

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of Town Council Meeting held in the Town Council Office
On Wednesday 9th June 2010.

Present Councillors: G Carr-Jones (Chair), B Alexandre, J Cox, J Cowley, W Batty-Smith, P Ashcroft, J Wardell, J Smith, & B Penfold.

T J Watson (Clerk)

In attendance

There were 2 members of the public in attendance.

Apologies had been received for D Fox (County Councillor)

1. To receive apologies.

Apologies had been received in advance of the meeting from K Garland & D Hine.

2. Declarations of interest.

None

3. To approve the minutes of the meeting - held on 12th May 2010.

Amendment – Item 16. K Garland is a member of the planning advisory group.

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved including the above amendment and signed by the Chairman.

4. Finance.

a) To approve the accounts as presented in annex 1b. For payment.

Gillingham TC	WC & Street cleaning April 2010	£1,736.16
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T Watson	In lieu of purchase Stamps	£9.84
Tracey Watson	Mileage attendance of Town Clerks meeting	£16.23
Direct Office Supplies	Stationery	£11.22
Alexandre Electrics	Replace office Videx security panel	£93.00
Harrier Garden services	Top plot of graveyard mow & strim	£14.40
Tracey Watson	Salary April	£540.19
HM Revenue & customs	Tax & NI April	£96.75

Additions to annex 1b.

O Bedford	Internal Audit 31/03/10	£70.00
R Sharp	Grass cutting 17/05-06/06/2010	£549.00
AON LTD	Insurance Premium 10.11	£2,973.19

RESOLVED: In accordance with S O No.13 a. it was proposed by J Wardell, seconded by W Batty-Smith and agreed that the presented cheques be signed.

b) Retrospective approval of invoices as presented in accordance with Financial Regulation 6.4.

BT	Line rent 01.05-31.07& call charges 17.02-8.05	£217.66
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RESOLVED: In accordance with financial regulation 6.4 retrospective approval of the above payment was made.

Arising from the need for day to day running expenses the Clerk requested approval of a transfer of £12,000.00 from the deposit account to the current account.

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RESOLVED: It was proposed by B Alexandre, seconded by W Batty-Smith and agreed to transfer the funds as specified and the transfer request was signed.

5. To receive the internal auditors report.

Members were very please with the detail and findings of the internal auditor. Thanks were expressed to the Clerk who committed to working through the items raised during the year.

6. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
21/04/10	Mrs Wareham	Letter regarding display of house numbers in Stalbridge	The Clerk was instructed to reply and ask Mrs Wareham to contact NDDC.
30/04/10	Mrs Peak	Letter regarding: Gold street Lighting. Town council communication & seating arrangement of Town councillors at the Town Meeting.	Members understood the issue with Gold Street lighting had been dealt with my SEC. The Clerk was instructed to reply and advise that Full Town council agendas would displayed at John Foster-Peggs'office in future and to clarify the TC role at the Town Meeting.
10/05/10	DCC	Letter regarding highway maintenance 2010/11	Noted
24/05/10	R Mainstone Dorset CC	Reply to the TC's question regarding the policy for replacing lights.	Noted
25/05/10	Westree	Tree survey offer	Declined
01/06/10	G Jarvis (Losan)	Henstridge Airfield questionnaire.	Mr Jarvis made a brief presentation and answered members' questions. RESOLVED: There was general agreement that the planning advisory group and HACCC representative review the document and make a report at the next planning meeting, when the TC will make a response.
07/06/10	Hugh de longh NDDC	For information Section 106 developer contribution financial updates.	Noted
03/06/10	Steve Graeser NDDC senior Planning enforcement Officer.	Response to the Town Council's letter ref. mobile home at Thornhill.	Noted

7. A proposal that the Town Council facilitate a volunteer bank.

G Carr-Jones

The chairman welcomed Mr Forward. Members discussed the issue of volunteering in Stalbridge and potential tasks were discussed, including the re-launch of Home Watch.

