

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

**Approved minutes of Town Council Meeting held in the Town Council Office  
On Wednesday 13<sup>th</sup> April 2011.**

**Present: Councillors:** G Carr-Jones (Chair) J Cowley, J Cox, J Wardell, P Ashcroft, D Hine, B Alexandre & K Garland . B Penfold from 7.20pm

T J Watson (Clerk)

**In attendance:** There were 4 members of the public in attendance.

Jo Rose, Victoria McManus & John Foster- Pegg were in attendance & apologies had been received from Hugh Delong & D Fox (County Councillor).

**Welcome to members of the public and introductions.**

## 1. To receive apologies.

Apologies were received at the meeting from W Batty-Smith.

## 2. Declarations of interest.

D Hine declared a personal & prejudicial interest in item 11 and advised that she would abstain from the vote.

## 3. To approve the minutes of the meetings - held on 16<sup>th</sup> & 30<sup>th</sup> March 2011

**RESOLVED:** The minutes of the meetings having previously been circulated to Councillors were approved and signed by the Chairman.

## 4. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
16.03.2011	T Long Dorset Library Service manager	Consultation: Support for the library service	<b>RESOLVED:</b> It was proposed and agreed to respond to the expression of interest/intent. (In Principal)Option 1: The community is interested in taking over the running of the building & be responsible for the running costs with the opportunity to use the library building for wider community use.
04.04.2011	A Bradley Management Engineer DCC	E Mail reference visibility issue on the extended junction at the corner of Drews Lane.	<b>RESOLVED:</b> It was proposed and agreed to agree to white hatched markings on the corner of Drews Lane.

B Penfold arrived at the meeting and stated that he had no interest to declare.

## 5. To receive a report on the results of the Shaping Stalbridge Day and give further instruction.

Jo Rose advised members that there had been approx 261 attendants during the 5 hour consultation event, which represents 10% of the resident population. She expressed thanks to Dikes for provision of an excellent venue and presented a summary analysis with key issues. She explained that the next stage is set up a small working group to go through the notes and categorise and plan the actions. Members considered how the results of the day can be publicized and contributors to the day were acknowledged. G Carr- Jones thanked Jo, Hugh and Victoria for all their hard work.

B Penfold apologised for not attending the event as he was unwell.

## 6. To receive a report and recommendations from the TC solicitor with regard to bequest and give further instruction.

**G Carr-Jones**

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J Foster-Pegg advised members of a bequest to the Town Council from the late Timothy Charles Stone. Members recalled that Tim was a mobile librarian for a number of years. The options of property management and sale were discussed. Members were most humbled and most grateful at the generous bequest and mindful that it must be utilised wisely and appropriately in memory of Tim.

**RESOLVED:** It was proposed and agreed to take the TC Solicitors advice and to sell the property. In order to utilise the funds appropriately in memory of Tim.

**7. To approve and sign the transfer of the registered title of land on the west side of Church Hill to the Salisbury Diocesan board of finance. (Burial ground)**

The consecration of the land was discussed. Members asked the Clerk to advise Mrs Grimes that the transfer of the land had been completed.

**RESOLVED:** It was proposed by D Hine seconded by B Alexandre and agreed to transfer the registered title of land on the west side of Church Hill to the Salisbury Diocesan board of finance and the document was signed accordingly.

J Foster-Pegg also answered member's questions with regard to access across hall land and agreed to look at the deeds on this land and advise the Council's position.

P Ashcroft left the meeting.

**8. To make a contribution of £300 from the 2011-2012 budgets to A Dike with regard to the tarmac surface applied to the path from Dikes car park to Pound Close.** **D**  
**Hine**

D Hine explained that Mr Dike had been kind enough to help when the opportunity to apply the tar mac had come up at short notice and at a reasonable cost. She advised the TC has responsibility for the path under licence.

**RESOLVED:** It was proposed and agreed to make a contribution of £300 from the 2011-2012 budget to A Dike with regard to the tarmac surface applied to the path from Dikes car park to Pound Close. Cheque to be added to the approval at the meeting.

**9. A proposal that the TC consider covering the Christmas lights events under the TC public liability insurance.** **G Carr-Jones**

The Clerk confirmed that if the lights group are set up as a committee of the Town Council she has had verbal confirmation that the events would be covered under the TC public liability insurance. Pending written confirmation from insurer.

**RESOLVED:** It was proposed and agreed that the TC will cover the Christmas lights events under the TC public liability insurance. Pending the lights group being set up as a committee of the Council.

**10. Clerk report on matters arising.**

Reminder: To member's outstanding photos for web site

Flat Electrical Certificate inspection: Has been carried out.

Jarvis field Play area: Invoice has been sent to DCC for the pay balance of the playbuilder grant. The outstanding items and return to site for snagging had been progressed, Clerk is awaiting a reply.

Bank Charges: Received a charge of £10.00 for the 2 lost cheques that had to be cancelled.

Hedge adjacent to the land at Pond Walk: Signpost have agreed to site visit and meeting with the occupant Tues 15<sup>th</sup> April. If it is the occupant's responsibility they are happy to send a formal request for the hedge to be trimmed.

