

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held in the Town Council Office On Wednesday 13th July 2011.

Present: Councillors: G Carr-Jones (Chair), P Ashcroft, T Bishop, J Cowley, K Garland, D Hine, R Knapp & C Moore.

T J Watson (Clerk)

In attendance: There were 4 members of the public in attendance.

Apologies had been received from D Fox (County Councillor) and a written report provided.

Welcome to members of the public and introductions.

1. To receive apologies.

Apologies had been received in advance of the meeting for A Dike, J Smith, W Batty-Smith may be late.

2. Declarations of interest.

None.

3. To approve the minutes of the meeting - held on 8th June

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

4. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
09/06/11	Steve Shaw National Co-ordinator Local Works - promoting the Sustainable Communities Act	e-Mail requesting support for a proposal under the Sustainable Communities Act. Concerning major developments.	Members agreed not to support the proposal.
14/06/2011	Blanchards Bailey Solicitors inc. John Foster-Pegg	Letter re. Consecration of Stalbridge Churchyard. Friday 23rd September.	It was agreed to advise Mrs Grimes and have a future agenda item to address this.
21/07/2011	Woodland trust via Sturquest	Jubilee woods project offer of tree packs.	The Clerk has already forwarded this to the school. It was suggested to forward to The footpaths officer & Inwood estate.
24/06/2011	Dorset Waste Partnership	Reply to the TC's letter regarding aluminium can bank at station road car park.	Noted
23/06/2011	Old Marked Mews Ltd	Letter requesting re-location of one way signage on Grove Lane.	Agreed to pass to highways.
30/06/2011	SEE contracting	Letter re. meeting 19 th July 6.30pm at Stalbridge Hall.	Noted

5. To receive an update on the library.

T Lee

On the 20th June The Community Overview Committee received an interim report on the results of the consultation and four options to consider.

As spokesman for Ad Lib Tim made a strong case for Option D. (Ad Lib proposal modified by the policy Development Panel by not cutting hours but increasing the reduction of the book fund. It was concluded that all four options go forward to the Cabinet on the 6th July. For this meeting Tim had written on behalf of Friends of Stalbridge Library. Stating that they support Option D and preferred it to B (New offer that would fully fund 24 libraries, leaving 10 to be

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unfunded but could become community managed libraries (includes Stalbridge), however if option D is not approved they have expressed an interest in establishing a community managed library within the proposed Community Centre. Cabinet recommended Option B modified by the addition of West Moors, and Option D. to the full Council meeting on 21 July. Ad Lib will be speaking at this meeting and need backing for the campaign for Option D via letters to Councillors. A demonstration is being organised by all the Friends Groups and a subsidised bus has been arranged to help people attend.

6. To write to the Inwood Estate regarding trees on the playing field & adjacent to Park Road & Church Path. P Ashcroft

Members re-called a previous application for tree works which they felt may have not been approved. The trees in question are within the conservation area but do not have TPO's.

RESOLVED: It was agreed to instruct the Clerk to write to Inwood estate on the matter.

7. To resolve a policy for the closure of the playing fields at night. C Moore.

C Moore advised that there had not been a Playing fields Committee meeting since he put this proposal forward. He requested members views on the issue given the recent vandalism. It was felt that the Playing fields Committee were best placed to create and implement the policy.

RESOLVED: It was agreed to support a policy for the closure of the playing fields at night.

8. A proposal that the Town Council purchase a dog bin for the lay by at Wood Lane. D Hine

The Clerk advised that the Street Orderly the TC employ from Gillingham is happy to empty the bin. Estimated total cost for a 60ltr bin £350.00. Nothing in budget specifically for dog bins could be funded from general maintenance. Waiting on price from NDDC for a dual bin that may include installation. It was felt that the railway would benefit from an extra bin, unfortunately due to the location the TC would not be able to get this emptied.

RESOLVED: It was agreed to defer the item to the next meeting pending a price from NDDC.

9. To resolve required works on the boundary hedges on the Town Council leased land adjacent to Pond Walk. D Hine

The Clerk advised that there is £1500 in budget for this area. D Hine presented a quote to cut and remove wood of £150.00. Members asked if removal of the hedge adjacent to the path could be added.

RESOLVED: It was agreed to accept the quote and instruct for the works to be carried out including the removal of the hedge adjacent to the path.

10. To resolve the repair / replacement of the Jubilee play area fencing and gate. D Hine

The Clerk advised members of the previous quote for replacement of the fence. Members requested that the playing fields committee look into the location and possible replacement including other local funding options.

RESOLVED: It was agreed to have the fence repaired at a max cost of £100.00 as an interim measure.

11. To set up and approve the terms of reference for a project board, to investigate the possibility of creating a Community Hub building. G Carr-Jones

There was discussion as to the number of members and level of TC members involved.

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RESOLVED: It was proposed and agreed to set up a project board, to investigate the possibility of creating a Community Hub building. Membership to consist of G Carr-Jones, D Hine, D Beardsmore, P Hill, T Lee & T Wood.

