

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

**Approved minutes of Town Council Meeting held in the Town Council Office
On Wednesday 17th March 2010 commencing after the planning meeting.**

Present Councillors: G Carr-Jones (Chair), B Alexandre, P Ashcroft, J Cowley, J Cox, D Hine, K Garland, B Penfold, J Smith & J Wardell.

T J Watson (Clerk)

In attendance

There were no members of the public in attendance.

Apologies had been received for D Fox (County Councillor)

1. To receive apologies.

None.

2. Declarations of interest.

None.

3. To approve the minutes of the meeting - held on 17th February 2010.

Amendments :- Item 6. seconded by D Hine not Hine

Item 7. correspondence 1st item draft housing strategy. Members ~~were~~ **(delete)** objected to the term of.

3rd Item PACT (Partners & ~~Communications~~ together) **(Communities)**

4th item Gold St lighting - agreement to instruct the Clerk to reply and ~~advise~~ **(advise)** that the steel poles were rotting from within at (replace with and) that ~~hey~~ (replace with they) were to be replaced on a like for like basis.

5th item Mr ~~Forward~~ **Forward** not ~~Forward~~.

~~Item 13.~~ **(in)** her opinion

Item 19. G ~~Carr-Jones~~ **(Carr-Jones)**

B Alexandre offered apologies for the meeting.

RESOLVED: The minutes of the meetings having previously been circulated to Councillors including the above amendments were approved and signed by the Chairman.

4. Finance.

a) To approve the accounts as presented in annex 1b. For payment.

Brian Cullom	Replace lost cheque (Cancelled) 2385	£20.00
Roy Spicer Roofing	Check roof gully & alter lead at hopper & seal	£35.25
Ray Sharp	Grass cutting TC & NCCD from 02.02.10- 05.03.10	£488.60
BT	Calls & line rent	£223.10
Gillingham TC	WC & Street cleaning January 2009	£1,568.77
Tracey Watson	Salary March	£526.39
HM Revenue & customs	Tax & NI March	£110.55
Direct Office supplies	Stationery	£36.15
Tracey Watson	In lieu of payment for stamps	£9.36

Additional to annex 1b.

Stalbridge Youth Club	Grant 09/10	£750.00
NDDC	Office Rates 10/11 due 01/04/10	£1261.55

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RESOLVED: In accordance with S O No.40 it was proposed by B Alexandre and seconded by D Hine and agreed that the presented cheques be signed.

Arising from the approval of additional payments the Clerk requested approval of a transfer of £1,000.00 from the deposit account to the current account.

RESOLVED: Proposed and agreed to transfer the funds as specified and the transfer request was signed by P Ashcroft & J Wardell.

b) To consider and resolve the purchase of the new guide to standing orders at a cost of £18.

The clerk explained that this book published by NALC had been recommended by the DAPTC.

RESOLVED: Proposed & agreed to purchase the guide.

5. Correspondence: as detailed in annex 1a

Date	From	Info	Action
23/02/10	Dorset Police Authority	Appeal for volunteers to join team of independent custody officers.	RESOLVED: No volunteers
23/02/10	Mr Ian Forward	E-mail reference style in Stalbridge & White marking in Gold Street.	RESOLVED: Clerk instructed to contact DC & ask them to make contact with Mr Forward regarding his query.
23/02/10	Dorset Partnership For Older People	Invitation to event at Lychett Maltravers on 24 th March	RESOLVED: No members available to attend
26/02/10	DCC Planning Division	Consultation on The revised & updated planning application validation checklist.	Noted
	Dorset Town forum	Invitation to network event at Dorchester on Fid 26 th March	RESOLVED: No members available to attend
03/10/10	Friends of the library committee	Copy of the meeting minutes detailing donation of £400 to the Town Council	Noted with thanks
08/03/10	James Duckett Licensing Assistant NDDC	A request for the Town Council to put forward 8 individual property names for the new properties on the Bellway Homes site, that would perhaps link historically with the area.	RESOLVED: Proposed & agreed following: - The first 8 vicars of Stalbridge Parish church 1342-1410. Bradford / Dewith / Northwode / Wetherston / Boor / Monkyr / Watts / Nicole.
10/03/10	Nicole McCarthy	E-mail regarding crossing points in Stalbridge.	RESOLVED: Proposed & agreed to forward the comments to DC highways and to note the TC's previous communications regarding crossings at some of these points.
		Additional to annex 1a.	
12/03/10	NDDC Liz Goodall	Invitation to attend community partnership award event.	G Carr- Jones & W Batty Smith will attend.
12/03/10	NDDC Trevor Warwick	Consultation on the New Plan for North Dorset	RESOLVED: General agreement to circulate document, attend public

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	(Planning Policy Manager)		exhibitions & make comment at the next full Council meeting.
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~~6. A proposal to resolve that the service of a summons on Councillors confirming the time, date, venue and the agenda for a meeting for a delivery or post at their residences is not expedient where servicing electronically is possible.~~

DUPLICATE ITEM.

7. Arising from the new NALC standing orders:-

a) A proposal to resolve that the service of a summons on Councillors confirming the time, date, venue and the agenda for a meeting for a delivery or post at their residences is not expedient where servicing electronically is possible.

