

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

**Approved minutes of The Town Council Meeting held in the Town Council Office
On Wednesday 14th September 2011.**

Present Councillors: G Carr-Jones (Chair), W Batty-Smith, R Knapp, J Smith, A Dike, D Hine, T Bishop, J Cowley, K Garland & C Moore

T J Watson (Clerk)

In attendance

There were 2 members of the public in attendance.

D Fox (County councillor) was in attendance.

T J Watson (Clerk)

1. To receive apologies.

Apologies had been received in advance of the meeting from P Ashcroft.

2. Declarations of interest.

None.

3. To approve the minutes of the meeting - held on 17th August

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

4. To respond to the consultation on the diversion of footpath N51/32.

N Brown (Footpaths Officer) had looked at the proposed diversion and could see no reason to object. Post meeting Note: N Brown made enquiries on behalf of members with regard to flooding, as the proposed route passes close to the river. It appears that when the river floods, it tends to do so on the other side.

RESOLVED: It was proposed & agreed to make no objection to the proposed diversion.

5. Deferred from previous meetings:

- a. **To set up a sub-committee to make a recommendation to Council on the location of 2 new grit bins.**

RESOLVED: J Smith & W Batty-Smith agreed to make up the sub-Committee.

6. To receive a report for the sub-committee on the results of the Shaping Stalbridge day.

K Garland reported that with assistance from Jo Rose the working party has reviewed the feedback received. Points raised that are achievable by other parties are being forwarded accordingly and the remainder categorised as short, medium & long term objectives. The working party is now looking at the short term items and as soon as these are complete we will move on to the other items. Many items have already been addressed, for example: adult seating in the new Jarvis Field Play area.

The working party will continue to report back to Council and communicate with Stalbridge residents via the TC newsletter and web site.

7. To adopt the Power of well being.

The Clerk informed members that the four criteria enabling the Council to be eligible adopt the Power of Well Being had been fulfilled. G Carr-Jones thanked members for attending the training.

RESOLVED: Proposed by W Batty-Smith, seconded by D Hine and agreed that Stalbridge Town Council resolve to adopt the Power of Well Being.

8. To approve the September edition of the newsletter.

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Copies for the newsletter had been provided to members prior to the meeting. It was suggested that Dikes should be added to the list of places for distribution.

RESOLVED: It was agreed to approve the newsletter as presented.

9. To receive a report from the Community Hub Project Board.

G Carr-Jones reported that the project board had attended their 1st meeting and had received positive feed back from the County Council. A letter will be delivered to all residents to raise awareness and request input. It was suggested to post the letter on the web site and members were asked to help with distribution.

10. To adopt a complaints procedure.

A draft document had been proved to members prior to the meeting.

RESOLVED: It was proposed & agreed to adopt the complaints procedure as presented.

11. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
18/09/11	Boundary commission of England	Advance notice of consultation on proposal for new parliamentary boundaries	Members understood the proposal that this area of North Dorset will fall in the parliamentary constituency of Wiltshire & Salisbury and will be administered from Wiltshire. The polling stations will remain the same. W Batty-Smith & T Bishop offered to make representation on behalf of the Council.
18/09/11	Comic Relief	Hosting sports relief Mile	Declined
19/08/11	Karen Ramscar NDDC	Review of polling districts	Agreed to respond no change required.
30/08/11	John Foster-Pegg	Letter ref bequeathed property	Noted
31/08/11	DCC	Invitation to raise precept to contribute towards capital match funding for superfast broadband in Dorset	It was noted that comments on the quality of broadband in the area had been received on the shaping day.
01/09/11	Marianne Harris	Letter ref removal of hedge at Land adjacent to Pond Walk	It was agreed to ascertain if signpost propose to erect a fence and to reply to M Harris.
No date	St Marys Stalbridge	Invitation to the consecration of the new churchyard 23/09/2011	Attending K Garland, D Hine & T Bishop
07/09/11	D Morgan NDDC	Road shows on mineral extraction across Dorset	Noted
13/09/11	Weldmar Hospice care trust	Invitation to attend the annual Snowdrop memorial service Sun 12 th February.	Noted

12. Clerk report on matters arising.

Complaint via the community regarding surplus paint on the pavement during exterior decoration of the Red Lion. Does not warrant hiring a steam cleaner to remove.

D Hine is the central liaison point for the working group to set up the meeting with Gillingham ref. street cleansing.

Jarvis way play equipment - Cable way rubber sleeve damaged. The sleeve is there to stop the chain being knotted in terms of health of safety. Chain & set have been removed. Replacement cost £127.00 plus carriage. Contacted Wicksteed ref. discount as recently installed.