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Diary Date: Free Community Land Trust seminar at Sturminster, Thursday 19<sup>th</sup> May.

Community Land Trusts are mainly used for developing affordable housing, but can be used for other community assets such as shops, etc.

Royal Wedding Event: Covered under TC public liability insurance.

Year end accounts 2010/2011: As this is the end of Council term will call an extraordinary meeting 30<sup>th</sup> April to close the accounting year.

Annual Town meeting: Original provisional date was 25<sup>th</sup> May. Unfortunately the hall is booked so have booked Wed 18<sup>th</sup> May, which will be the week after the annual TC meeting 11<sup>th</sup> May.

## 11. Finance:

### a. To approve the accounts as presented in annex 1b. for payment.

#### To approve the accounts as presented:

Tracey Watson	Salary April	£552.68
HM Revenue & customs	Tax & NI April	£104.69
Community Office	Funds from grant	£100.00
Stalbridge Hall	Funds from grant for Roof repairs to Hall	£773.77
D Hine	Temporary funds for Royal wedding event	£350.00
T Watson	In Lieu of chocolate eggs purchased for Jarvis field opening	£50.00
Wessex Water	Allotment water 22.09.10-10.03.11	£9.65
GB Sport & Leisure	Springer for Jubilee play area	£882.00
T Watson	In lieu of purchase Stamps	£9.84
Direct office Supplies	Green paper	£5.75
Direct office Supplies	Copy paper	£15.00
Direct office Supplies	Printer cartridges	£38.39
NDDC	Office Rates 11/12	£798.69
British Gas	DD Electricity Offices & WC's 31.01.11-26.02.11	£46.98

#### Additions to Annex 1b.

Harrier Garden Services	Mow Graveyard extension land	£15.00
BT	Internet services TC & Community office 01.04-30.06.11	£162.00
R Sharp	Mow Woodmills last cut 10.11	£45.00
R Sharp	Mow Ring & Pound STC & NDDC	£406.00
Dike & Son Ltd	TC funded tea & Coffee for the Shaping Stalbridge vent.	£68.50
Dike & Son Ltd	Donation for tar mac path Dikes to pound Close	£300.00

**RESOLVED:** Proposed by J Cox, seconded by B Alexandre and agreed that approval of invoices as presented be made.

D Hine abstained from the vote

### b. To approve the transfer from the deposit to current account.

The Clerk requested a transfer of £12,000.00 from the deposit to the current account to cover day to day running expenses.

**RESOLVED:** Agreed to make the transfer as requested.

### c. To approve the appointment of the internal auditor for 2010/2011 accounting period.

The Clerk advised that Mr Bedford had agreed to do the internal audit for the accounting period 2010/2011 the fee for this would be £70.00.

**RESOLVED:** It was proposed and agreed to appoint Mr Bedford as the internal auditor for the accounting period 2010/2011.

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**d. To approve the terms of reference and schedule for the internal audit.**

**RESOLVED:** The terms of reference and schedule for the internal audit were approved.

**12. To receive:-**

**a. Items for the next agenda from members.**

None.

**b. Town Councillors reports.**

J Wardell – query when new lights for Thornhill would be installed. G Carr-Jones advised this was on hold with SEC pending resolution of design complaint.

P Ashcroft (Via J Wardell) – Comments from parents of toddlers would like mud pit at Jarvis way filled with sand. The corner of the ring opposite Grosvenor Road is being cut by vehicles and the grass damaged. The Clerk advised that highways will not act if the curb is not damaged but have advised that the TC can move the bollards if they wish.

J Cox – problem with turf erosion at Jarvis field slides. Clerk advised pending snagging remedial works. Great opening event, thanks to Jo Beaumont. Need help with TC Royal wedding celebrations.

B Penfold – Reduction in Nordcat routes.

J Cowley – Report on behalf of member of the public (no name supplied) Trees adjacent to Hunts overgrown. Agreed action in May. Attended Clerk offices Mon 21<sup>st</sup> March Clerk not there, the community office were not advised. POST MEETING NOTE. The Clerk left the office at 11.30 with the Chairmans approval for a medical appt. the members on duty in the community office were advised.

K Garland – Offered to progress outstanding snagging and items at Jarvis Field with Wicksteed. Thanked the Clerk for getting eggs for opening as let down by local supplier.

G Carr-Jones request to purchase gift from Chairman's fund in recognition of work on shaping day. Agreed.

**13. To receive North Dorset District Councillors reports.**

None

**14. To receive the Dorset County Councillors report.**

D Fox : Admiration to those involved in making 'Shaping Stalbridge' such a successful event, and I look forward to working with TC and NDDC colleagues to make things happen in terms that local people have set out.

**15. Date of the Next meeting** - The next Town Council meeting will be held on **Wednesday 11<sup>th</sup> May**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 3<sup>rd</sup> May 2011.

The meeting Closed at 8.50pm

Date...11/05/11

Signed.....

Chairman