

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held in the Town Council Office On Wednesday 8th June 2011.

Present: Councillors: G Carr-Jones (Chair), J Cowley, K Garland, J Smith & R Knapp. After item 4. A Dike, C Moore & T Bishop.

T J Watson (Clerk)

In attendance: There were 6 members of the public in attendance. 3 in attendance in conjunction with Item 4.

Apologies had been received from D Fox (County councillor)

Welcome to members of the public and introductions.

1. To receive apologies.

Apologies had been received in advance of the meeting from D Hine, P Ashcroft & W Batty-Smith.

2. Declarations of interest.

G Carr-Jones declared a personal interest in Item 11.

A Dike & C Moore also declared a personal interest in Item 11 after co-option.

3. To approve the minutes of the meeting - held on 11th May

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved and signed by the Chairman.

4. To co-opt 3 new Council members.

3 candidates had expressed interest who qualified on all counts to become Council members.

RESOLVED: It was proposed by J Cowley, seconded by K Garland and agreed that Mr A Dike, Mr C Moore & Mr T Bishop be co-opted to the Council and their declarations of office were duly signed.

5. Correspondence: as detailed in annex 1a.

| Date | From | Info | Action |
|----------|-----------------|---|---|
| 02/05/11 | S A Cotter | Letter ref. Timothy Stone-29 th edition of the BVM | The Clerk presented a draft reply for approval. Members made some amendments and instructed the Clerk to reply. |
| 10/05/11 | Stalbridge hall | Letter request for 100% funding for alarm system in addition to grant | The Clerk advised that the amount required was £2, 414.00 based on a single quotation. The Grant held for the hall was £4,268.92. In conjunction with FR11(i) should the TC fund this in addition to budgeted grant, 3 quotations for works would be required. The Hall Management Committee had been advised of this. The Clerk was instructed to reply to the Hall Management Committee and advise that the TC would be happy to release funds from grant and feel it would be in the Committees best interest to obtain alternative quotations for as simple a system as possible. |
| 23/05/11 | Sturquest | Invitation to consultation event 9 th June | Noted |
| | Sherborne CAB | Invitation to AGM 15 th June | Noted |

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| | | | |
|----------|-----------------------------|---|--|
| | R Tickner | Letter request for aluminium can bank at Station Road car park. | Agreed to make a request to NDDC. |
| 26/05/11 | Graham Thick | Letter re parking restrictions adjacent to Knightstone Court. | Agreed to pass to DC Highways. |
| | Tony Wood (Lights group) | Proposed event dates Carol Service 1 st Dec Shopping Evening 9 th Dec | Noted |
| 01/06/11 | NDDC licensing | Courtesy copy of application for premises licence (supply of alcohol) Candy's newsagents. | Noted |
| 06/06/11 | Stalbridge primary School | Copy of letter sent to Dorset waste partnership requesting cardboard re-cycling bin | Noted |

6. To approve the June addition of the TC newsletter.

Members corrected typos.

RESOLVED: There was general agreement to approve the June addition of the TC newsletter.

7. To allocate the annual inventory inspections to members.

RESOLVED: Members agreed to return the inspections for the July meeting.

8. To appoint the lights group as a committee of the Council.

The Clerk advised that in order for sub-committees to be covered under the above Town Council Policy the following Criteria has to be complied with:-

- The minutes of the meetings of the Committee form part of and are incorporated into the minutes of the Town Council.
- Meetings of the Committee are open to the public in the same way as Town Council Meetings.
- Any accounts of the Committee form part of the accounts of the Town Council and are subject to the Council's audit.

If the above Criteria are complied with the Public Liability Section of the Policy would extend to include the Official Sub Committee, subject to the terms, conditions & exclusions of the Policy.

RESOLVED: It was proposed and agreed to appoint the lights group as a committee of the Council.

9. To resolve the interim management of the bequest to the Town Council.

The Clerk advised that it had been necessary to have the grass front and rear cut.

RESOLVED: There was general agreement that T Bishop would liaise with the TC Solicitor ref. the arrangements for the property during the interim period.

10. A proposal that the Town Council facilitate a new dog bin for the lay bye at Wood Lane.

D Hine

Deferred to the next meeting.

11. A Proposal to put a sign (temporarily for 2 years) on the side of the toilet block in Station Road Car Park Stalbridge.

G Carr-Jones

RESOLVED: There was general agreement to put a sign (temporarily for 2 years) on the side of the toilet block in Station Road Car Park Stalbridge.