RESOLVED: It was proposed and resolved that that the Town Council facilitate a volunteer bank.

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8. To consider the use of the section 106 monies on highways works in Stalbridge and give further instruction. **G Carr-Jones**

As the Town Council had been previously unsuccessful in obtaining a pedestrian crossing it was felt that the consideration needs to be given to making best use of the section 106 monies rather than lose them.

RESOLVED: There was general agreement to instruct the Clerk to invite a member of Highways team to the July Council meeting to advise members.

9. To approve the criteria for provision of grit bins in Stalbridge as presented and specify locations. (Deferred from 17.02.10)

Members discussed the issue.

RESOLVED: There was general agreement to delegate investigating the issue of provision of grit bins to a Working party to make a report at the next meeting. (Working party members: G Carr-Jones, B Alexandre & J Wardell)

10. To consider the short term management of the Land at Pond Walk and give further instruction.

Having had the area mowed the Clerk advised that there appears to quite a lot of litter and debris in the grass and hedges. She asked for members input on the way to maintain the area in terms of litter picking and general maintenance. Members considered several options.

RESOLVED: There was general agreement that the Planning advisory group will view the area and report back at the next meeting.

11. To review and specify the Inspection / risk assessment of Play equipment for 2010/2011.

RESOLVED: There was general agreement to instruct ROSPA to carry out the inspections on both playgrounds if Jarvis Field re-furbishment is not underway before the summer holidays.

12. To receive a report on the progress of the Jarvis way play area refurbishment.

The Clerk reported that subsequent to a meeting of the working group an order will be placed with Wicksteed, pending final confirmation of playbuilder funding. Consultation on toddler equipment has taken place and the scheme presented by Wicksteed based on this approved by the working group. The quote for the scheme is £49,000 exc. VAT, The working group are now looking at funding options for this along with arrangements for the official opening and the play ranger scheme.

13. To review and approve the front page for the new web site.

Members reviewed a draft opening paragraph for the front page and the Clerk committed to completing the top 6 services section as soon as possible.

RESOLVED: There was general agreement to accept the opening paragraph as presented with a minor amendment.

14. Clerks report on matters arising.

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Virus protection for the PC & community office - Virus protection was in place on the Community Office PC . The virus probably by passed the virus protection as it was via activation of a link on an e-mail.

Street light Jarvis way/ path - R Mainstone has been advised that the TC are in the process of having the footpath adopted.

Strip of land Jarvis way to bridleway 71. - Received solicitors advice regarding ownership of the land. The Clerk will contact Wessex Water in order to find out if they own the land.

Litter on paths leading from the top corner of Jarvis play area - The TC has received replies from WM Hughes and Hunts advising the actions they have taken to deal with the issue.

Letter of thanks for donations under section 137 - Received from CAB, Disability Action Group and Dorset & Somerset Air Ambulance.

SturQuest - The Town Council are now receiving copies of minutes of meetings which are in the correspondence file. The Group have asked if the TC can reciprocate and send copies of our minutes.

Inventory inspections - Reminder to members that inspection information needs to be back by 25th June.

15. To receive :-

a) Items for the next agenda from members.

J Wardell - A proposal that the TC review the seating layout for meetings.

b) Town Councillors reports.

There was general discussion regarding the editorial in the ring, members were concerned and upset by its content. The Clerk was instructed to send an informational note advising the roles and responsibilities of the Town Council for the next issue. The need for a Town Council newsletter was discussed.

J Cox- The youth club had been broken into again.

J Cowley – The old yellow plate needs to be removed from Manchester House.

J Wardell – Had reviewed the new DAPTC method of calculating the subscriptions.

J Smith – Issues of speeding on Church Hill.

16. To receive North Dorset District Councillors reports.

Graham Carr-Jones advised that kerbside re-cycling is being further extended and provided a map.

17. To receive the Dorset County Councillors report.

No report

18. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 7th July 2010. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 29th June 2010.

The meeting Closed at 9.01pm

Date 07/07/10

Signed.....
Chairman