

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge,

Station Road, 8 Ring Street, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on Wednesday 4th September 2013

Present Councillors: G Carr-Jones (Chair), P Ashcroft, W Batty-Smith, T Bishop, A Dike, K Garland, D Hine, C Moore & J Smith.

T Watson (Clerk)

Absent Councillors: R Knapp

In attendance

There were 2 members of the public in attendance. P Batstone (County Councillor) was in attendance.

1. Community Open Forum.

J Wardell asked members to confirm that they wished the bench on the trailway to be situated on the Wessex Water land. (Agreed). She reported a number of holes in the fence between the bridleway and Jarvis field play area and the Clerk confirmed that the zip wire would take an adults weight within reason and that there was no way of policing a weight restriction on the zip wire.

2. To receive apologies.

Apologies had been received in advance of the meeting from J Cowley. J Smith advised that he would have to leave the meeting early.

3. Declarations of interest.

None.

4. To approve the minutes of the meetings - held on 7th August 2013

The following amendments had been put forward: Meeting held at the Youth Annex, Stalbridge Hall: Item 17 DAPTC subscription listed for approval: Non approval of DCC £50.00: Item 18 replace 0.75 with 7.5 tonne.

RESOLVED: The minutes of the meetings having previously been circulated to Councillors including the above amendments were approved and signed by the Chairman.

5. Correspondence: as detailed in annex. 1a.

| Date | From | Info | Action |
|----------|-------------------------------|--|---|
| | Stalbridge Youth Club | Letter of thanks ref. grant | Noted |
| 05/08/13 | Blandford TC | Invitation to update 'neighbourhood Planning & community rights' 04/11/13 5.30-8pm Blandford | The Clerk was instructed to pass to R Knapp. |
| 13/08/13 | DCC Highways | A – board policy | Noted |
| 14/08/13 | The Rural fair share campaign | Petition on the local government finance settlement | Agreed not appropriate to make representation at TC however members can make individual representation. |
| 21/08/13 | DCC Highways | Letter ref. Part night lighting | Forward to the Hub Volunteers as info. |
| 27/08/13 | Dorchester & | Invitation to AGM | Forward to the Hub Volunteers. |

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| | | | |
|----------|-----------------|---|---|
| | Sherborne CAB | 26/09/13 6pm Sherborne | |
| 02/09/13 | Dorset Advocacy | Invitation to AGM 25/09/13 11-1pm Dorchester | Forward to the Hub Volunteers. |
| 03/09/13 | NALC | Quality Council scheme review | Noted |
| 04/09/13 | DCC | Health Scrutiny committee briefing note | Noted |
| | Fiona Payne | Letter ref The Ring and High Street hanging baskets | Clerk instructed to reply and advise the current maintenance arrangement for the ring in the absence of a volunteer and that hanging baskets on private property on the High Street are not the TC's remit. |

6. To present the logo for TheHub@Stalbridge.

G- Carr Jones presented the logo. The Clerk was instructed to write to Victoria McManus to thank her for all her hard work.

RESOLVED: It was proposed and agreed that the logo with the single cross be used.

7. To receive a report on the opening events for TheHub@Stalbridge.

K Garland advised that the civic reception will be from 12 noon to 2pm on Friday the 20th followed by the public open day on Sat 21st from 12noon to 4pm. Members were advised of the programme for the civic event and the arrangements and exhibitors for the open day.

8. To approve the September 2013 issue of the quarterly newsletter.

RESOLVED: There was general agreement to approve the content and D Hine agreed to proof read prior to going to print.

9. To commence the project to create a joint neighbourhood plan with Marnhull PC and adopt a Sub-committee in accordance with this. R Knapp

Deferred as R Knapp was not present at the meeting.

10. To receive members wish list for 14/15 precept.

Members were keen to increase the TC's admin hours and were mindful of funds required for building and grounds maintenance. Required funds to keep the car park free at point of use and for the skate park, Trailway and Playing Fields pavilion refurbishment. It was felt that the general grant fund should be increased.

G Carr-Jones left the meeting due to illness.

The Clerk left the meeting.

11. To receive members comments for the Clerks appraisal.

Members comments were received and notes taken by K Garland.

