

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

**Approved minutes of Town Council Meeting held in the Town Council Office  
On Wednesday 28<sup>th</sup> October 2009 commencing after the planning meeting.**

**Present Councillors** K Garland (Chair), J Cox, J Wardell, J Smith, J Cowley, B Penfold & P Ashcroft.

T J Watson (Clerk)

## **In attendance**

There were 5 members of the public in attendance.

### **1. To receive apologies.**

Apologies had been received in advance of the meeting from B Alexandre and G Carr-Jones.

### **2. Declarations of interest.**

There were no declarations of interest.

### **3. To approve the minutes of the meeting - held on 30<sup>th</sup> September 2009.**

The following amendments were proposed in advance of the meeting:-

Item 8 page 24 Para. 5 replace ent with sent.

Items of report by B Batty Smith and G Carr-Jones should be recorded under District Councillors reports instead of Town Councillors reports.

Item 15 page 26 replace C Cowley with J Cowley.

Footer date amended to read 30/09/09.

**RESOLVED:** The minutes of the last meeting having previously been circulated to Councillors including the above amendments were approved and signed by the Chairman.

### **4. Finance.**

#### **a) To approve the accounts as presented in annex 1b. for payment.**

Bob Jones Heating Ltd	Boiler service at office	£131.03
BT	Internet 01/10-31/12	£155.25
T Watson	In lieu for payment for office cleaning supplies	£1.88
ACS Environment Services Ltd	Paint sample testing rear stairs to flat	£50.00
DC Hill	Supply & install PIR and associated switching on rear external staircase	£71.19
T Watson	In lieu for payment for stamps	£9.36
Direct Office Supplies	Stationery	£25.96
DAPTC	Book Local Council Administration 8th Edition	£53.60
S Pawley	Maintain ring flower beds 1/9-29/9 6.5 hours	£52.00
NDDC	2009 ROSPA play equip inspection	£108.91

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Hammond Building Contractors	1) Repair flush Mechanisms 2) Repair door after break in	£293.98
Gillingham Town Council	WC & Street cleaning Sept 2009	£1,685.59
Tracey Watson	Salary October Inc. rise back dated to 01/09	£515.71
HM Revenue & customs	Tax & NI September	£103.65
D Hine	Rise back dated April - Aug 09	£136.80
RBL Stalbridge Branch	Poppy Wreath	£25.00

J Cowley questioned the need to purchase an updated edition Local Council Administration book. The Clerk advised that it was very much needed tool for both the Clerk and the Council.

**RESOLVED:** In accordance with S O No.40 it was proposed by J Wardell and seconded by J Cox that the above cheques be signed.

**b) To approve the transfer of funds for the deposit account to cover the PWLB loan Standing order 17.11.09.**

The Clerk advised that a transfer for the deposit to current account of £6,817.02 was required to cover the direct debit for the public works loan board loan.

**RESOLVED:** It was proposed and agreed to transfer the funds as specified and the transfer request was signed by J Cox & P Ashcroft.

**c) To review the quotation for electrical works at the Flat and provide further instruction.**

The Clerk advised that that the lights in the flat kitchen required replacement and the quotation received was reviewed.

**RESOLVED:** It was proposed and agreed to instruct that the works be carried out as per the quotation received.

**5. Correspondence: as detailed in annex 1a.**

12/10/09	DCC – Tracy long Dorset Library Service Manager	Charges for additional library opening hours 2010	The matter was deferred to the budget meeting.
19/09/19	Stalbridge Hall Committee	Letter requesting funding for extension	The matter was deferred to the budget meeting.
	Sturquest – Jackie Upton King (Chair)	Invitation to attend open meeting Wed 4 <sup>th</sup> Nov 7.30pm	No members were available to attend.
21/10/09	Nick Brown - footpaths officer	Letter regarding felling of dead trees along the JFPA bridleway No.74	There was general agreement to respond to Mr Brown and advise that Mr Fowler has cut the dead elms previously and that Wessex Water had approved this.
03/10/09	BT	Invitation to adopt red telephone boxes	The matter was deferred to an agenda item at the next Town Council meeting.
12/10/09	Kirsty Hill DCC Public	Invitation to nominate for Council superstar award.	Members did not wish to make a nomination.

