

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

**Approved minutes of Town Council Meeting held in the Town Council Office
On Wednesday 20th January 2010 commencing after the planning meeting.**

Present Councillors: G Carr-Jones (Chair), J Wardell, J Cowley, W Batty-Smith, B Alexandre, P Ashcroft & D Hine.

T J Watson (Clerk)

In attendance

There was 1 member of the public in attendance.

Apologies had been received for D Fox (County Councillor)

1. To receive apologies and approve the reason for any apology as thought fit.

Apologies had been received in advance of the meeting from J Smith, J Cox, K Garland & B Penfold. B Penfold had given long term apologies due to temporary re-location to Blandford.

The Clerk advised that as B Penfold may be giving apologies for a period in excess of 6 months the Council need to approve the reason offered for absence in order for him to retain his position on the Council.

RESOLVED: It was proposed and agreed not to approve the reasons offered for absence from meetings offered by B Penfold as members were sure that he would attend within the period.

2. Declarations of interest.

There were no declarations of interest.

3. To approve the minutes of the meeting - held on 25th November 2009 and the extraordinary meeting 9th December 2009.

The following amendments had been received prior to the meeting:-

TC Meeting 25/11/09

Item 10. - In RESOLVED replace DC with NDDC.

Item 13 - To receive North Dorset District councillors reports.

Extraordinary meeting 9th December

B Alexandre was present at the meeting.

Item 7. Line 5. change currant to current

RESOLVED: The minutes of the last meeting having previously been circulated to Councillors including the above amendments were approved and signed by the Chairman.

4. Finance.

a) To approve the accounts as presented in annex 1b. for payment.

Southern Electricity	Office electricity 17/09-16/12	£41.78
Community office	In lieu of payment for open evening refreshments	£13.90
Williams Nursery	Christmas tree	£7.50
Community Office	General expenses advance	£100.00
Brian Bottomley	In lieu of payment for shredder & phone for community office	£77.88

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

BT	Rental 01.01.10-31.03.10 Business broadband Option 3	£158.62
Direct Office supplies	Stationery inc. copier cartridge	£139.45
Information		
commissioners office	1 year registration ref. Dec mtg	£35.00
Tracey Watson	Salary January	£515.71
HM Revenue & customs	Tax & NI January	£103.65

The Clerk explained that the first line is a credit on the account, not a payment and will be offset against the next bill.

RESOLVED: In accordance with S O No.40 it was proposed by B Alexandre and seconded by W Batty-Smith and agreed that the presented cheques be signed.

b) To approve payments in conjunction with grants as presented in annex 1c.

Marnhull Roofing	Repair pavilion Front roof in conjunction with insurance claim (from grant)	£575.00
Marnhull Roofing	Repair pavilion Side roof (from grant)	£57.50

The Clerk advised that the current balance in playingfields grant is £3,606.11. Less the above payment plus the insurance receipt due of £475.00, the balance will be £3,430.61.

RESOLVED: In accordance with S O No.40 it was proposed by B Alexandre and seconded by W Batty-Smith and agreed that the presented cheques be signed.

c) To approve the transfer of funds for the deposit account to cover day to day running expenses.

The Clerk advised that a transfer of £6,000 is required between the deposit and current account to cover day to day running expenses.

RESOLVED: It was proposed by W Batty-Smith and seconded by B Alexandre and agreed that the presented transfer be made.

5. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
27/11/09	Katie Jay(Flood Incident Management) Environment agency	Invitation to set up a flood scheme.	RESOLVED: There was general agreement that a flood scheme was not necessary as there are not substantial flood issues in Stalbridge.
	DAPTC	Diary of course dates for 2010.	Members noted the dates offered. J Wardell expressed interest in attending the Planning event.
02/12/09	Dominic Gane (Tree landscape Office) NDDC	Offer of 1 tree shelter & stake.	RESOLVED: It was proposed and agreed to accept the offer of a walnut tree to be planted at the corner of the extended burial ground.
02/12/09	Mrs D Hine	Letter ref. Keys to 8 Ring street.	The Clerk offered up date list of keyholders ref. TCM 30.09.09. J Cowley returned the office key.
04/12/09	Fundraising UK Ltd	Invitation to make nominations for the Institute of Fundraising awards 2010.	RESOLVED: There was general agreement not to make a nomination.
09/12/09	Kirsten Juniper (Waste	Request to put up laminated posters in WC's with nappy	RESOLVED: It was proposed and agreed to permit the posters if the Waste

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

	Education & Projects Officer) NDDC	changing facilities. To promote DCC's real nappy incentive scheme.	education & Projects officer is prepared to put them up.
15/12/09	David Senior (Director of Development) Fundraising UK	Invitation to meet the statutory, lottery & trust funders at '@Funding the Future 2010'. Central Hall Westminster Wed 10 th Feb 2010.	<u>RESOLVED:</u> There was general agreement to decline the invitation.
22/12/09	Mrs Pam Windust	Request for a grit box to be placed in Grove Lane/ Grove Close.	Deferred to be incorporated in Item 10.
29/12/09	J N Smith	Letter regarding the diversion of footpath Station Road wood yard & steelworks.	J Wardell advised that having contacted the footpaths officer at County Hall she was given to understand that works on the path were scheduled to be carried out by the end of March. <u>RESOLVED:</u> The Clerk was instructed to respond to Mr Smith and advise as above.
06/01/09	NDDC	Request for comments on Draft Housing strategy 2010-2013 – proposed strategic priorities.	<u>RESOLVED:</u> There was general agreement to defer to the next Full Council meeting.
15/01/10	DAPTC	Invitation to attend Town & Larger Council meeting presentation on broadband provision for Dorset, the Olympics legacy & Dorset Public network. Frid. 25.01.10 at Portland at 10am.	The Clerk presented that extra Item of correspondence. <u>RESOLVED:</u> There was general agreement to decline the invitation.

