

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on Wednesday 4th October commencing at 7pm.

Present Councillors G Carr-Jones (Chair), P Brember, J Cowley, K Garland, D Hine, C Moore, B Newton & J Wardell.

Absent Councillors: R Knapp

T Watson (Clerk)

In attendance

There were 3 members of the public in attendance.

G Carr-Jones (North Dorset Dist. & DC Cllr.) was in attendance. Apologies had been received from W Batty-Smith (North Dorset Dist. Cllr.)

Welcome to members of the public and introductions.

1. Community open forum.

No comments.

2. To receive apologies.

Apologies had been received from T Bishop & B Penfold.

3. Declarations of interest.

K Garland declared a pecuniary interest item 18.a (IK Services) and stated that she would abstain from the vote on that payment.

4. To approve the minutes of the meetings - held on 6th September 2017

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman. *(Vote: Unanimous)*

5. To receive Dorset District Councillors reports.

A report concerning the progress on the unitary proposal had been circulated prior to the meeting.

6. To receive the Dorset County Councillors report.

G Carr- Jones advised that he and J Wardell had attended a drive round the Town with S Savage (DCC Highways Principal Engineer Transportation Development Management, Planning service) to highlight the access issues associated with the proposed developments. It was noted that DCC Highways consider the A357 through Stalbridge to be a primary network route and that there will be cross border working in relation to the proposed developments in Stalbridge and Henstridge.

7. To receive Town Councillors reports.

J Wardell - Advised that whilst there had been no further TC consultation new documents had been put on the Dorset For You planning web site in relation to the Barrow Hill planning application. Attended the Hub User Group meeting and thanked Pat and Tony Ashcroft for staking the small rowan tree at Woodmills.

P Brember – Gave a report on the litter free Dorset event that he had attended.

G Carr-jones – Suggested a District lead community litter pick to the leader of NDDC

B Newton – Report via the Clerk concerning very large HGV's using a route via Station Rd to the A357 at Post office corner.

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8. For the Town Council to take ownership of stalbridge. info (community web site) and the associated running costs. G Carr-Jones

J Fieldhouse gave a presentation on the site. It was noted that in the previous week there had been 12,850 page views by 1,700 people on the site and to maintain the site it takes approximately eight hours per week. Members thanked John for the 4,000 voluntary hours he had spent on the site since its creation in 2012. It was understood that to future proof the site the administration role needs to be associated with the TC as a paid role. There was further discussion regarding money that could be raised to fund the site and the additional working hours that would be required to facilitate this.

RESOLVED: That the Town Council will take ownership of stalbridge. info (community web site) and the associated running costs. (Vote: Unanimous)

9. To authorise the signature of the DCC Highways working together document. G Carr-Jones

Members had received a presentation on the Working together project at the September TC meeting.

RESOLVED: To Authorise the signature of the DCC Highways working together document by the Chairman & the Clerk. (Vote: 7 For / 1 Against)

10. For the TC to fund the delivery of stone for a small section of Drews Lane (unclassified road) to facilitate improved pedestrian access. G Carr-Jones

The matter had been discussed at the previous meeting. It was noted that the area is an unclassified road and the cost of the works would be £200 / £300. J Wardell provided a map of the area and advised that DCC Rangers had been asked to trim the foliage in the area.

RESOLVED: That the TC will fund the delivery of stone for a small section of Drews Lane (unclassified road) to facilitate improved pedestrian access. (Vote: 7 For / 1 Against)

11. To commence the Stalbridge street scene improvement project. C Moore

C More presented the idea of the project to improve and enhance the visual aspect of parts of the Town e.g removing the weeds between The Park wall and the pavement on the A357 and maintenance of the area between The Park gates and The Church. There were further suggestions of community involvement and bulb planting. It was considered whether the Allotments Society or Gardening Group may wish to be involved and a suggestion was made to set up a 'Stalbridge Green Spaces Group'

RESOLVED: To commence the Stalbridge street scene improvement project. (Vote: Unanimous)

12. To consider the installation of an automatic door opener on the Library door and give further instruction. J Wardell

The Clerk advised that as a public building automatic doors are required to facilitate disable access. The quotation was reviewed and the general maintenance budget figure noted.

DEFERRED: Clerk to obtain a quote for replacement push buttons without a disabled logo.

13. To consider the LMG request for the installation of electric panel heaters in the Library and give further instruction. J Wardell

RESOLVED: To approve the installation of and electric panel heater with a timer behind the desk to be facilitated by the Library Management Group. (Vote: Unanimous)

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14. That a record is made on voting numbers on resolutions.

