

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

**Approved minutes of Town Council Meeting held in the Town Council Office on Wednesday 27<sup>th</sup> October 2010.**

**Present: Councillors:** K Garland (Chair), D Hine, J Cowley, J Wardell, J Smith, J Cox, W Batty-Smith, B Alexandre & B Penfold.

**Absent:** Councillors absent: None

T J Watson (Clerk)

**In attendance:** There were no members of the public in attendance. D Fox (County Councillor) was in attendance.

## **Welcome to members of the public and introductions.**

### **1. To receive apologies.**

Apologies had been received in advance of the meeting from G Carr-Jones, & P Ashcroft.

### **2. Declarations of interest.**

None.

### **3. To approve the minutes of the meeting - held on 29<sup>th</sup> September.**

Amendments received prior to the meeting were presented. A further amendment was received at the meeting from J Cowley as an addition to item 8.

**The minutes of the meetings having previously been circulated to Councillors remained unapproved.**

### **4. Finance:-**

#### **a) To approve the accounts as presented in annex 1b. for payment.**

BT	Internet office 01.10.10-31.12.10	£158.62
Gillingham TC	WC & Street cleaning October 2010	£1,685.59
Wessex Water	Water & sewerage services WC's 13.03.10-30.09.10	£109.50
R Sharp	Grass cutting 12.09.10, 17/08.10 & 28.09.10	£549.00
Wessex Water	Water allotments 16.03.10-21.09.10	£97.85
NDDC	ROSPA annual play area inspection	£55.81
Tracey Watson	Half Salary October	£270.10
Direct Office Supplies	Stationery	£36.41
Tracey Watson	In lieu of purchase Stamps	£9.84

#### **Additions to annex. 1b**

British Gas	Gas supply offices 23.06.10-23.09.10	£50.31
Direct Office supplies	Copier paper	£14.69

**RESOLVED:** In accordance with S O No.13 a. it was proposed by B Alexandre, seconded by J Wardell and agreed that the presented cheques be signed.

#### **b) Retrospective approval of invoices as presented in accordance with Financial Regulation 6.4.**

The Clerk advised that expenditure on these items had been approved at the meeting 29<sup>th</sup> September

Midwest Office	Photocopier	£313.84
Royal British Legion	TC Poppy Wreath (expenditure under section 137)	£25.00

#### **c) To receive a report for Councillors the internal Audit 6<sup>th</sup> October 2010.**

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**K Garland & P Ashcroft**

K Garland made the internal auditors report. The on-going audit schedule is available to view on the Clerk's notice board.

## d) To receive the quarterly financial report.

Copies of the receipts and expenditure to month end 30<sup>th</sup> September had been provided prior to the meeting. The difference between the receipts & payments plus the balance carried forward at start of year corresponded to the bank reconciliation for month end September. J Wardell questioned the £5.00 expenditure in Councillors expenses, the Clerk advised this was a payment for attendance at the 'Code Of Conduct' road show. Some members did not recall having resolved to include Councillors expenses in the 2010/11 budget, the Clerk referred them to the minutes of the meeting 09/12/09.

## 5. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
23/09/10	Stalbridge Scout Group	Request for donation re: purchase of new marquee.	Members agreed to consider the application at the budget meeting and advise the Scouts accordingly.
28/09/10	First Bus	Reply to the Council letter of 2 <sup>nd</sup> August re. location of bus stop in Sherborne on route to the A30	Noted
30/10/10	Hunts Frozen foods	Donation of £100 to Jarvis field play area toddler equipment.	Instruction to Clerk : letter of thanks
01/10/10	Peter Hyde (NDDC communications manager)	Offer of joint publication newsletter.	Members agreed to further investigate when the TC newsletter is up and running.
04/10/10	Nick Brown (Footpaths Officer)	Letter re. Litter on and around the trailway.	The TC wrote to Hughes & Fudges 25/01/10 & Hunts, Huges, Fudges & Stalbridge Kebab & Pizza 20/04/10 copied to EHO (placed on file). Replies had been received from Hughes & Hunts. Instruction to Clerk to forward e-mail to Hunts, Hughes, Fudges & Stalbridge Kebab & Pizza.
04/10/10	Mr E Williams (Chairman) Stalbridge Hall management committee.	Letter re. 2 properties that have created access gates to the hall car park.	Instruction to Clerk to write requesting closure of illegal access on to TC property. cc to Hall Committee
11/10/10	Jeanette Barnes (Stalbridge Players)	Offer to advertise in the programme.	Agreed ¼ page advert
13/10/10	Carolyn Talbot ( Stalbridge library manager)	Letter re. Extending the library building to accommodate Community office and other Stalbridge facilities.	Future agenda item both Chair and Vice chair feel this has merit. Invite Carolyn Talbot to future meeting.

