

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of Town Council Meeting held in the Town Council Office  
On Wednesday 7<sup>th</sup> July 2010.

**Present Councillors:** G Carr-Jones (Chair), J Cox, J Cowley, W Batty-Smith, J Wardell, B Penfold, D Hine, B Alexandre, P Ashcroft & K Garland.  
T J Watson (Clerk)

## In attendance

There were 5 members of the public in attendance.

Apologies had been received for D Fox (County Councillor)

## **Welcome to members of the public and introductions.**

### **1. To receive apologies.**

Apologies had been received in advance of the meeting from J Smith.

### **2. Declarations of interest.**

None.

### **3. To approve the minutes of the meeting - held on 9<sup>th</sup> June 2010.**

Amendments – P8, Item 6, Correspondence - Hugh de Longh not Lough. P9 Item 11, typo after 'playgrounds if not is. And P10 item 16 omission of 'North' in front of District Councillors etc.

**RESOLVED:** The minutes of the meetings having previously been circulated to Councillors were approved including the above amendments and signed by the Chairman.

### **4. Finance.**

#### **a) To approve the accounts as presented in annex 1b. For payment.**

Partnership Security & Electrical Ltd	Annual service of Intruder Alarm System	£82.25
Harrier Garden services	Top plot of graveyard mow & strim 28/05/10	£14.40
S & A Builders	TC property insp. 01/09/2009-31.05.10	£592.20
S & A Builders	Re-point Bier House, repair WC door, repair ring kerb stones, varnish seat Bazel Hill, remove graffiti at Jubilee play area	£681.50
Stalbridge Community Office	Payment in lieu of light bulbs purchased	£11.30
Gillingham TC	WC & Street cleaning June 2010	£1,736.16
Direct Office Supplies	Stationery	£44.63
T Watson	In lieu of purchase Stamps	£9.84
Stalbridge Community Office	Part Grant 10/11	£100.00
St Mary's Church PCC	Grant for churchyard maintenance 10/11	£3,500.00
Tracey Watson	Salary July	£540.19
HM Revenue & customs	Tax & NI July	£96.75

#### **Additions to annex 1b.**

DAPTC	Attendance Code of conduct road show	£5.00
Gillingham TC	WC & Street cleaning July 2010	£1,685.59

**RESOLVED:** In accordance with S O No.13 a. it was proposed by W Batty-Smith, seconded by D Hine and agreed that the presented cheques be signed.

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The Clerk advised that a credit had been received from Gillingham TC of £692.24 for the street cleaning 09/10 and having looked at the costs for 10/11 they have committed to charging at the 09/10 rate for the rest of this year giving a saving of £404.56 on the 10/11 budget.

## **b) To approve the transfer of funds to and from the deposit account.**

Arising from the need for day to day running expenses the Clerk requested a transfer of £16,000 from the deposit account. The playbuilder funding of £24,997.50 needs to be transferred from the current to the deposit account. Therefore a transfer from the current to the deposit account of £8,997.50 will facilitate this.

**RESOLVED:** It was proposed by J Wardell, seconded by W Batty-Smith and agreed to transfer the funds as specified and the transfer request was signed.

## **c) To receive the quarterly financial report.**

The Clerk advised the following balances: Current account £34,907.48 (inc £24,997.50 playbuilder funding) & Deposit account £20,648.10, Total £55,555.58. Members reviewed the balance sheet which corresponded to the bank account reconciliation. The Clerk advised that the following receipts were outstanding/ due £223.72 VAT reclaim, £7,500 NDDC street cleaning & £1,366.26 NDDC grass cutting.

**RESOLVED:** It was proposed and agreed to accept the 1<sup>st</sup> quarterly financial report as presented. The Clerk was requested to circulate the expenditure to budget sheet.

**RESOLVED:** The Chairman proposed and it was agreed to take item 6, 7 & 14 next.

## **6. To consider the use of the section 106 monies on highways works in Stalbridge and give further instruction.**

**G Carr-Jones**

Members welcomed Steve Howard (DC Highways), who explained the section 106 developer contributions and his view of the history of the subject. Members considered the outcome of their previous resolution with regard to traffic calming in the High Street. Comments were received from members of the public regarding the use of Station road for children crossing to walk to school and concerns at the speed of traffic and lack of an appropriate crossing point or signage.

**RESOLVED:** It was proposed and agreed:

- To set up a working party to include Victoria McMannus and Nicole McCarthy plus 2 TC members to liaise with Steve Howard regarding the issues on Station Road and report back to Council.
- To instruct the Clerk to progress the traffic calming works on station road in conjunction with Stapleford Court housing development.
- To put the TC original resolution regarding traffic calming on the High Street back to Highways.