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	relations officer.		
19/10/09	South Western Ambulance Service	Aspiration foundation trust consultation	Members did not wish to respond to the consultation.
07/10/09	Stalbridge 1 <sup>st</sup> Brownies	Request for location to plant trees.	There was general agreement to reply and suggest The JFPA bridleway boundary on the Town Council side, where the dead elms have been felled. J Cox agreed to be the point of contact with the Brownies for this.

## 6. Jarvis Way Play area:-

### a) To receive an update on the proposed play scheme.

A presentation of the proposed scheme was received from Brian Evans-Johnson. Members appreciated the year of work put in by Brian and Jo Strowger to get the project to this point and it was understood that the children/youth have been directly involved in the selection of the equipment in the scheme presented. The nominated supplier was Wicksteed Leisure as their equipment matched the specification. Some members were confused as they had expected the current fenced play area to remain. Brian stated that this had never been the intention and therefore had not been part of the consultations. It was understood that should members wish to provide play equipment for toddlers there was an option to have a phase 2 of the project. This would involve re-using some of the existing equipment and sourcing and funding extra equipment, but could not be directly funded by the playbuilder scheme. There was further discussion regarding vandalism, the setting up of a play ranger scheme and the possible need for car parking on site. Varying views were expressed for and against the proposed central structure with a roof. Whilst some members had no problem with its potential at being used as a youth shelter others were concerned at this use, as they felt that that it was not appropriate at this location. Brian stated that the central roofed structure was intended to be a pergola for shelter from the sun and confirmed that an area for football was incorporated in the scheme. The issue of provision of a youth shelter in Stalbridge was discussed further. Brian advised that as funding is available in April, equipment can be delivered 4 weeks after the order is placed and the installation should take approx. 3-4 weeks. It was understood that there may be a possibility of getting funding earlier but the large amount of landscaping may be difficult during the winter.

It was proposed to adopt the Play Builder scheme as presented.

An amendment was proposed to adopt the Play Builder scheme with the exception of the covered seating area as presented, with the addition of a seating area around the tree.

The amendment was seconded and succeeded in voting.

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**RESOLVED:** It was proposed and agreed to adopt the Play Builder scheme with the exception of the covered seating area as presented, with the addition of a seating area around the tree.

- b) To create a sub-committee to progress the playground project and approve delegated terms for the sub-committee.

The Clerk advised that the correct term to use would be a working group rather than a sub-committee.

**RESOLVED:** There was general agreement of the following membership of the Jarvis field play area project sub-committee: Jo Strowger, Katie Garland, Belinda Alexandre & Bob Penfold. Jo agreed to lead the team. That the approval of the terms of reference be deferred to the next full Council meeting.

## 7. Clerks report on matters arising.

Payment for water at allotments has been received from the allotment society.

Graveyard extension update – In the process of getting advice for DAPTC/NALC as to whether the Council needs permission for the secretary of state to dispose of the land for less than it is worth ref LGA 1972.

## 8. To receive a report / visit from Steven Wallis (Southern electric) ref. Stalbridge Street lighting project.

Mr Wallis received members feedback on the project so far. Some concerns were expressed at dark areas and he explained that the new lights are softer with less glare and that the objective is to light the highway, not property frontages. He advised that the lantern wattage meets the required standard at between 45 and 60 watts, although this was a reduction on the old lights which were 70 watt. It was understood that in the execution of phase two of the project it was hoped that lessons had been learned from phase one and that lights would be replaced on a one for one basis, on new poles in a directly adjacent position. He advised that phase two would commence in March with a pamphlet drop in late January / early February. Members expressed concerns at the adequacy of lighting adjacent to Jarvis way footpath, lights shining in windows at Pond Close and a light that remains on during the day at Gold Street. Mr Wallis agreed to meet with J Cox regarding these issues and the Clerk requested members forward all comments to her so that they could be considered at this meeting.

