices. J Smith

### 16. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 28<sup>th</sup> October 2009. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 17<sup>th</sup> October 2009.

The meeting Closed at 9.24pm

Date.....

Signed.....

Chairman