



Stalbridge Town Council Meetings

Town Council Meeting Minutes

Approved minutes of Video Conference meeting held via Microsoft teams of the Town Council Meeting held on Wednesday 3rd February 2021. Commencing after the Interim Planning Committee meeting held at 7 p.m.

Councillors present at the meeting:

K Garland (Chair), D Andrews, J Convoy, M Dimmer, H Hatcher, R Lovell, B Benfold, M Robinson, R Roden & S Waite.

Clerk for the meeting:

T Watson

In attendance:

- No members of the public had requested access to the Video Conference meeting.
- G Carr-Jones (Dorset Councillor) was in attendance

1. Open Forum

No comments

2. To receive apologies

None.

3. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)

K Garland: Pecuniary item 13a.in relation to payments to IK services.

H Hatcher: Pecuniary item 13a.in relation to payments to Stalbridge Building Supplies

4. To approve the minutes of the meetings held on 6th & 20th January 2021

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved to be signed by the Chairman at a later date.

5. Clerks report & Correspondence: As detailed in annex 1a.

Sign for Anglesey cottages – requested by residents. Clerk instructed to liaise with residents via Facebook.

Water running down Barrow Hill – DC Community Highway Officer has visited the site and raised works for the drains to be checked by getting them jetted again. This appears to have been

unsuccessful and it could be a collapsed in the pipe or root blockage. A works order has been raised for the line to have a root cutter go in first and see if the roots can be removed. If this proves to be unsuccessful, they will arrange the dig down. Since that time have advised that the water over last weekend was coming from further up the hill as well.

Grass at the Knapp being used for vehicle parking – DC Highways will assess the situation and possibly put in some temporary plastic bollards until the building work has finished.

Correspondence

R Crow

Surface water laying on Thornhill Road.

Noted and passed to DC Highways Liaison Officer

6. To receive Town Councillors reports.

B Penfold – Queried if there are TPOs on the trees at Grosvenor Rd – Advised to look on Dorset explorer

M Dimmer – Reported highways obstruction caused by delivery HGV's roadside parking waiting for access to the Thornhill site - G Carr-Jones offered to liaise with the site manager.

J Convoy – The new fenced rights of way off Wood Lane to the woods and down to Bazels bridge are 1m wide and do not allow social distancing. Barbed has been wire used for fencing material and queried route across the field to Bazels Bridge - Clerk to liaise with ROWLO and report back.

H Hatcher – Concerned at the condition of the window at Adams house on the High Street. G Carr-Jones advised that EHO is involved with Adams house and the window replacement is in hand waiting on delivery

7. To receive the Dorset Councillors report.

Introduced the concept of utilising section 106 funds to enhance local rights of way. Encouraged Town Council engagement with the Dorset Local Plan consultation.

8. Annual review and adoption of appropriate standing orders and financial regulations.

The Clerk advised that both the Standing Orders and Financial Regulations had been temporarily amended in line with the internal continuity plan in relation to the covid 19 pandemic.

[RESOLVED: That the amended Standing Orders and Financial Regulations remain in place until Council resolves to revert to original.](#)

9. Annual confirmation of arrangements for insurance cover in respect of all insured risks.

The Clerk advised that the insured value exceeds the fixed asset value. The current policy is due for re-newel in June and will be brought to council at the June meeting.

[RESOLVED: The arrangements for insurance cover in respect of all insured risks was confirmed.](#)

10. To receive an update from the working group in relation to response to the Dorset Local plan consultation and give further instruction.

It was noted that community engagement on the plan is very difficult in the current circumstance. The plan as it stands in relation to Stalbridge represents a number of dwellings that is disproportionate to the local amenities and it was questioned in which tier Stalbridge should be placed. Reference was made to the local transport infrastructure and travel times by car to larger

places with more facilities, the railway, highways infrastructure, education and the age demographic of the town. Members were asked to consider building on the strengths of the town to form a view of what sort of community they want Stalbridge to be in the future. The Chairman thanked R Roden M Robinson & S Waite for their efforts to date. Full report to be brought to Council 3rd March.

11. To receive a progress report on The Hub extension project and give further instruction.

The Clerk explained that two local architects has expressed interest in the project and a brief including budget had been sent to both.

RESOLVED: A budget of £800 to £1000 was approved for initial proposals from two architects.

12. Review of Town Councils operations in relation to Covid19 and give further instruction in relation to:

K Garland

a. Meetings (full council and sub-committees)

It was understood that in accordance with the current lock down meetings must continue over Microsoft teams.

RESOLVED: To continue with remote meetings until further notice

b. Services & expenditure

Operational services remain the same as the January meeting report. Members reviewed their previous resolution to revert to core services for the period where they are unable to hold public meetings. Expenditure in relation to safety measures put in place in play areas and buildings managed by the Town Council stood to date at £3,378.57. The plumbers and electricians bills for the WC works are still outstanding and there will be some addition material expense for a new WC pan.

RESOLVED: Continue to revert to core services

c. Community support

It was noted that Stalbridge helpers has been shelved due to lack of requirement for help.

d. Buildings & land (playgrounds, public WC's & Hub including the community library)

The Clerk advised that it is hoped that a new pan will resolved the issue with the WC auto flush pressure and the WC can then be opened. The Community Library is closed and the Hub is closed for groups and organisations in conjunction with the current lockdown rules

13. Finance.

a. To receive a list of payments made under the scheme of delegation in relation to covid 19.

RESOLVED: List of payments made under the scheme of delegation in relation to covid 19 was noted.

b. To carry out the annual review of direct debits & standing orders.

Members had received a schedule direct debits & standing orders prior to the meeting.

RESOLVED: That the annual review of direct debits & standing orders had been carried out.

14. Date of the Next meeting - The next Town Council meeting will be held via Microsoft teams on Wednesday 3rd March 2021. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Monday 22nd February 2021.

There being no further business the Meeting closed at 9.25 pm

Approved 03/02/21

Signed.....

Chairman

Date