

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
TheHub@Stalbridge,  
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.  
Tel 01963 364276.  
Email: clerk@stalbridgetowncouncil.gov.uk

**Draft minutes of The Town Council Meeting held at the above address on Wednesday 9<sup>th</sup> January 2018 commencing at 7.00pm.**

**Present Councillors** G Carr-Jones (Chair), T Bishop, P Brember, J Cowley, R Knapp, R Lovell, C Moore, B Penfold & J Wardell.

T Watson (Clerk)

## **In attendance**

There were 6 members of the public in attendance.

G Carr-Jones (Dorset County Cllr & North Dorset Dist. Cllr.) was present. Apologies had been received from W Batty-Smith (North Dorset Dist. Cllr.)

*Abbreviations: TC: Town Council. NDCC: North Dorset District Council. DCC: Dorset County Council . SCVCS: Stalbridge Community Volunteer Car Scheme. DAPTC: Dorset Association of Town & Parish Councils.*

## **Welcome to members of the public and introductions.**

### **1. Community open forum.**

A question was raised regarding the progression of the railway project to link Stalbridge with Sturminster Newton. Members advised that whilst endeavours had been made over the last 15 years to negotiate with multiple landowners, at present progress had halted and there is not an obvious way forward, though it is hoped that the progression from the Sturminster Newton end may assist with achieving the link in the long term.

### **2. To receive apologies.**

Received in advance of the meeting from B Newton K Garland & C Moore will be late.

### **3. Declarations of interest.**

J Wardell declared a non-pecuniary interest in item 5. in relation to the announcement of the grant from NDDC as a trustee of the Trailway Group.

C Moore declared a pecuniary interest in item 17a) payment to CC Moore as this is his family company.

### **4. To approve the minutes of the meeting - held on 12<sup>th</sup> December 2018**

**RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.**

### **5. To receive Dorset District Councillors reports.**

### **6. To receive the Dorset County Councillors report.**

The above reports were made as one. G Carr-Jones advised that the Shadow Council have been very active in setting the future budget for the new council and that capital grants of £70,000 legacy funding from NDDC have been made to The Trailway and Stalbridge Town Council for the aspiration project to provide a heritage centre and consulting rooms by extending The Hub.

### **7. To receive Town Councillors reports.**

P Brember – thanks to the Friday morning coffee group for their donations to the Scout Group and the Youth Club.

B Penfold – issue of pavement parking in Stalbridge (noted as PCSO matter)

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T Bishop – SCVCS 98 people have registered to use the scheme and there are 17 drivers.

J Wardell – Thanks to the Friday morning coffee group. Public health England have funding for pocket parks. Thanks to Hugh de long for his help with the NDDC grant application for the trailway.

J Cowley – Thanks to the Friday morning coffee group.

C Moore – Reminder members viewing of the refurbished pavilion at the Playing Fields on the 19<sup>th</sup> January.

8. **To review the previous resolution for the TC to purchase a defibrillator and case, and site at Dike's.** **J Wardell**

A Paper had been provided for review prior to the meeting. J Wardell had taken advice from East Orchard and advised that use of the Community heartbeat Trust would give enhanced community involvement and it was understood that a defibrillator, cabinet, electrical installation, VETS system and 4 year support package would cost just under £2,300. It was also advised that if the defibrillator is sited on land in TC ownership there would be no need for any legal agreement with other land owners.

**RESOLVED:** it was proposed and agreed to purchase a defibrillator package based on the East Orchard model and to site it at the Hub.

9. **Report on positioning and detail of the multi fitness track at Jarvis Field, proposal to now proceed with getting quotations and taking the project forward.**

**K Garland**

K Garland advised that there would be a site visit on Friday 25<sup>th</sup> January all members are invited.

10. **To receive an application for grant funding for the newly formed Boules Club.(deferred TCM 12.12.18)** **R Lovell**

The Clerk advised since the agenda had been issued she had become aware that a grant application figure of £8,000, as this is a substantial figure it would be prudent to consider the application at the precept meeting in 2 weeks time. In order for the grant to be considered provision of a project details / business plan would need to be provided along with a licence for agreed use of the land as previously specified. It was suggested the hall lease is reviewed to ascertain if the landlords consent was required for the hall Management Committee to have a sub-lease with a third party.

**DEFERRED : TCEM 23.01.19**

C Moore arrived at the meeting and made his declaration noted in item 3.

11. **To appoint a working party to consider the installation of a bus shelter at the Station Rd bus stop and approve their terms of reference.** **R Lovell**

**RESOLVED:** P Brember agreed to join the working party with B Lovell

**DEFERRED:** Approval of the terms of reference for the working group.

12. **To approve the draft car park order for Station Road car park prior to submission to DCC**

The Clerk advised that a draft was based on the NDDC model had already been sent to DCC for prior review and comment. P Brember had a query regarding motor homes which was answered after the meeting.

