

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
TheHub@Stalbridge,  
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.  
Tel 01963 364276.  
Email: clerk@stalbridgetowncouncil.gov.uk

**Approved minutes of The Town Council Meeting held at the above address on Wednesday 12<sup>th</sup> April 2017 commencing after the Planning Meeting which starts at 7pm.**

**Present Councillors** G Carr-Jones (Chair), T Bishop, P Brember, K Garland, D Hine, B Penfold & J Wardell  
T Watson (Clerk)

**Absent Councillors** R Knapp

## **In attendance**

There were 4 members of the public in attendance.

W Batty-Smith (North Dorset Dist. Cllr.) and P Batstone (County Cllr) were present.

## **Welcome to members of the public and introductions.**

### **1. Community Open Forum.**

P Ashcroft concerned at potential of oak tree to be felled. Congratulations on successful football tournament and Hub event.

N Brown asked the TC to consider taking ownership of the Larks meadow wetlands nature area to be managed by volunteers under the responsibility of the DCC rangers.

### **2. To receive apologies.**

Apologies had been received in advance of the meeting from C Moore & J Cowley. B Newton & K Garland may be late.

### **3. Declarations of interest.**

On arrival K Garland declared a pecuniary interest item 16.a (IK Services) and stated that she would abstain from the vote on that payment.

### **4. To approve the minutes of the meetings - held on 8<sup>th</sup> March 2017.**

**RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.**

### **5. To receive Town Councillors reports.**

D Hine received a letter for the houses of parliament regarding UK parliament week.

T Bishop – Attended the CEPEND chairs meeting. Funding for the community partnerships has been withdrawn by NDDC and DT11 has folded. Some of the other the Community Partnerships have short term funding to continue. Meeting with Dr Clayton requested agenda item for the next meeting. Attended PPG Chairs meeting. J Cowley sent thanks for members support.

J Wardell – attended planning training event will make a report at future meeting. R Bell (Highways Liaison officer) dealing with the flooding on the unclassified road at Drew Lane. White Hart Link Project Launch on the 27<sup>th</sup> April at the Hub. Henstridge Parish is keen to have an off road link between Stalbridge and Henstridge.

### **6. To receive North Dorset District Councillors reports.**

G Carr-Jones advised that NDDC have moved most of its operations out of Norden. Decision on local government re-organisation is still pending.

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## 7. To receive the Dorset County Councillors report.

P Batstone advised of the DCC commercial review of assets and her recent involvement with the changes to the bus services and the White Hart Link.

## 8. To receive a report and review the Station Rd car park public WC opening times and give further instruction.

The Clerk advised that there had been an issue of serious antisocial behaviour in March that cost the TC £190.00 for a deep clean. Amending the opening hours based on when more people are around may stop this happening in the future.

**RESOLVED: Unanimously agreed in reaction to the serious antisocial behaviour to amend the Station Rd car park public WC opening times to Mon-Frid 8am – 6pm & weekends 9am - 4pm.**

## 9. To consider the removal of the oak tree adjacent to the Wessex Water path and give further instruction.

Members had received a report prior to the meeting and copies of letters, emails and engineers' recommendations. It was understood that the TC's Insurance Company had recommended that the tree be removed and should this not happen the TC would not be indemnified against any future claim. It was noted that the NDDC tree officer had made no objection to the removal of the tree. Whilst members were sad to come to the conclusion of removal of the tree it was felt that there was no other option.

**RESOLVED: Agreed without admission and without prejudice to removal of the oak tree adjacent to the Wessex Water path.**

## 10. To receive a response from DCC Highways with regard to inclusion of Station Rd from the A357 to Jarvis Way being included in the 17/18 capital programme and give further instruction.

It was understood that there are no current plans to resurface the carriageway in Station Road, between the junction of the High Street and the junction of Jarvis Way, this coming financial year.

## 11. To consider the condition of the Wall adjacent to Church Path and give further instruction.

J Wardell

The Clerk advised that she had communicated with the land owner in the past regarding this issue.

**RESOLVED: To communicate with the land owner specifying the issue of the trees behind the wall pushing on the wall.**

K Garland arrived at the meeting and made her declaration.

## 12. To receive a request from Stalbright to hold the annual Sunday Funday at the Hub on Sunday 9<sup>th</sup> July and give further instruction.