The Clerk advised that in order to formalise the sending of Councillors summons via e-mail the council need to make this resolution. The Clerk committed to provide printed agendas for the meeting table.

RESOLVED: It was proposed & agreed to resolve that the service of a summons on Councillors confirming the time, date, venue and the agenda for a meeting for a delivery or post at their residences is not expedient where servicing electronically is possible.

b) To consider & resolve terms of reference for the Planning & General purposes committee.

The Clerk explained that terms of reference which explain the role, responsibilities and delegated powers of the committee / committees need to be in place and asked for members input. It became obvious that members had no or differing ideas of the exact role of the general purposes part of the committee and it was suggested that these should be two separate committees. The historical and current role of the Planning committee which has no delegated powers was discussed at length, members had varying strong opinions on the need for and the role of the committee. There was further debate on the role of the Town Council as a consultee on planning applications with regard to the need for and terms of site visits.

RESOLVED: Proposed & agreed to disband the General purposes committee, to re-name the Planning Committee the 'Planning Advisory Group' and to defer creation of terms of reference for the Planning advisory group to the next full TC meeting.

8. To consider and resolve access to the office for the G P committee.

J Cox

J Cox explained that is essential that the Planning committee gain to access the Council offices at 8.30am on Saturday mornings prior to site visits. It was suggested that the plans could be collected during the week prior. The Clerk advised that a key for the planning committee had been added to the list of key holders ref mtg. 30th September, however the key had been subsequently returned.

RESOLVED: It was proposed & agreed that the planning committee have a key, the current key holder to be P Ashcroft. It is committees responsibility for the key at all times and building security when used.

9. To consider and resolve out of hours contact number for the Clerk for councillors for emergency.

J Cox

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Members discussed what the terms of an emergency could be. It was noted that both the Chair and Vice Chair of both the Town Council and the Community Office have the Clerks home number. The Chair questioned whether the Town council have the right to call the Clerk out of hours and members were encouraged to be pro-active in resolving problems. **RESOLVED: It was agreed that in the event that a member can not solve an issue the Chair is happy to be contacted.**

10. A proposal that the Town council to be made aware of the Hall committees policy of children's parties and receive further instruction

K Garland

K Garland advised members on the reasons provide by the Hall Committee for not holding children's parties in the main hall, which were based on revenue and maintenance/ cleaning costs. Having taken advice it appeared that there were no legal equality issues. B Alexandre (hall representative) advised that the Hall Committee may consider changing the policy and agreed to report back after the next hall meeting.

J Wardell left the meeting

11. A proposal that the Town Council address the provision of facilities for teenagers in Stalbridge.

D Hind

Due to time constraints it was agreed to defer the item to the next full Town Council meeting.

12. Clerks report on matters arising.

Damp issue - Gully is sound, extra preventative measure gully adjusted slightly at hopper and sealed. Advised that the problem at low level may be caused by a combination of the routing of the rainwater downpipe and the dripping overflow pipes. Members advised that the remedial works will cost £20. The neighbours at Dorset house have proceeded with their insurance claim.

Entry Phone - Need a new external access panel at a cost of approx. £160.00. Members felt this was excessive and B Alexandre agreed to get alternative quote.

Jarvis field toddler equipment project - Had consultation with toddler and pre-school groups and have 2 new members for the working group. Working group needs to be called 'The friends of Jarvis Field play area group' for funding application. Clerk to co-ordinate a meeting of the working group to review consultation results and specify equipment for pricing and funding application.

Notice board – Clerk has instructed S Gardner to obtain & fit a new lock.

Pile of rubble on footpath from Station road to Duck Lane - Appears to have been left over from repair of wall adjacent to Guggleton Farm House before Christmas. Clerk will write to Mrs De-Pellett and advise.

Flat hot water - New pump fitted, still not functioning. Wed 17th March new gas valve and PCB will be fitted along with completion of the gas certificate.

Disabled WC hand rail – needs replacing at a cost of £93.69 + £10 carriage

13. To receive :-

a) Items for the next agenda from members.

J Cox - A proposal that the council resolve what is to be done with the Millennium snap shot books.

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J Carr-Jones – A proposal that the Town council write to the County Council with regard to water damage to office door, carpet and entry phone speaker caused by the puddle outside the offices which has remains un-repaired.

b) Town Councillors reports.

J Cox- Issues with access to the Clerk. ACTION Clerk agreed to put normal working hours on the notice board. Until the entry phone is fixed on days when the community office is closed the Clerk may not know if there is anyone at the door, however the telephone number (with answering machine) and e-mail address are on the notice board.

J Smith – Felt that the ring master system for home watch on the Community Office leaflet, which is on the TC web site may be out of date. ACTION Clerk to pass on the Community office Chair.

B Alexandre – The hall committee are considering fund raising to cover cost of roof repairs.

14. To receive Dorset District Councillors reports.

A written report was received fro G Carr- Jones which was provided to members and will be displayed on the notice board.

15. To receive the Dorset County Councillors report.

No report.

16. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 14th April 2010. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 6th April 2010.

The meeting Closed at 9.24 pm

Date.....

Signed.....
Chairman