12. A proposal that the full Town Council break from meeting on 31st August.

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G Carr- Jones

The proposal was amended: To re-schedule the remaining meetings for 2011 to facilitate attendance of the Councillor training on 6th July.

A calendar of proposed new dates for the remainder of the year was presented.

RESOLVED: There was general agreement to re-schedule the remaining meetings for 2011 to facilitate attendance of the Councillor training on 6th July.

13. Clerk report on matters arising.

The Clerk advised that she had provisionally booked 9 places on councillors training event at Gillingham Wed 6th July. T Bishop was unable to attend and the Clerk committed to booking an alternative session on the 14th July for him. All other members present were willing and available to attend. (N.B G Carr-Jones & W Batty-Smith who are undertaking training at NDDC).

14. Finance:

a. To approve the accounts as presented in annex 1b. for payment.

| | | |
|---------------------------------|--|-----------|
| Tracey Watson | Salary June | £567.70 |
| HM Revenue & customs | Tax & NI June | £75.78 |
| Partnership Security | Alarm service | £84.00 |
| R Sharp | Grass cutting woodmills, Ring , The Pound, Grosvenor Rd , car park & duck lane 19.05.2011, 26.05.2011, 01.06.2011 & 06.06.2011 | £647.00 |
| Harrier Garden Services | Grass cutting Jarvis field bill to of 4 | £556.00 |
| Alexandre Electrics | Electrical safety check for flat | £45.00 |
| G Parsons Plumbing & Heating | Fit new ball valve in flat roof space | £60.00 |
| Stalbridge playing fields trust | Jubilee Play area grass cutting 01.04.10-31.03.11 | £300.00 |
| GB Sport & Leisure | Springer for Jubilee play area replace lost cheque 2606 issued in April | £882.00 |
| J Rabbetts | Re-imburement for taxi trans. to Sherborne action transport group meeting | £10.00 |
| Direct Office Supplies | Ring binders , dividers Doc wallets & Paper | £30.97 |
| Northcliffe Media | Town meeting advert | £9.92 |
| DAPTC | Subs 11/12 | £653.27 |
| T Watson | In lieu of TM refreshments | £2.48 |
| Aon Ltd | Insurance 11.12 | £2,001.73 |
| BT | Calls 18/02- 17/05 & rental 01/05- 31/07 CO & TC | £236.29 |
| British Gas | Direct Debit Electricity supply Office 31/03/2011-30/04/2011 | £22.96 |
| British Gas | Direct Debit Electricity supply WC's 31/03-30/04/2011 | £15.31 |
| Gillingham Town Council | Street cleaning April 2011 | £1,674.27 |
| M Cridge | In lieu of plants purchased for cross troughs | £10.80 |
| Mr O Bedford | Internal Audit 10/11 | £70.00 |

RESOLVED: Proposed by K Garland, seconded by R Knapp and agreed that approval of invoices as presented be made.

The Clerk advised that due to recent changes in membership there remained only 2 signatories both of which were not present at the meeting. There was further discussion and the Clerk committed to getting the cheques signed ASAP.

b. To receive the internal auditors report.

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2 minor issues were raised in the internal audit. Evidence of an annual review of standing orders & financial regulations is required. Several invoices have not been initialled as approved by Councillors. The internal auditor was happy to sign the return.

c. To amend the TC bank mandate for signing cheques.

Deferred to the next meeting as signatories were not present.

15. To receive Town Councillors reports.

C Moore – Graffiti at the park on play equipment & buildings.

R Knapp – Cars vandalised on Church Hill.

J Smith - Handed over copy of the Hall Management Committee accounts y/e 31/03/2011.

J Cowley – Has the hedge on the land at Pond walk been cut by signpost? Committed to checking and Clerk will progress if it has not been done.

16. To receive North Dorset District Councillors reports.

G Carr-Jones – Attended meeting at Sturminster Newton Exchange.

17. To receive the Dorset County Councillors report.

Received via e-mail): I would urge members of the council and residents to look at the Library Policy Devt Panel report being published and available online at Dorsetforyou.com on Monday (13th), as I think it is likely to offer some good news for us all in the circumstances. It is apparent that Stalbridge is unique in being able to offer something new and different in the way our Library service is delivered. I shall be at the Community Overview Committee on 20th June at County Hall to argue our local case regarding retention of Libraries.

18. Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 13th July**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 5th July 2011.

The meeting Closed at 8.49 pm

Date...13/07/11

S i g n e d
Chairman