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15/10/10	Laura Russ ( NDDC Transport planner)	DSP funding available for projects to improve accessibility.	Suggestions were made & response delegated to D Hine & J Wardell.
20/10/10	William Hughes Ltd	Donation of £25 to Jarvis field play area toddler equipment.	Instruction to Clerk : letter of thanks

**6. To receive quotations for the removal of graffiti from play equipment at Jubilee play area and give further instruction.**

Quotations had been received for removal of graffiti and application of anti-graffiti coating from: Community clean £825.00 & Anti Graffiti Services £1,990.00.

Members were disappointed and reluctant to spend playground equipment funds on this, but felt that they had no alternative. The Clerk was instructed to enquire about the coating guarantee.

**RESOLVED: To instruct Community clean to remove graffiti and apply the anti graffiti coating for the Aukam unit.**

**7. To receive an update on the Councils fidelity insurance cover and give further instruction.**

Members had received a paper from the Clerk prior to the meeting.

**RESOLVED: To increase the fidelity guarantee to £55,000.**

**8. To receive an outline/draft copy of the Town Council quarterly newsletter and give further instruction.**

Copies were provided to members. Alternative names were considered.

**RESOLVED: To accept the draft 1<sup>st</sup> edition. The Clerk was instructed to research distribution methods & costs.**

**9. To receive the annual ROSPA inspection report and give further instruction.**

Jubilee play area site recommendations were reviewed.

**RESOLVED: To instruct SA builders to adjust gate & fit new rubber buffer to ensure a minimum spacing of 12mm to remove danger of finger entrapment.**

**10. To receive the conclusive report for grit bins in Stalbridge and give further instruction.**

**Working party**

The TC agreed in principal to provide grit bins in Stalbridge. During meetings in February and June the issue was discussed and a criteria for provision was agreed. An appointed working party carried out an initial survey of possible sites and reported their conclusions at the July meeting. These were displayed in the community office window and Town Council web site for public comment during October.

2 public suggestions received: Grove Lane Close & Pound Close. Waiting for DCC

Highways approval on recommended sites at The Knapp & Church Walk.

J Cowley expressed reservations at finding people willing to spread the grit.

**RESOLVED: To purchase 2 x 160 ltr green slim line grit bins at a cost of £131.67, plus vat each, to site at Church Walk and The Knapp and arrange for DCC to fill (pending DCC highways approval).**

**11. To receive a report on the Jarvis way play area refurbishment and give further instruction.**

**K Garland**

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K Garland advised changes during construction: Removal of the central deck in view of recent extensive graffiti and in response to members concerns at a potential shelter site. Replaced with stone labyrinth. Need to site gate at top corner path Jarvis way to trailway, to enclose area. Members requested that the fence is repaired adjacent to the bridle way and that the elder bushes are removed.

**RESOLVED: To site the access gate at top corner adjacent to the path Jarvis way to the trailway.**

**12. To receive an update on the re-surfacing of the High Street and give further instruction.** **J Cox**

B Batty-Smith advised that he had requested confirmation that the re-surfacing of the A357 through Stalbridge is still scheduled for January 10th to 14<sup>th</sup> and was awaiting a reply.

**13. Clerks report on matters arising.**

PWLB loan payment will go out 17<sup>th</sup> November

The Clerk confirmed that Ian Forward and his volunteers may be able to clear the land adjacent to Pond Walk.

**14. To receive :-**

**a) Items for the next agenda from members.**

J Wardell - A proposal that the Town Council consider the creation of a Town design statement.

**b) Town Councillors reports.**

J Cox – Requested a statement ref. funding for Jarvis Way Play area refurbishment be displayed on the TC notice board.

B Alexandre – Queried the shape of pavement outside the Dike's development, G Carr-Jones confirmed Highways will not change.

W Batty- Smith – Noted Parish maintenance units repairs to footpath The Pound to Pound Close pavement.

B Penfold – Attended HACC meeting. Application for increase in open days has been dropped. Total aircraft movement for 2009 was 6,356.00, well within permitted limit. Yaks are not situated on the airfield.

D Hine – Will attend allotments meeting

J Cowley – The DC newspaper is a waste of money. Members agreed Clerk to write to DC.

**15. To receive Dorset District Councillors reports.**

None.

**16. To receive the Dorset County Councillors report.**

DCC have started the process making cost savings. Highways emphasis is maintenance of drains & gullies.

**17. To receive feed back from the Clerks appraisal 6<sup>th</sup> October 2010 and give further instruction.** **K Garland**

Received.

**18. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 24<sup>th</sup> November 2010. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 16<sup>th</sup> November 2010.**

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The meeting Closed at 9.05 pm

Date 24/11/10

Signed.....  
Chairman