**RESOLVED:** Proposed by J Wardell, seconded by T Bishop and all agreed to approve the draft car park order for Station Road car park prior to submission to DCC.

13. **To receive a quotation for refurbishment of the bench on the Ring and give further instruction.**

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It was noted that a proposal was made at the October 2018 meeting to refurbish the pumps, seat and date tile and install a history information board on The Ring and it was agreed to proceed to bring costs back to Council. At the December meeting the use of recycled plastic was suggested. This has been looked into and the technical department of Kedel have advised that extra support from below would be needed midway between the existing ends and middle cast iron frames or the slats would bend and could snap.

**RESOLVED:** It was proposed and agreed to accept the quotation for refurbishment of the bench on the Ring with wooden replacement slats.

## 14. To receive notice of the DAPTC subscription for 19.20 and give further instruction

Whilst members expressed disappointment at the previous service offered in terms or response to queries raised, it was felt that during the unitary transition period membership would be advisable and this could be then reviewed annually.

**RESOLVED:** It was proposed and agreed to subscribe to the DAPTC for the financial period 19.20.

## 15. To consider altering the Town Orderly SLA renewal date to 01.04.2019 and give further instruction.

The Clerk advised that this was to be altered from June to coincide with the financial year and notice to tender would be put out in due course to come to the April meeting.

**RESOLVED:** It was proposed and agreed to alter the Town Orderly SLA renewal date to 01.04.2019

## 16. Correspondence: as detailed in annex 1a.

04.01.19	DAPTC	Royal garden party nominations by 23.01.19	Noted
08.01.19	Weldmar Hospice care	Snowdrop service 03.02.19 3pm at the Pound	Noted

## 17. Finance.

### a) To approve the accounts as presented in annex 1b. For payment.

NDCC	rates car park & premises 3rd payment of 4	£1,504.00
NDCC	Hub rates 2nd payment of 3	£928.00
R Cable	Materials for repairing the finger post Stalbridge Weston labour FOC	£38.59
Openings	Front auto door annual service	£300.00
Openings	Library auto door annual service	£300.00
Prodigy IT Solutions	SIL29017 Silver Support Package - Jan	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP Jan	£134.83
J Fieldhouse	web authoring stalbridge.info 02.12-23.12.18	£288.00
I K Services	Street Cleaning - November	£2,616.67
Tesco Mobile	mobile phone charges	£11.50
T Watson	In lieu of payment for printer cartridges	£261.98
T Watson	Salary -January Inc. OT	£1,535.64
P Garraway	Salary -January	£436.90
HMRC	Tax & Ni - January	£504.62
D County Pension Fund	Emp & Empl contribution - January	£550.11
PlayingFields trust	Annual grant ref TCM 24.01.18	£1,182.96
Stalbridge building supplies	Pavilion refurbishment grant decorating materials	£182.87
CC Moore	Pavilion refurbishment grant decorating labour	£1,395.36
C Moore	in lieu of W + S fridge removal	£252.00

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Bankline	charges December	£26.30
Bankline	charges January	£28.10
Total gas & power	Hub elec 30.1-31.12.18	£158.25

**RESOLVED:** It was proposed by J Wardell, seconded by T Bishop and agreed to approve the payments as presented.

b) To carry out the annual review of direct debits & standing orders.

The schedule had been provided prior to the meeting.

**RESOLVED:** That the annual review of direct debits & standing orders had been carried out.

## 18. Clerks report on matters arising.

Domestic Waste in and around town bins over the Christmas period –Excess domestic refuse dumped by Town bins, by the Town compound at the hall and various other bins around the estate is up by around 30% and it has taken the Town orderly and extra 1.5 hours this week to empty the bins. Suggest we look at getting some stickers for the bins stating that they are for general litter and rubbish, not household refuse/waste.

Barrow Hill application appeal - The date has been changed to Tuesday 29th January at the Stalbridge Village Hall. Jan cannot attend on this date.

Right hand side of the bike shelter - damaged

2019/20 Informal budget workshop - Weds 16.01 7pm offered to members.

**RESOLVED:** In accordance with standing order 10a. xi. It was proposed and agreed to exclude the press and public.

## 19. To review the current staff arrangement and give further instruction.

**RESOLVED:** The review was carried out and it was agreed to consider temporary cover as required and review in March 2019

## 20. To facilitate the Appraisals for the Clerk and Assistant Clerk and receive members comments.

### **DEFERRED:**

21. **Date of the Next meeting** - The next Town Council meeting will be held on **Wednesday 6<sup>th</sup> February 2019**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 29<sup>th</sup> January 2019.

There being no further business the Meeting closed at 8.50 pm