6. To co-opt a new councillor.

The Clerk advised that there was one candidate Mrs D Hine, who qualified on all counts to become a Council member.

RESOLVED: It was proposed by G Carr-Jones, seconded by J Wardell and agreed that Mrs D Hine be co-opted to the Council and her declaration of office was duly signed.

The Chairman welcomed Mrs Hine to the Council and invited her to join the meeting.

7. To consider and approve the precept demand figure for 2010/2011.

A copy of the amended budget sheet had been provided to members for information prior to the meeting. It was noted that the amendments had been made ref. the extraordinary meeting 09.12.09.

RESOLVED: It was proposed by B Alexandre, seconded by W Batty- Smith and agreed that a precept demand be made for the figure of £69,000 for the financial year 10/11.

8. To receive a response from DCC to the Councils letter 17th November regarding High Street parking.

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

The letter was read out.

9. To consider & adopt NALC model financial regulations.

Members had received a copy of the regulations in advance of the meeting. The Clerk explained that adopted financial regulations need to be in place in accordance with standing order 77.

Having reviewed the current standing orders she presented the following amendments to the financial regulations:

- 1) **Annual estimates 2.3** The Council shall review the budget no later than ~~the end of January~~ (replace with December) each year. Ref. S.O 56
- 2) **Payment of accounts 6.5** The first statement is applicable if the funds for the community office are recorded as a grant.
- 3) **Contracts 11.1 (b) & (g)** Replace ~~less than £50,000~~ with £10,000. Ref. S.O 83 1b
- 4) **Contracts 11.1 (i)** Replace ~~less than £50,000~~ with exceeding £500.00. and delete ~~below £1,000 and above £100~~ and replace with £500.00 ~~the Clerk shall also strive to obtain 3 estimates.~~ Ref S.O 83 1a.

The Clerk advised that in accordance with the regulations she planned to present a document concerning financial risk management at the February meeting and it was noted that the inventory inspections need to be started in May.

RESOLVED: It was proposed and agreed to adopt the NALC model financial regulations as presented except No.4) where the figure was amended from £500 to £1,000. In conjunction with this to amend S.O 83 1a.

10. To consider and resolve the Council's position on the provision of grit bins in Stalbridge. G Carr-Jones

The Chair explained that the Council need to resolve their position as to whether they wish to provide grit bins in Stalbridge and provided members with approximate costs.

RESOLVED: It was proposed and agreed that the Council will provide grit bins in Stalbridge and that the subject will be listed on the next agenda to agree criteria, quantity and locations for bins.

11. To write a letter of thanks to the Brownies for tree planting.

J Cox

RESOLVED: It was proposed and agreed instruct the Clerk to write a letter of thanks to the Brownies.

12. Clerks report on matters arising.

Building

Issue with damp in the rear wall of the community office store and the wall adjacent to Dorset House. A preliminary report has been received from a builder. Clerk will proceed with getting further quotes for remedial work in conjunction with possible insurance claim.

WC's

Door of the disabled WC has been vandalised. Quote has been received from S Gardner for the repair of £175.00 plus vat. The Council's insurance excess is £125.00. If the Council wish to make a claim another 2 quotes will need to be

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

obtained. The Clerk expressed concern that her time involved in getting these may amount to the £50 difference and members were happy to go ahead with the repair based on the above quote.

Extension to Churchyard

Received DAPTC advice as follows:-. Under the term of improving the social well being of the area it appears that the land can be gifted to the Church.

The Clerk has written to J Foster-Pegg to advise this and asked him to proceed with the gift of land, including the clause previously specified. In addition she asked him to clarify the responsibility for maintenance, repair and replanting of hedging and fencing when the land has been gifted to the Church.

Traffic issues on Ring Street, Barrow Hill and station road arising for works at Dikes site

Subsequent to a visit from highways a verbal response had been received to the Councils letter. Highways could not offer a solution to the issue during the works but had committed to reviewing it after completion.

Note for Councillors diaries:

Snow drop service Sunday 7th February At 3pm at the ring.

CiLca

The Clerk advised she had passed her CiLca qualification, members offered congratulations and discussed a formal publicized presentation.

13. To receive :-

a) Items for the next agenda from members.

B Batty –Smith - The Town Council consider the dilapidated condition of the roads in Stalbridge and give further instruction.

J Wardell - The Council write to the County Council regarding representation at County level during the extended absence of D Fox (County Councillor)

J Wardell - The Council consider the use and management of the open space adjacent to Pond Close and give further instruction.

b) Town Councillors reports.

J Cowley - reported a response from DCC regarding his concerns at the time it took to repair the hole in the footpath at Park Grove.

G Carr-Jones – reported that the original EPDM post considered for the land at Pond Close had turned out to be too expensive an option. Therefore on advice it was intended to install a tree trunk instead.

14. To receive North Dorset District Councillors reports.

W Batty- Smith advised his intention as District Councillor to make further representation regarding the state of the A357, particularly the section from The Ring to the top of Church Hill in Stalbridge.

15. To receive the Dorset County Councillors report.

No report.

16. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 17th February 2010. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 9th February 2009.

The meeting Closed at 8.10pm

Date.....

Signed.....
Chairman