

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on Wednesday 8th March 2017 commencing after the Planning Meeting which starts at 7pm.

Present Councillors K Garland (Chair), T Bishop, P Brember, R Knapp, D Hine, C Moore, B Newton, & J Wardell

T Watson (Clerk)

In attendance

There was 1 member of the public in attendance.

W Batty-Smith (North Dorset Dist. Cllr.) was present.

Welcome to members of the public and introductions.

1. Community Open Forum.

No comments.

2. To receive apologies.

Apologies had been received in advance of the meeting from G Carr-Jones, J Cowley & B Penfold

3. Declarations of interest.

K Garland declared a pecuniary interest item 12.a (IK Services) and stated that she would abstain from the vote on that payment.

4. To approve the minutes of the meetings - held on 8th February 2017.

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

5. To receive Town Councillors reports.

J Wardell - Attended the Library Management Group meeting issues of door, decorating and heating were all in hand. Advised that another local library had been asked questions about 'PREVENT' by the PCSO and suggested online training for members and volunteers. The White Hart Link launch project with the school is progressing. There may be some funding available that could help to fund the bridge over the river at Sturminster Newton with the objective of the trailway getting closer to Stalbridge. Advised that the Footpaths SLA works will start at the end of April. J Cowley had asked her to mention the changes to the First Bus services in Stalbridge between the 26th February and the 1st of April.

P Brember - Attended a meeting with the Youth Club Management Group and reported that they are now able to afford contents insurance in addition to their public liability insurance.

T Bishop – CIO management meeting postponed. Attended the PPG Chairs meeting and hoping to reform a PPG for the Stalbridge Surgery. Presumed that the surgery merger with the BMV partnership is progressing The Northern Dorset LAG have had lots of funding applications. Suggested the TC make a gesture of thanks to P Batstone.

C Moore – The Playingfields mower trial was successful. An order has been placed at £3,817 plus VAT and there may be some income from the scrap of the old mower.

6. To receive North Dorset District Councillors reports.

W Batty-Smith advised members of the responses made by the Trust Council of Governors and the Joint Health Scrutiny Committee to the CCG clinical services review consultation.

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7. To receive the Dorset County Councillors report.

None.

8. To receive an update on DCC Highways operations from the Community Highway Officer.

Roger Bell introduced his role as Community Highway Officer and encouraged reporting of highways defects on line with measurements as they then go straight to the remedial works teams. He advised what the TC can do in conjunction with the 'Working Together' project. A 7.5 tonne weight limit though Stalbridge was suggested and it was understood that a road traffic regulation order would have to be put in place for this and Roger committed to reminding local companies with HGVs to use the specified HGV route down Jarvis Way. It was understood that if the TC wish to make a financial contribution it may be possible to have a hard surface path on the verge between Thornhill and Wood lane. The position of the speed signage at this location and the problem of speeding was discussed and the purchase of a SID was suggested. It was understood that it is Highways responsibility to ensure that unclassified roads are passable and issues can be reported in the same way as classified roads. Members reported potholes forming on the recently resurfaced part of Thornhill Rd and the issue of water laying on the surface of the road. Roger advised that that more gullies are to be installed. The Chairman thanked Roger for his attendance asked for a return visit in 6 months.

9. To approve the March edition of the TC quarterly newsletter.

RESOLVED: Approved as presented.

10. To consider disposal of the lap top and give further instruction.

The Clerk advised that battery has died and as the laptop is old it has not been possible to source a new one. Noted on the asset register at £400.00.

RESOLVED: Proposed and agreed to disposal of the lap top.

11. Correspondence: as detailed in annex. 1a

Date	From	Info	Action
14.02.17	Karen Robinson	e-mail ref garden show programme advert	Agreed to have a 1 page advert for the hub at £25.00
02.03.17	Jennie Little	e-mail ref speed of traffic and signage on Cooks Lane	The Community Highway Officers advice was sought and unfortunately there was no apparent solution.
03.03.17	M Hansford DCC Highways	Response to the TC letter regarding Station Rd works	Agreed to reply and request that the whole of Station Rd from the junction with the High Street to the junction with Landshire Lane is included in the programmed reconstruction works in 17/18.
03.03.17	J Rabbets (TC Transport Rep.)	Report Sherborne Action group meeting 02.03.17	Noted

12. Finance.

a. To approve the accounts as presented in annex 1b. For payment.

Prodigy IT Solutions

SIL23355 - Silver Support Pack - March

£270.00

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Prodigy IT Solutions	Inv 100137 Line rentals inc. Broadband Feb	£134.37
Tesco Mobile	1391971282 Mobile phone charges 09 Feb - 08 Mar 17	£11.50
T Watson	mileage exp 11/16-03/17	£4.95
IK Services	SO Street Orderly Duties March	£1,772.33
EON	Electricity WCs - 25.01.17-22.02.17	£27.55
The Inwood Estate	Half Yearly rent for Stalbridge Playing Fields	£1,670.00
Ian Davies	Springfield Hedge - remove ash tree	£270.00
T Watson	In lieu signed for postage - street cleaning SLA	£2.37
Clerk	Salary March	£1,021.73
HMRC	Tax & NI March	£0.00
Assistant Clerk	Salary March	£388.54
Dorset County Pension Fund	emp & emply pension cont. Feb	£266.76
T Watson	In lieu printer Catridges - cartridgesave.co.uk	£120.34
Hilary Townsend	Taxi fare for STAG Meeting - 2nd March	£13.00
R Sharp	NDDC & STC grass cutting 06.03-07.03.17	£868.73
Total Gas & Power	Gas hub 31.01-28.02.17	£148.11
Stalbridge Playingfields supplier	Gang mower	£4,580.00

RESOLVED: Proposed by D Hine, seconded by R Knapp and all agreed to approve the payments as presented.

K Garland abstained from the vote on the payment to IK Services.

The Clerk advised amendments need to be made to the bank mandate.

RESOLVED: Proposed and agreed to amend the bank mandate to remove P Ashcroft and W Batty-Smith and add J Wardell and R Knapp.

- b. To approve the appointment of the internal auditor for 2016/2017 accounting period and review the terms of reference and schedule for the internal audit.**

The Clerk advised that Mr Bedford was happy to carry out the internal audit at a charge of £80.00. Members were happy to use the previous terms of reference and schedule for the internal audit.

RESOLVED: It was proposed and agreed to appoint Mr O Bedford as the internal auditor for the accounting period 16.17. The terms of reference and schedule for the internal audit were approved accordingly.

13. Clerks report on matters arising.

RESOLVED: In accordance with standing order 10a. xi. It was proposed and agreed to exclude the press and public.

Update report on possible insurance claim – Members will be provided with a report.

TC web site - Contact page temporarily shut down

Pavement Parking on Church Hill - Complaint passed to the police

14. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 12th April 2017. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 4th April 2017.

There being no further business the Meeting closed at 8.45 pm

Date: 12 April 2017

Signed:

Chairman