12. To adopt a statement of community intent. (Ref. The Power Of Well Being)

G Carr Jones

The Clerk explained that making a statement of community intent is one of the criteria for being eligible to use the 'Power of well being'. This legislation enables an eligible Council to use the power to promote or improve the economic, social, or environmental well being of their area. The TC can only currently incur expenditure of a maximum of £13,961.92 P/A under **Section 137**. Being forward thinking, without the power of well being any future expenditure on the library can not exceed £10,000 P/A leaving only a balance of £3,961.92 for other things.

RESOLVED: it was agreed to adopt the statement of community intent as presented.

13. To set up a sub-committee to review and report on the results of the Shaping Stalbridge day. G Carr Jones

RESOLVED: It was agreed to set up a sub-committee to review and report on the results of the Shaping Stalbridge day. Membership: K Garland, R Knapp, J Wardell, P Ashcroft & V McManus (pending)

14. To review the results of the annual inventory inspections and give further instruction.

RESOLVED: Deferred to the August meeting as not all the inspections were in.

15. To receive quotations for the TC offices external decoration & repairs and give further instruction.

The Clerk advised that 2 quotations had been received and that there was £5,328.66 in the budget for general maintenance.

RESOLVED: It was proposed and agreed to accept the quote from P Spiller.

16. Clerk report on matters arising.

Path at the land adjacent to Pond Walk has been cleared.

Signpost have committed to clear FP No. 4 between Barrow Hill and Pond Walk and put on their schedule for future.

DCC have weed killed the path Station Rd to Woodmills and left debris. NDDC have committed to remove the debris. They will also put a bit of rubber on the gate to dampen the noise of the metal gate shutting.

Reminder to working party members to start project to look at contract for street cleaning commencing April 2012. The current specification may need some work in terms of detail. T Bishop offered to take the place of G Carr-Jones on the working group. The Clerk suggested an initial meeting with the current provider.

The Clerk has progressed the dedication of footpath Jarvis Way to Bridle way 71.

17. Finance:

a. To approve the accounts as presented in annex 1b. for payment.

Tracey Watson	Salary July	£567.50
HM Revenue & customs	Tax & NI July	£75.98
R Sharp	Grass cutting STC & NDDC 11.06-05.07.2011	£567.00
M Cridge	Compost for planters at the ring	£2.60
Wicksteed Playscapes	Jarvis Field play equipment	£62,629.09
Gillingham Town Council	Street cleaning May & June 2011	£3,371.18
T Watson	In lieu of stamps purchased	£11.04

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Stalbridge Hall Management Committee	Hall Hire Town Meeting	£15.00
Stalbridge Scout group	Donation for Marquee ref mtg 08.12.2010	£500.00
PG security systems	Grant for Hall alarm ref. mtg 08.06.2011 50 % of total	£1,686.55
British Gas	Direct Debit Elec. supply WC's 31/03-30/04/2011	£15.31
British Gas	Direct Debit Elec. supply Office 31/03/2011-30/04/2011	£22.96
British Gas	Direct Debit Electricity supply WC's 30/04-30/05/2011	£14.39
British Gas	Direct Debit Elec. supply Office 31/04/2011-30/05/2011	£21.91

Additions to annex 1b.

L Tanner	In lieu of purchase of light bulbs	£15.41
BT	Internet services	£162.00

The Clerk advised that whilst the Wicksteed cheque was listed for approval she would like to hold the approved cheque pending supply of the alternative springer top. The transfer listed below would also be held pending this.

RESOLVED: Proposed by D Hine, seconded by K Garland and agreed that approval of invoices as presented be made.

b. To approve the transfer of funds from the deposit to current account.

The Clerk requested a transfer of £62,629.09 from the deposit to the current account to cover the Wicksteed payment.

RESOLVED: Agreed to make the transfer as requested.

c. To amend the TC bank mandate for signing cheques.

RESOLVED: it was agreed to add D Hine & G Carr- Jones to the mandate.

d. To receive the quarterly financial report.

Dine had attended the office 12/07/11 and carried out an audit.

Members received copies of the budget v expenditure to 30th June. Total receipts £62,641.58, total payment 30,087.94, bank balance £83,267.26, outstanding invoices awaiting payment to STC £7,900.00.

e. To advise members that the y/e figure March 2011 for the PWLB has been amended.

The Clerk advised that she had taken the figure from the November PWLB statement presuming this was inclusive of that payment. Will get a Y/E statement in future.

18. To receive Town Councillors reports.

K Garland – School fete was very successful.

J Cowley – Suggested letter of thanks sent to D Cox (Youth Club) as he is emigrating. Clerk to send.

T Bishop – Reported on meeting with J Foster-Pegg re bequest

D Hine – Signpost have agreed that Grove Lane Close boundary hedge with Barrow Hill, right to the boundary with house (Three Colts) is their responsibly and have placed on future schedules for maintenance.

P Ashcroft – Suggested planting on path Woodmills to Station Rd. Members agreed upkeep would be prohibitive.

19. To receive North Dorset District Councillors reports.

None.

20. To receive the Dorset County Councillors report.

Paper copy with office copy minutes.

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21. Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 17th August**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 9th August 2011.

The meeting Closed at 9.15 pm

Date...17/08/11

S i g n e d
Chairman