

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge

Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

## Approved minutes of extraordinary meeting of the Town Council on Wednesday 21<sup>st</sup> June 2017

**Present Councillors** K Garland (Chair), T Bishop, J Cowley, R Knapp, B Newton, B Penfold & J Wardell.

### **In attendance**

T Watson (Clerk)

#### **1. Apologies.**

Apologies had been received in advance of the meeting from C Moore, G Carr-Jones, D Hine, J Cowley & P Brember.

#### **2. Declarations of Interest.**

None.

#### **3. To receive the quarterly financial report ending 31.03.17**

Members had received the information prior to the meeting

**RESOLVED: It was proposed and agreed to accept the quarterly financial update ending March 2017 as presented.**

#### **4. To approve the allocation of reserve funds**

Members had received the information prior to the meeting.

**RESOLVED: It was proposed and agreed to approve the allocation of reserve funds.**

#### **5. To receive the internal auditors report and consider the effectiveness of the internal audit 16.17**

The only item raised by the internal auditor was that some cheque stubs were unsigned.

**RESOLVED: It was proposed and agreed to accept the report as presented and members felt that the internal audit had been both comprehensive and effective.**

#### **6. To consider and make recommendation as to the appropriate responses to the Accounting statements & Annual governance statement sections of the Annual Return 16.17 and any necessary notes to accompany these.**

Members considered the accounting statements one by one and verified the year-end statement of accounts against the bank reconciliation.

**RESOLVED: It was proposed and agreed:**

- To accept the figures presented for sections 1-10 and no in section 11 of the accounting statement.
- To record Yes in boxes 1-8 & N/A in box 9 of the Annual governance statement.

#### **7. To receive a report on the Multi Play Equipment at Jubilee Play Area carried out on 16<sup>th</sup> June 2017 and give further instruction.**

Members noted the report and the action taken so far in terms of health and safety..

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**RESOLVED:** It was proposed and agreed that the recommendations in the report be actioned.

There being no further business the meeting closed at 7.50 pm