Safagrass slipping - ordered more pins & ties. Advised Wicksteed that if this proceeds to be an ongoing problem will be asking them to rectify as a design fault.

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Tree in the dog walking area at Jarvis field is overhanging the garden of the adjacent bungalow on Wessex Way, with potential to damage shed & greenhouse. Westree have viewed and suggest removing one limb £ 65.00 plus VAT. AGREED TO INSTRUCT WORKS TO BE CARRIED OUT.

Written to Stalbridge Sawmills to ask them to cut the hedge at Woodmills Close.

13. Finance:

a. To approve the accounts as presented in annex 1b. for payment.

Inwood	Half year rent Playing fields	£1,670.00
J Ayres	Mowing Jarvis Field July & August	£556.00
R Sharp	Grass cutting STC & NDDC 13/07-24/08	£1,185.00
Gillingham Town Council	Street cleaning August 2011	£1,685.59
T Watson	POW training refreshments	£1.99
T Watson	Clerks mileage 09/03-07/09/2011	£5.80
BDC	External Audit	£690.00
BT	Call & Line rent TC & Comm office 15/05-12/08	£252.63
Tracey Watson	Salary September	£567.70
HM Revenue & customs	Tax & NI September	£75.78

N.B Direct debit was not taken for £18.74 to British gas listed for approval at the Aug. meeting. This figure has now been added to the figure for the office at a total of £53.58 for which the direct debit has been taken.

RESOLVED: Proposed by W Batty Smith, seconded by K Garland and agreed that approval of invoices as presented be made.

b. To report the closure of the Y/E 31/03/11 & the external auditors comments.

Matters of note no further action required:

Fixed assets: The value of the assets have decreased this year but this is not due to the disposal of an asset. The Reduction in the value of assets this year is due to the council reclassifying certain assets resulting in a change to the valuation assumptions used.

Restatement of fixed assets: The comparative figure in box 9, total fixed assets, disclosed in section 1 of the annual return does not agree to the audited annual return for the Y/E 31 March 2010. The comparative figure in box 9 was restated and the figure has been verified. This restatement does not affect the balances carried forward into 2011. The Clerk advised that both are a result of the 2011 audit briefing change in requirements ref.meeting 27/04/2011. The Closure notice of conclusion of audit will be displayed on the notice board and web site from 14th to 28th September.

c. To resolve the set up a capital projects account.

The Clerk advised that in accordance with (Governance and Accountability for Local Councils A Practitioners' Guide (England) 2010) Section 3.32 Councils can only use receipts from the sale of fixed assets ('capital receipts') in exca de minimus value for specified purposes, of which the main ones are the repayment of external debt and the financing of capital payments. Therefore it would be good practice to separate the capital receipt from the sale of the bequeathed asset in a capital funds account.

RESOLVED: Proposed & agreed to set up a capital projects account.

14. To receive Town Councillors reports.

A Dike- Complaint received from dog owner ref. barbs in grass seed on trailway.

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C Moore – Storage of the bier - No room for alternative storage location at the moment.

Pavilion graffiti – working on having removed with pressure washer.

D Hine - Locking of playing fields gates at night. Local police have advised not worth doing.

Vehicles speeding down station road to WM Hughes (PC Sugrue aware).

T Bishop- CEPEND & DAPTC meetings reports. Copies of the draft national planning policy left with the Clerk.

G Carr-Jones – Thanks to T Bishop for attending CEPEND & DAPTC meetings. Asked D Fox to progress reinstatement of waiting restrictions opposite office.

J Cowley – query ref blue making on pavements, Confirmed SEC lighting positions. The Pound needs mowing. Clerk has progressed this with DC.

W Batty-Smith – There will be no Western Gazette North Dorset edition in the future.

Katie – Glad to hear opticians opening as mentioned in the shaping Stalbridge comments.

To receive North Dorset District Councillors reports.

None.

15. To receive the Dorset County Councillors report.

D Fox requested members feedback on the school bus service to Sturminster Newton. Advised he will be sitting on the health scrutiny committee. Members were encouraged to consider working with the Countryside service to develop a greater understanding of heritage in relation to rights of way in Stalbridge. Requested members to consider publication of draft minutes.

16. To receive members comments for the Clerks appraisal.

The Clerk left the meeting.

Comments were received and noted by the Chair & Vice-Chair.

17. Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 12th October**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 4th October 2011.

The meeting Closed at 8.55 pm

Date...12/10/11

Signed.....
Chairman