The Clerk returned to the meeting.

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12. Finance.

a. To approve the accounts as presented in annex 1b. For payment.

| | | |
|--------------------------------|--|------------|
| BT | Line 364273 | £90.80 |
| Stalbridge Hall MC | Table & chair hire | £10.00 |
| Stalbridge Hall MC | Hall hire 10/04-07/08 | £120.00 |
| John Fieldhouse design & print | Hub opening civic invites | £18.00 |
| Vining Bros | Final payment less 2% retention | £22,670.88 |
| Custom security services | Intruder alarm Hub less 83316 | £684.00 |
| Custom security services | Fire alarm Hub less 83326 | £2,688.00 |
| Bartletts Carpets | Flooring hub | £2,841.23 |
| Somercourt office furniture | Tables | £2,962.80 |
| Blandford office furniture | Chairs x 12 | £417.60 |
| Amberlea Blinds | Hub blinds | £998.00 |
| D Stubbings | In lieu of payment to Axminster tool centre for materials for hand bier refurb | £20.84 |
| Something Sporty (GCJ) | In lieu of payment to Stalbridge building for materials to stain hub fence | £23.27 |
| Cutting edge technologies | Extend 2 x BT lines | £103.32 |
| Garden Task force (P Wells) | Weed the ring and trim shrubs at the library | £600.00 |
| T Watson | In lieu of keys cut | £12.24 |
| T Watson | In Lieu mobile phone credit | £20.00 |
| T Watson | In Lieu of postage | £12.90 |
| T Watson | Salary July | £775.00 |
| HMRC | Tax & NI July | £83.52 |
| British Gas | Electricity WC's 01.05.13-01.08.13 DD | £122.77 |
| I K Services | WC & street cleaning June | £1,552.00 |
| I K Services | In lieu of payment for baby changing unit to Prestige washrooms | £178.80 |
| DCC | Recycling bin for the hub | £15.60 |
| DCC | Hub commercial purple sacks | £50.00 |
| Addition to annex 1a | | |
| Blandford Office Furniture | Reception desk | £500.40 |
| T Woods | Stalbridge flags x 2 (pending confirmation) | £88.00 |

RESOLVED: Proposed by K Garland, seconded by T Bishop and agreed that approval of the invoices as presented be made.

The Clerk advised that due to the above payments the request made for a transfer from the current to the deposit accounts of £65,000 at the August meeting had been reduced to £45,000.

Cheque signatories were asked to sign the bank change of address form.

b. To receive the external auditors report for the Year end 31st March 2013.

The Clerk advised that the external auditors report had noted a minor error of an incorrect minute reference on the annual return. As an intermediate audit questionnaire had been completed evidence of the correct minute reference had been supplied.

13. Clerks report on matters arising.

Final account for the Hub project – By the October meeting all the bills should be in and therefore it will be possible to present a final account.

Capital funds report – will be available after the hub project finances are closed.

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External waste bin for the hub- members agreed required.

Grit bin replenishment- working with the town orderly on arrangements.

No vehicle signs for footpath no. 3 – In place.

Jarvis field play area boundary fencing – in conjunction with the annual play equipment inspection the fence has been repaired adjacent to the yellow gate. There have been complaints that other areas of the fencing are not dog proof and to that end the Clerk attended site with a fencing contractor, who has given some options which will be presented at the October meeting.

14. To receive Town Councillors reports.

Thehub@Stalbridge bookings: U3A 1st October. DAPTC Northern area Tues 15th October 7pm.

CEPEND meeting of Chairman 06.11.13 9.30am.

P Ashcroft – Contact agent about lights at steel works that are on 24/7

K Garland- Highways meeting update ref. Duck Lane.

J Cowley – Remove large tree in the Springfield hedge- Agenda Item.

15. To receive North Dorset District Councillors reports.

None.

16. To receive the Dorset County Councillors report.

P Batstone had previously provided her written report. She expressed concern and disappointment at the DC policy change to withdraw school transport for children over 16. Members agreed to make representation in conjunction with this.

17. Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 9th October**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 1st October 2013.

The meeting closed at 8.54 pm

Date...09/10/13

Signed.....
Chairman