J Cowley

J Cowley stated that he felt that votes on matters of importance should show the distribution of members views.

RESOLVED: That a record is made on voting numbers on resolutions and amend Standing Orders to reflect. (Vote: Unanimous)

Post meeting note: standing order 2.r is a statutory requirement and it is recommended that Councils adopt standing orders that are statutory requirements without changing them. Clerk matter of report November meeting.

15. To review the annual inventory inspection and give further instruction.

The Clerk thanked B Newton for doing the inspection. It was noted that the bus shelter needs a new panel and survey / remedial works on the Cross are required. The Clerk will bring back information presented at the TCM 09.03.16 as it is very difficult to obtain 3 quotes for works on a scheduled monument.

RESOLVED: The review the annual inventory inspection was carried out and works required noted. (Vote: Unanimous)

16. To receive notice of the Christmas events in Stalbridge.

On Friday 1st December lantern parade and lighting of the lime tree which will TRO applications.

RESOLVED: To approve the TRO applications. (Vote: Unanimous)

17. Correspondence: as detailed in annex 1a.

07.09.17	DCC	Notification of changes to definitive map in relation to part of FP25	Noted
18.09.17	J Skelton	Entry on TC contact page	The communication and Clerks reply were noted and it was suggested that Mr Skelton be invited to join the 'Stalbridge Green Spaces Group' when it is set up.
18.09.17	DAPTC	Government consultation planning for the right homes in the right places	Noted
28.09.17	Mr Frampton	CC letter to EHO regarding defecation on the trailway	Clerk instructed to write to the business on and around the estate to advise them of the problem and request provision of WC facilities outside opening hours.

18. Finance: as detailed in annex 1b.

a) To approve the accounts as presented in annex 1b. For payment.

Total Gas & Power	Gas Hub 31.07-31.08.17	£2.18
Custom Fire & Security	Call out for fire call point plus materials	£65.76
Custom Fire & Security	Maint.& Service cover fire & Alarm 01.08.17 - 31.07.18	£321.98
Custom Fire & Security	Maintenance & service Emergency lighting 01.08.17 - 31.07.18	£43.93
Custom Fire & Security	Maint.& service fire extinguishers - Annual Plan 01.08.17 - 31.07.18	£19.09
IK Services	Street Cleaning Services - Sept	£1,816.67
Tesco Mobile	Inv 134006258907 Mobile charges 09.09 - 08.10.17	£11.50

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Prodigy IT Solutions	Inv 100361 - Line rentals October	£134.72
Prodigy IT Solutions	Support Pack - Silver - October	£241.20
North Dorset Electrical Services	Replacing 2 x two fluorescent tubes & fault main ent. external light	£48.00
BDO LLP	External audit 16.17	£480.00
EON	Electricity supplied to Toilet Block - 16 Aug - 15 Sept	£21.87
Direct Office supplies	A4 Copy Paper	£16.80
Ken Brown	Plants /Compost for troughs in High Street	£16.48
P Garraway	In lieu 2nd class stamps x 12	£6.72
P Garraway	Salary - October	
T Watson	Salary - October	
T Watson	In lieu Printerland.co.uk Inv SSINV297134 - Samsung CLP680ND A4 Colour printer	£136.49
HMRC	Tax & Ni Oct	£271.85
Dorset County Pension Fund	Emp & Empl pension contribution Oct	£357.70
PHS	Waste disposal hub & public WC's yr 17/18	£201.10

RESOLVED: Proposed by D Hine, seconded by C Moore and all agreed to approve the payments as presented. (Vote: Unanimous) K Garland abstained from the vote on the payment to IK Services

b) To receive the external auditors report for the Year end 31st March 2017.

It was noted that there were no matters arising.

RESOLVED: The external auditors report for the Year end 31st March 2017 was received.

19. Clerks report on matters arising.

Pedestrian fall at Ring St - Caught out by the depth of the kerb. Passed to DCC Highways.

Weeds in curb Grove Lane- Reported to DCC Rangers

Land transfers From NDDC - Land Registry applications will take three months.

Jubilee Play Area Multiplay unit – The bridge has failed, unit is being removed prior to the project to install new equipment. Until the unit is removed the play area will be closed.

Public WC's - Working on new electricity plan

Zip slide and swings remedial works at jubilee play area- Works order placed in August.

Water at the HUB – Wessex water are replacing the lead supply pipe FOC.

Damaged manhole cover – Outside Post Office reported & fixed very promptly by Wessex Water.

20. Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 8th November 2017**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 31st October 2017.

There being no further business the Meeting closed at 7.38 pm

Date: 8 November 2017

Signed:

Chairman