

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

**Approved minutes of The Annual Town Council Meeting held in the Town Council Office On Wednesday 11<sup>th</sup> May 2011.**

**Present: Councillors: G Carr- Jones** (Chair) J Smith, R Knapp, W Batty-Smith, J Cowley, K Garland, D Hine & P Ashcroft.

T J Watson (Clerk)

**In attendance:** There were 2 members of the public in attendance.

## **Welcome to members of the public and introductions.**

As a matter on information G Carr-Jones advised members that he had received a letter of resignation from J Cox. He had written in acknowledgement and thanks for her long service and efforts as a Town Council member.

1. **To elect a Chairman and receive the declaration of office.**

**RESOLVED: G Carr-Jones was nominated, seconded and duly elected, the declaration of office was signed.**

2. **To elect a Vice- Chairman and receive the declaration of office.**

**RESOLVED: K Garland was nominated, seconded and duly elected, the declaration of office was signed.**

3. **To receive apologies.**

None.

4. **Declarations of interest.**

G Carr-Jones declared an interest in Item 9. and stated that he would abstain from the vote.

5. **To approve the minutes of the meetings - held on 14<sup>th</sup> April 2010 & 27<sup>th</sup> April.**

The Clerk apologised for omitting D Hine from the list of attendees at the meeting 27/04/11

**RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved including the above amendment and signed by the Chairman.**

6. **Correspondence: as detailed in annex 1a.**

Date	From	Info	Action
21.04.2011	S Newport First Bus	Reply to the TC letter ref the evening & Sunday bus between Yeovil & Wincanton	Reply noted members felt that it was appropriate to have tried to stop the reduction of service. Clerk instructed to copy to TC transport rep.
	PW Collins	Request for publicity help with new carers & voluntary group.	Noted and agreed to pass to the community office.
04/02/2011 Rec'd after the April meeting	DCC Planning	Dorset Historic towns project. Draft for information/ comment	Agreed to pass around for information.

7. **To review schedules & appoint the Councils insurance company for 2011/12.**

The Clerk provided an analysis of three schedules for members review. The possibility of bulk procurement of insurance was suggested for the future. It was noted that whilst the Norwich union premium was competitive the excess were higher. The Clerk advised that the quote from AON was to be confirmed in writing.

**RESOLVED: It was proposed and agreed to take insurance with AON subject to the written confirmation being received in 10 days. Failing this insurance to be taken with Zurich.**

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## 8. To receive a concluding report for the Royal Wedding celebration event working party & presentation of concluding accounts.

D Hine reported that the evens had resulted in a small cost to the council of £45.04 (section 137). The events were attended by 150 people and enjoyed by all that attended. J Smith was concerned to hear that a member of the public offering help had not been taken up on their offer on the day and committed to giving the Clerk their contact details for communication/ future reference. K Garland thanked all the working part members and those who helped on the day and donated food.

## 9. Finance.

### a) To approve the accounts as presented in annex 1b. For payment.

Four County services Ltd	Update STC & CO virus protection	£69.60
British Gas	Electricity supply Office 28/02/2011-31/03/2011 DD	£30.36
British Gas	Electricity supply WC's 28/02/2011-31/03/2011 DD	£17.29
PWLB	Loan repayment	£6,817.02
G Carr-Jones	In lieu of payment for gift from Chairman's fund agreed mtg 13.04.11	£20.00
T Watson	In lieu of purchase Stamps	£11.04
Dorset County Council	Library hours contribution 2011/12 <u>Section 137</u>	£6,974.50
Parish of St Mary Stalbridge	Grant for Grave yard grass cutting 2011/12	£3,000.00
Tracey Watson	Salary May	£567.70
HM Revenue & customs	Tax & NI May	£75.78
R Sharp	Grass cutting Woodmills, Ring , The Pound ,Grosvenor Rd , car park & Duck Lane 18.04.2011, 5.05.2011 & 04.05.2011	£567.00

G Carr Jones advised that he would be donating the £20.00 to the Air Ambulance.

**RESOLVED: Proposed by W Batty-Smith, seconded by D Hine and agreed that approval of invoices as presented be made.**

## 10. To elect the Planning Committee.

The Clerk advised that this had been listed in order to give members the opportunity to elect a planning committee, therefore full all council members would only need to commit to 1 meeting per month.

**RESOLVED: It was proposed and agreed that all TC members be elected as members of the Planning Committee.**

## 11. To elect members of the planning advisory Group.

**RESOLVED: It was proposed and agreed that the following be appointed: - K Garland, J Cowley, R Knapp & P Ashcroft.**

## 12. To appoint representatives to various committees/ organisations.

**Community Office:** J Smith

**Footpath Liaison officer:** N Brown

**Tree Officer:** P Ashcroft

**Hall Cttee Rep.:** J Smith

**Playing Field Rep.:** D Hine.

**Youth Club Rep. & Stur. Youth Centre Rep:** B Penfold

**Public Transport Rep.:** J Rabbetts

**Allotment Soc. Rep:** D Hine

**Henstridge Airfield C Cttee.:** R Knapp

**Stalbridge Library Support Group. :** G Carr-Jones

**DAPTC Area. :** G Carr-Jones & R Knapp

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**TC Auditor:** D Hine

An improved link with the school was felt to be very important and R Knapp volunteered to be involved with this.

### **13. Clerks report on matters arising.**

Hedge adjacent to the land at Pond Walk: Advised by signpost that they have instructed their grounds maintenance company to cut back these shrubs when they are next at Pond Walk.

Forms: Declaration of acceptance of Office & general notice of Registerable interest forms are available for members. The Clerk requested these be completed after the meeting.

Footpath defect: Park Grove reported 10.05.11 as advised by Bill.

Next planning meeting: 18th May before ATM at 7pm at the Hall not 25<sup>th</sup> May. The next planning meeting after this will be 8<sup>th</sup> June, the agenda for this will be posted 24<sup>th</sup> May (week early) due to Clerk's holiday. The Clerk will consult the planning office for any pending applications which will be added to the agenda in advance of receiving plans.

Co-option of members: Notice has been posted that by reason of a shortage of numbers nominating for ordinary election, there are 2 vacancies for membership of the Town Council. Persons wishing to fill a vacancy should express interest to the Clerk in writing before the 31<sup>st</sup> May 2011. Names will then be brought to Council at the June meeting for co-option / open vote if more than 3 received.

Funding application: Received for approx £2,500 from the Hall Committee for installation of an alarm in conjunction with insurance. The committee have been asked to provide 3 estimates in conjunction with financial regulations section 11(i). Will be on the June agenda.

### **14. To receive Town Councillors reports.**

J Smith – Attending Hall AGM

R Knapp – Library building condition survey.

D Hine – Offer from MOP to cut the grass at the land adjacent to Pond Close with tractor, free of charge. Members gladly accepted offer. Dog bin at the top end of Grosvenor Road to Wood Lane needs to be moved to the lay bye at wood lane or an extra one put there. ACTION: Clerk to investigate if DC would empty and price of bin for June agenda item.

G Carr- Jones – Jo Rose has been invited to the ATM.

### **15. To receive Dorset District Councillors reports.**

W Batty-Smith advised that it appeared that NDDC had not been consulted on the application certificate of Lawfulness on the airfield.

### **16. To receive the Dorset County Councillors report.**

None.

**17. Date of the Next meeting** - The next Town Council meeting will be held on Wednesday 8<sup>th</sup> June 2011. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 24<sup>th</sup> May 2011.

The meeting Closed at 8.07 pm

Date...08/06/11

Signed.....

Chairman