P Brember

Consultation letters had been sent out to all the residents of the neighbouring properties. It was noted that the length of the event and the times of the live entertainment had been reduced. A letter from a neighbouring resident was read out.

**RESOLVED: Agreed to give permission to hold the event at the Hub building pending permission for use of car park and grassed area from NDDC.**

**RESOLVED: In accordance with standing order 10a. xi. It was proposed and agreed to exclude the press and public.**

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**13. To receive feedback on the staff appraisals and give further instruction.**  
**K Garland**

K Garland gave a report feedback.

**14. To approve an item of expenditure from the Chairmans fund.** **T Bishop**

**RESOLVED:** Expenditure from the Chairman's fund for a gift to P Batstone in recognition of her services to Stalbridge during her term as County Councillor.

**15. Correspondence: as detailed in annex. 1a**

Date	From	Info	Action
08.03.17	Local Access forum	Definitive map 2026	J Wardell gave an update
13.03.17		Dorset police & crime plan 2017-21	Noted
18.03.17	Mrs A Joyce	Letter reference Station Rd Junction	Agreed to advise that communication needs to be made to DCC highways.
20.03.17	Mr M Dando (BMV Lions)	Request for sponsorship fundraising event ' Treorchymale Voice choir'	Declined
30.03.17	Mr M Doney	Letter ref 'right of way' across Stalbridge Hall car park	Noted agreed to liaise further
03.04.17	GallifordTry	Proposed base station consultation	Agreed to wait for application
03.04.17	NDDC Leisure commissioning manger	Consultation Event 09.06.17	Noted
04.04.17	DCC Tree and landscapes officer	Changes to the way statutory functions will be carried out	Noted

**16. Finance.**

**a. To approve the accounts as presented in annex 1b. For payment.**

Dorset County Council	Rights of Way SLA	£386.32
Prodigy IT Solutions	SIL23757 Silver Support Package April 17	£234.00
Prodigy IT Solutions	PIT23756 VoIP line April	£36.00
Prodigy IT Solutions	100164 Lines & Services Plan - April	£135.46
Water2business	Water services - The Hub - 23.09.16 - 14.03.17	£92.25
Water2business	Water services - WCs - 23.09.16 - 14.03.17	£259.04
Razzle Dazzle	Pressure wash block paving at Hub. Specialist cleaning and sanitising of Male Toilets - 18.03.17	£766.00
EON	Electricity Supplies - Toilet Block 22.02.17-20.03.17	£26.73
Direct Office Supplies	A4 printing paper	£16.80
T Watson	In lieu of Get Well card	£1.45
T Watson	In lieu key cutting x 5	£12.48
Clerk	Salary April	██████████
Assistant Clerk	Salary April	██████████
HMRC	Tax & NI April	£189.40

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Dorset County Pension Fund	Emp & Empl pension contr. March	£263.17
Stalbridge Garden Soc	programme advert 1 page	£25.00
Dorset County Council	Various sign stickers	£104.40
Gillingham County Council	10 cases heavy duty black bags	£99.50
Bob Jones	Repair to boiler - The Hub	£246.36
IK Services	Street Orderly Duties April	£1,772.33
Openings	External Doors and Automation - The Hub - Balance of payment	£3,052.80
Aaron Howes	The Hub - new basin taps, new outside tap and diagnose fault with boiler	£110.00
I K Services	Hub window cleaning 6th April & 2 x light bulbs for public toilets	£50.98
Total Gas & Power	Gas supply the Hub 28.02.17 - 31.03.17	£83.12
R Sharp	STC & NDDC grass 15.03-05.4.17	£945.73
Clear Signs	Alteration to WC sign	£25.00

**RESOLVED: Proposed by D Hine, seconded by J Wardell and all agreed to approve the payments as presented.**

K Garland abstained from the vote on the payment to IK Services.

The Clerk requested a transfer be made from the deposit to the instant access account of £20,000 to cover day to day running expenses.

**RESOLVED: It was proposed and agreed to make the transfer as requested.**

## **17. Clerks report on matters arising.**

The Clerk advised that the Stalbridge Millennium Snapshots books had been given to the archive for safekeeping and a receipt had been obtained.

**18. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 10<sup>th</sup> May 2017. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 3<sup>rd</sup> May 2017.**

There being no further business the Meeting closed at 8.35 pm

Date: 10 May 2017

Signed: .....

Chairman