

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

**Approved minutes of Town Council Meeting held in the Town Council Office  
On Wednesday 29<sup>th</sup> September 2010.**

**Present: Councillors:** G Carr-Jones (Chair), K Garland, J Cowley, D Hine, P Ashcroft, J Wardell & J Smith from 7.15.

**Absent:** Councillors: B Penfold

T J Watson (Clerk)

**In attendance:** There were 3 members of the public in attendance. (Ian Forward, Tim Lee & Victoria McManus). Apologies had been received from D Fox (County Councillor).

Welcome to members of the public and introductions.

## 1. To receive apologies.

Apologies had been received in advance of the meeting from B Alexandre, W Batty-Smith & J Cox.

## 2. Declarations of interest.

None.

## 3. To approve the minutes of the meeting - held on 8<sup>th</sup> September 2010.

**RESOLVED:** The minutes of the meetings having previously been circulated to Councillors were approved and signed by the Chairman.

## 4. To approve the accounts as presented in annex 1b. For payment.

Tracey Watson	Half Salary October	£270.10
HM Revenue & Customs	Tax & NI October	£96.75
Harrier Garden Service ( Jason Eyres)	Grass cutting Jarvis field 2nd of 4 instalments for 2 weekly cuts during season 10/11	£496.17
Harrier Garden Service ( Jason Eyres)	Top plot of graveyard mow & strim 23/03/10	£14.40
The Inwood Estate	Half yearly rent Stalbridge Playing fields	£1,670.00
Additions to Annex 1b.		
Southern Electric	Electricity Office 23/06-16/09/10	£87.94
Wessex Water	Water & sewerage services office 23/03-21/09/10	£39.40

**RESOLVED:** In accordance with S O No.13 a. it was proposed by J Wardell, seconded by K Garland and agreed that the presented cheques be signed.

## 5. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
27/08/10	G Jarvis (Losan Ltd)	Invitation for further comments on planning application concerning variations to planning conditions, prior to submission to SSDC	<b>RESOLVED:</b> There was general agreement to reply & refer to the Council's previous letter.
08/09/10	Hugh de longh NDDC	Minutes of CEPEND meeting 08/09/10 & invitation to next meeting Weds 11 <sup>th</sup> November venue TBC	N.B 11 <sup>th</sup> November is a Tuesday. The Clerk committed to updating members with accurate time, date and venue of meeting.
09/09/10	Hugh de longh NDDC	Invitation to Dorset Strategic Partnership Annual conference Mon 18 <sup>th</sup> Oct. Dorchester	Clerk advised the conference has been postponed until the new year.

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15/09/10	Jacqui Wragg Community Resource Worker	Invitation to meeting 'Sowing seeds local action group Thursday 7 <sup>th</sup> October 6pm @ Riversmeet , Gillingham	No one available to attend.
15/09/10	Brian Bray NDDC	E-mail response to comment regarding Playing golf on the Grosvenor Road play area.	The Clerk has written to Mr Hancock to advise NDDC's position.

J Smith arrived at the meeting and stated that he had no interest to declare.

**6. To receive a report regarding the potential threat to Stalbridge & other Dorset libraries.**

**Tim Lee**

Mr Lee briefed the TC on the threat to Stalbridge and other Dorset Libraries.

**7. To receive an update on the progress of research into the names on the war memorial.**

**Tim Lee**

Mr Lee updated members on progress on the war memorial research.

It was agreed to take items 10 & 12 next followed by the rest of the meeting in number order.

**8. To review the Council's arrangement for property inspections & maintenance and give further instruction.**

Members had received an analysis of the cost of inspection of TC property and maintenance for 09/10 and year to date prior to the meeting.

J Cowley expressed his displeasure that after almost 9 months the screws and rope which were put into the notice board outside the TC office to prevent danger to the public was still in position. Could not a permanent repair to be undertaken?

Consideration was given to the cost and value for money of the current inspections and maintenance arrangements and the possible alternatives were discussed. Contact had been made with another local builder who was uncertain as to whether the work was suitable because of its piecemeal nature. As opposed to a day rate this builder charges £20 per hour. The Clerk advised that all items of maintenance not covered by need on a health and safety basis were presented to the Council for approval prior to works.