## 9. For the Council to resolve if they wish to fund a street light at Jarvis way.

**RESOLVED:** There was general agreement to defer this item pending the above mentioned meeting with Mr Wallis.

## 10. To receive a report and give further instruction regarding:

- A pile of sand on the highway on the corner of Grove Lane.

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- Access created from private residences on to open land to the west of Pond Walk and the storage of material in the hedge line.

**J Cowley**

It was understood that the pile of sand grows and shrinks on a regular basis. Members were unsure of the ownership of the hedge and felt that the items stored in the hedge line had obstructed the footpath in the past.

**RESOLVED:** It was proposed and agreed to instruct the Clerk to write to highways/ NDDC regarding the pile of sand on the highway on the corner of Grove Lane and access created from private residences on to open land to the west of Pond Walk and the storage of material in the hedge line.

**11. For the Council to write to the District Council and request:-**

1. More attendance of parking officers.
2. To express members concerns regarding dangerous parking of a vehicle with disabled badge outside the Blackmore Vale offices.

**J Smith**

J Smith advised that the agenda item was in reaction to the e-mail received at the last meeting from Matthew Coombes, regarding parking and comments received from members of the public concerning dangerous parking of a vehicle with disabled badge outside the Blackmore Vale offices.

**RESOLVED:** It was proposed and agreed to instruct the Clerk to write to the District Council and request more attendance of parking officers and to express members concerns regarding dangerous parking of a vehicle with disabled badge outside the Blackmore Vale offices fore periods in excess of 3 hours.

**12. For the Council to review the web site and give further instruction.**

**B Alexandre**

It was felt that the Web site needed to be updated in terms of office hours and members / Clerks details. The Clerk advised that she would be meeting with Matt James in the near future and asked members to forward any proposed changes to their profiles.

**13. A proposal that the Council write a letter of thanks to Rollo Belsham.**

**J Cowley**

John Cowley felt that Rollo Belsham had been very helpful to the Council over the years in providing information about Henstridge Airfield and that it would be a nice gesture for the Council to thank him for this.

**RESOLVED:** It was proposed and agreed to instruct the Clerk to write a letter of thanks to Mr Blesham on behalf of the Council.

**14. To receive :-**

- a) Items for the next agenda from members.

J Wardell- To receive an update on the Jarvis field path to the trailway.

G Carr- Jones (via Clerk) – To appoint a second representative to the HACCC.

- b) Town Councillors reports.

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J Cox – thanks to the Clerk for writing letter to Vi Molam

J Cowley – report regarding the difference in level between the highway and the driveway/visibility splay at the access to Copse House. ACTION – Clerk to report to Dorset Direct.

P Ashcroft – attended meeting ref. Christmas lights, same set up as before, looking for new people to become involved. Lights to be switched on Tuesday 1<sup>st</sup> December, Asked the Clerk to confirm whether there was any funds available should they be applied for.

J Smith – Has reported pot hole at the junction of Jarvis way and outside the post office which now seem to have been filled in.

B Penfold – Attended the Sturminster Newton Youth Centre AGM. Attendance at the meeting was poor and new volunteers are required to manage the centre.

Advised he has decided not to pursue the misleading information in the signpost circular regarding maintenance of public spaces.

G Carr-Jones - In his absence asked the Clerk to advise of J Cowleys resignation as representative on the HACC and to express his thanks for all his efforts.

J Wardell – attended the HACC meeting, in the absence of a quorum a full meeting was not held. Comments were received from members of the public during open forum. Reports were received on activities, 9 complaints had been received since March 2009, 3 of which on the same issue. The Yaks have now been flying for the airfield for 6 weeks and there have been no complaints.

**15. To receive Dorset District Councillors reports.**

There were no reports.

**16. To receive the Dorset County Councillors report.**

There was no report.

**17. Date of the Next meeting** - The next Town Council meeting will be held on Wednesday **25<sup>th</sup> November 2009**. All items for inclusion on the agenda must be received by the Clerk by 9.00am **on Tuesday 13<sup>th</sup> November 2009**.

The meeting Closed at 9.14 pm

Date.....

Signed.....

Chairman