## **7. To consider the surfacing and access of the path between Dikes car park and Pond Close and give further instruction.**

**W Batty-Smith**

Members considered the surfacing of the path, the overgrown trees and the problem with access caused by cars parking in the parking bay in the corner of the car park.

**RESOLVED:** It was proposed and agreed to:

- Instruct the clerk to write to dikes asking for their assistance with keeping the access to the car park from the footpath clear.
- Request that signpost attend to the tree maintenance.

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- Pending the reply from Dikes to ask Bellay Homes if they would be prepared to make up the tarmac surface.
- Investigate the provision of concrete ramps at each end of the path.

## 14. To receive a report on the progress of the Jarvis way play area refurbishment.

The Clerk advised that the position on the Playbuilder budget will be considered at a County Council meeting on Thursday 29<sup>th</sup> July. The Town Council had received half the funding and placed the order with Wicksteed prior to the funding being frozen. NDDC Chief Executive has written explaining how much work has been put into these projects by the Parish/Town Councils and young people, the expectations of young people raised, etc.

## 5. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
17/06/10	Ian Forward	Draft copy of Volunteering flyer for member's comments / suggestions.	Members favoured option B of the draft flyers.
21/06/10	D Cox ( Youth Club)	Invitation to open evening Mon 19 <sup>th</sup> July 7-9pm.	All members will try to attend.
21/06/10	Stalbridge Playing Field Trust	Letter requesting a meeting to discuss the future enhancement of the play area.	<b>RESOLVED: There was general agreement that B Alexandre attend the meeting as the TC playing fields rep.</b>
23/06/10	Dorset Towns Forum	Invitation to network event Friday 9 <sup>th</sup> July 2010@ Blandford	declined
Addition to annex 1a.			
30/06/10	G Jarvis	Letter regarding airfield questionnaire	Members noted the letter and were not in a position to make further comment.

## 8. To consider the Signage regarding dogs on leads the Jubilee play area and give further instruction.

**K Garland**

It was understood that there was previously a sign requesting dogs to be kept on leads. The issue of no dogs in the children's play area was discussed.

**RESOLVED: There was general agreement to instruct the clerk to write to the playing fields committee to ask their position with regard to dogs on the playing field and the provision of appropriate signage.**

## 9. To receive an update and give further instruction regarding the footpath Jarvis way to the trail way.

The Clerk reported that having contacted Wessex water the ownership of the strip of land still remains a mystery. J Wardell advised that in order to have the footpath adopted the TC have to have a document proving ownership.

**RESOLVED: There was general agreement to instruct the clerk to investigate the TC claiming adverse possession of the land in accordance with the land registration act 2002.**

## 10. To review the seating layout for Town Council meetings.

**J Wardell**

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Members were encouraged to consider an alternative seating layout to ensure that members of the public have adequate space and ensure effective communication at TC meetings.

**RESOLVED:** There was general agreement to have 2 central tables and to ask the community office to relocate the information stands to create more space and a better view for members of the public.

## 11. To review the results of the annual inventory inspections and give further instruction.

The item was deferred to the next meeting.

## 12. To receive a report from the working party regarding the criteria for provision of grit bins in Stalbridge and suggested possible locations.

Members of the public had been asked for their input via a piece in the Blackmore vale. An extensive report was received including photos. A great deal of time and consideration had been given to the proposed initial pilot locations.

**RESOLVED:** There was general agreement that further publicity / consultation was required, starting by the working party putting up an office window display.

## 13. To receive a report from the planning advisory group on the litter issue on the land at Pond Walk and give further instruction with regard to the short term management of the area.

The Clerk advised that in the absence of any plans for the allotment society she had asked NDDC for permission in principal to convert the land to allotment gardens. There was extensive discussion on the amount of grass that needs to be cut in order to create a fire break.

**RESOLVED:** There was general agreement to have the path plus 2 metres strimmed.

## 15. Clerks report on matters arising.

2011/2012 precept: Members were asked to give some thought to their wish list prior to the August meeting.

Damp damage at Dorset House: A letter had been received and passed to the TC's insurers.

Graveyard Extension: No further progression since the report made at the May meeting.

Standing orders: Copies adopted at the April 2010 meeting were provided to members.

## 16. To receive :-

a) Items for the next agenda from members.

P Ashcroft: For the TC to write to fist bus regarding the changed route of buses to Sherborne.

b) Town Councillors reports.

W Batty Smith reported drug use at 100 acres wood which had been reported to the police.

## 17. To receive North Dorset District Councillors reports.

Copies of the report from G Carr-Jones were circulated.

## 18. To receive the Dorset County Councillors report.

None

**19. Date of the Next meeting** - The next Town Council meeting will be held on Wednesday 4<sup>th</sup> August 2010. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 27<sup>th</sup> July 2010.

The meeting Closed at 9.14 pm

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Date 04/08/10

Signed.....  
Chairman