



# Stalbridge Town Council Meetings

## Town Council Meeting Minutes

Approved minutes of Video Conference meeting held via Microsoft teams of the Town Council Meeting held on Wednesday 7<sup>th</sup> April 2021. Commencing after the Interim Planning Committee meeting held at 7 p.m.

### Councillors present at the meeting:

K Garland (Chair), D Andrews, J Convoy, M Dimmer, H Hatcher, B Penfold, M Robinson, R Roden & S Waite.

### Absent Councillors

R Lovell due to technical problems

### Clerk for the meeting:

T Watson

### In attendance:

- Mrs J Wardell Rights of way liaison Officer (ROWLO)
- G Carr-Jones (Dorset Councillor) was in attendance

## 1. Open Forum

No Comments

## 2. To receive apologies

None.

## 3. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)

K Garland: Pecuniary item 15a.in relation to payments to IK Services.

H Hatcher: Pecuniary item 15a.in relation to payments to Stalbridge Building Supplies.

## 4. To approve the minutes of the meetings held on 3<sup>rd</sup> March 2021

**RESOLVED:** The minutes of the meeting having previously been circulated to Councillors were approved to be signed by the Chairman at a later date.

## 5. Clerks report & Correspondence: As detailed in annex 1a.

None

## Correspondence

J Harmen

Various issues in Stalbridge

None of the items raised are Stalbridge Town Councils remit. Clerks reply noted

**6. To receive Town Councillors reports.**

S Waite - Dorset Association of Parish and Town Councils (DAPTC) Report ([Attached](#))

K Garland - advised that sadly two springers at Jubilee Play Area had been vandalised and as the equipment now had areas of sharp edges the play area had been closed. (police report made by the Clerk) There had also been issues of fly tipping of 2 mattresses at Jarvis Field play area.

**7. To receive the Dorset Councillors report.**

G Carr-jones advised that he had been invited to the appeal hearing for the Lower Road site, date to be confirmed and that neighbouring resident site visits at the Thornhill Rd site had been facilitated and mud on the road from the Laburnum site had been dealt with. The issue of water running down Barrow Hill has been resolved by Dorset Council Highways. He encouraged members to engage with the Dorset Council Homelessness and Rough Sleeping Strategy consultation on this [link](#)

**8. To receive the Rights Of Way Liaison Officers Report**

J Wardell- [report attached](#)

Points for future consideration

- sign 'Walkers in Road' on Thornhill road
- publicity / signs to help prevent stop future dumping or garden waste on the nature reserve

**9. Annual Members update register of interests / gifts**

**RESOLVED: Register of interests / gifts updated [link](#)**

**10. To receive a Neighbourhood plan project update**

S Waite

[Report](#)

**11. To introduce a new campaign against dog mess by use of posters around the town highlighting that there are 41 bins available.**

M Dimmer

[Paper](#)

Suggestions were made to highlight the problem areas and signpost from one bin to the next. The issue of picking up and inappropriate disposal of bags was also noted.

**RESOLVED: To Introduce a new campaign against dog mess by use of posters around the town**

**12. Review of Town Councils operations in relation to Covid19 and give further instruction in relation to: (see papers)**

K Garland

**a. Meetings (full council and sub-committees)**

It was understood that the 2020 act only provides for virtual meetings to happen up to the 7<sup>th</sup> May 2021, however the roadmap out of lock down does not permit meetings in person until 21<sup>st</sup> June 2021. The Clerk suggested a plan is to bring forward the Annual Council Meeting with a slimmed down essential business agenda to the 5<sup>th</sup> May as a virtual meeting and between 7<sup>th</sup> May and 21<sup>st</sup> June put in place a scheme of delegation to cover that precise period to allow the Clerk to conduct business for the council avoiding the need to meet under the prevailing social distancing measures. A scheme of delegation to be agreed at the last virtual meeting for the fixed period.

**RESOLVED:** The annual Town meeting to be held via Microsoft teams 05.05.21. Scheme of delegation to be agreed at the meeting to cover the period to the 21<sup>st</sup> June. In person meetings to resume after the 21<sup>st</sup> June held within the relevant government guidelines. Team appointed to consider future meeting arrangements S Waite, M Robinson, J Convoy

**b. Services & expenditure**

It was noted that street cleaning and grass cutting services remain operation. Expenditure remains the same as reported at the last meeting.

**c. Buildings & land (playgrounds, public WC's & Hub including the community library)**

The Clerk advised that since opening the public WC's at Station Rd there had been no issues. The Community Library has requested to re-open on the same reduced hours prior to the lock down from the 14<sup>th</sup> April. The Clerk requested a group of councillors to work with her on the Hub re-opening and meeting arrangements.

**RESOLVED:** To approve the re-opening of the Community Library on the 14<sup>th</sup> April and K Garland, H Hatcher & M Dimmer to assist the Clerk with the hub re-opening plans.

**13. To receive a draft list of meeting dates for 21/22 pending approval May 2021**

Noted that the Annual Town Meeting will not be held in 2021 as legislation prescribes that the meeting is held between 1st March and 1st June and the roadmap out of lock down does not permit meetings in person until 21st June 2021.

**14. To carry out the annual review of fidelity guarantee**

The figures provided were noted

**RESOLVED:** Annual review of fidelity guarantee carried out

**15. Finance.**

**a. To receive a list of payments made under the scheme of delegation in relation to covid 19.**

[List](#)

**RESOLVED:** List of payments made under the scheme of delegation in relation to covid 19 was noted.

K Garland & H Hatcher abstained from the vote on the payments to IK Services & Stalbridge Building Supplies.

**16. Date of the Next meeting - The next Town Council meeting will be held via Microsoft teams on Wednesday 5<sup>th</sup> May 2021. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Monday 25<sup>th</sup> April 2021.**

There being no further business the Meeting closed at 20.28 pm