**RESOLVED: It was proposed and agreed to continue with the current arrangement for property inspections & maintenance.**

**9. To receive quotes for the street cleaning contract commencing April 2011 and give further instruction.**

Sturminster Newton: - Declined to quote. Quotes from Gillingham Town Council & JC Cleaning were presented. Whilst members appreciated the difference in financial terms, they felt that extensive work needs to be carried out prior to any changes in contractor. Members were very happy with the current service offered by Gillingham and understood that they offer alternative services i.e. jet washing, if required within the contract and do not charge if they can not attend due to adverse weather.

**RESOLVED: It was proposed and agreed to award the street cleaning contract to Gillingham for the year 2011/2012 and appoint a working party to assess 3 quotations for the year commencing April 2012. (Working party members: G Carr-Jones, J Cowley & D Hine).**

**10. To address the issue of clearance of rubbish from the Land adjacent to Pond Walk and give further instruction.**

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Complaints had been received from neighbours that the area is being used as a dumping ground and some of the rubbish may be a danger to children who play there. Members considered organising a community clear up day V paying a contractor to clear the area.

**RESOLVED: It was proposed and agreed to instruct the Clerk to liaise with Ian Forward to achieve a clear up of the area.**

**11. To consider the problem of graffiti on current and new play equipment and give further instruction.**

A quote was being sought for total removal of all graffiti at Jubilee play area and application of a coating which will make any future graffiti easier to get off. Members considered actions the TC can do to endeavour to alleviate the problem of graffiti in the future, including provision of a graffiti wall and local publicity. PC Sugrue has been made aware of the issue and is looking for the culprit / s.

**12. A proposal that the TC facilitate a Community 'planning for reality' event**  
**G Carr-Jones**

Members had been provided with a paper prior to the meeting. Funds are available within budget for the 'Town Plan'. Consideration was given to location, title, timing and the potential response. Members committed to making title suggestions to the Clerk.

**RESOLVED: It was proposed and agreed to facilitate a Community 'planning for reality' event.**

**13. To approve the purchase of a Memorial wreath at £25 and agree a member of the Council to attend the service.**  
**D Hine**

**RESOLVED: It was proposed and agreed to purchase a Memorial wreath at £25 and that K Garland would attend the service as the Town Council representative.**

**14. A proposal that the TC purchase a new photocopier.**

A quote for a Brother DCP8070D mono duplex copier from Midwest office was presented @ £287.00 plus VAT inc. USB lead. The Clerk hoped to have this connected to the office PC to save time and ink costs. The Community Office had agreed to make a contribution of £100 from their grant, the TC have adequate funds in the 10/11 budget for office equipment.

**RESOLVED: It was proposed and agreed to purchase a new photocopier in conjunction with the above quote.**

**15. To resolve if the Town Council wish to set up direct debits for utilities.**

The Clerk outlined the various savings and packages that are available.

**RESOLVED: It was proposed and agreed to instruct the Clerk to set up any money saving direct debits and to research alternative utilities suppliers in terms of cost savings.**

**16. Clerks report on matters arising.**

The report had been provided to members prior to the meeting.

Footpath Jarvis way to bridleway 74 - The TC have been unable to ascertain the owner of the unregistered land. Vanessa Penny (Senior ROW officer) does not recommend the evidence based method of dedication as there is a five year waiting list. She has committed to look into the possibility of designating the right of way over unregistered land which may take up to 2 months.

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Grass on bridleway 74 - Left by the TC grass cutting contractor. He has apologised and the Clerk has asked him to leave cut grass on surface of playground when cut or remove any cut grass if collected.

Parish maintenance units visit in October - Suggestions have been sent from the meeting 8<sup>th</sup> September. The verge issue on Copse House lane had been passed to the Highways maintenance West unit.

TC Internal auditors - Reminder to come in and look at accounts.

Jarvis Way Play area – Works to start Mon 4<sup>th</sup> October

## 17. To receive :-

### a) Items for the next agenda from members.

Set dates for the Pond Walk land clear up and the 'community planning' event.

### b) Town Councillors reports.

J Cowley – Queried the information in the DAPTC report regarding the 'New Plan for North Dorset'.

P Ashcroft – Queried reply to Councils letter to 1<sup>st</sup> Bus.

J Smith – Missed the Hall meeting as he was not advised of date. Will update members when he receives minutes of meeting.

## 18. To receive North Dorset District Councillors reports.

Nothing to report.

## 19. To receive the Dorset County Councillors report.

Paper report was provided.

**20. Date of the Next meeting** - The next Town Council meeting will be held on **Wednesday 27<sup>th</sup> October 2010**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 19<sup>th</sup> October 2010.

The meeting Closed at 8.55 pm

Date 24/11/10

Signed.....

Chairman