

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2LZ.
Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on
Wednesday 6th November 2013

Present Councillors: K Garland (Chair), T Bishop, J Cowley, D Hine, R Knapp, C Moore & J Smith.

T Watson (Clerk)

In attendance

There were 4 members of the public in attendance

1. Community Open Forum.

B Russell asked what was happening about the double yellow lines that had been re-instated outside The Hub. The Clerk advised that the area of road in question and the car park is owned and managed by NDDC. At the previous meeting the TC had agreed to carry out a car park survey which included the disabled spaces. This report will be presented at the December meeting.

T Lee express thanks to the Scouts group for an excellent event on Bonfire night. Reported brambles overgrowing the wall on Church Walk and Park Grove. Members were asked to deal with the issue of building management of The Hub and in particular the issues with the automatic doors.

Members were asked to keep in mind the reported vandalism of the skate park in Henstridge when considering a facility in Stalbridge and how the facility is going to be policed and residents compensated for damage. It was advised that the skate park project was still in the consultation process and vandalism may not necessarily be indicative of having a skate park.

2. To receive apologies.

Apologies had been received in advance of the meeting from W Batty-Smith, G Carr-Jones, P Ashcroft & A Dike.

3. Declarations of interest.

None.

4. To approve the minutes of the meetings - held on 9th October

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved and signed by the Chairman.

5. Correspondence: as detailed in annex. 1a.

Date	From	Info	Action
undated	Mr & Mrs Hancock	Grosvenor Rd residents letter opposing skate park	The letter was read out and noted. The Clerk advised that she would not be sending individual letters of reply but had committed to ensuring that residents of Grosvenor Road are kept up to date with the project.
	DAPTC	AGM Sat 2 nd Nov	T Bishop may attend.
	HACC	Minutes of the meeting 16/10/13	Noted
04.11.13	NDDC	Extension of the Stour Valley Revenue & Benefits Service	Noted. Offer to use the Hub as a base.
04.11.13	DAPTC	List of training events 2013	noted

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	High de long	Community partnerships report April- July 2013	Noted
31.10.13	DAPTC	Dorset Police station desk enquiry offices stakeholder engagement.	Noted agreed to offer hub for surgeries during the trial period.

6. To receive a recommendation from the library sub-Committee to remove the WC in the Library area and give further instruction.

T Lee explained that the need to remove the WC was based on the requirement for storage of book crates as the back room / kitchen area is not large enough to store the crates without partially obstructing the access to the rear fire exit. He advised that the works will cost £100 which will be funded by the Friends of the library. Members we advised that the work would be done in such a way to allow the facilities to be re-instated in the future, should the need arise.

RESOLVED: It was proposed and agreed to accept the Library Management Groups proposal with the condition that the works allow the facilities to be reinstated if there is a change of use of the building in the future.

7. To receive a request from the library Sub-committee for funding for children's entertainment at the late night shopping event and give further instruction.

L Lee advised that for several years childrens' entertainment at the late night shopping event has been provided in the Library in the form of 'Captain Stupid'. The Clerk advised that use of part of the Hub had been offered to the Hall Management Committee and there were some other plans for the main area, in conjunction with the volunteers serving refreshments. She further advised that other than section 137 the TC has no powers of expenditure which relate to this request.

RESOLVED: It was proposed and agreed not to fund the children's entertainment at the Library on the late night shopping evening.

8. To resolve the purchase of the TC wreath for the remembrance service and specify members attending. 11th November.

RESOLVED: It was proposed and agreed to purchase the wreath and that K Garland will represent the TC at the service.

9. To receive a recommendation from the Sub-Committee on the terms of hire and charges for The Hub and give further instruction.

The documents were reviewed and amended.

RESOLVED: There was general agreement that the documents be approved and that members on the Hub Management Sub-committee will have a final review prior to Publication.

10. To receive a response from DCC Highways to the Councils request for a speed limit reduction at Stalbridge Common.

Members were disappointed that there would be no change to the speed limit. The Clerk was instructed to pass the letter to the residents of Stalbridge Common who had made the original request.

11. To receive feedback from the Clerks appraisal and give further instruction.

The Clerk left the meeting and K Garland took notes. Members agreed to pay the Clerks overtime hours.

12. To receive notice of the award for the Public WC's.

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Members were delighted and congratulated Ian on all his efforts.

13. Finance.

a. To approve the accounts as presented in annex 1b. For payment.

Prodigy PC	Lap top set up	£16.81
Prodigy PC	Silver BS & back up	£109.20
Buzz Connect	VOIP charges	£4.33
BT	Line & trans charges 01-31/10/13 TC Phone	£53.34
BT	Line & trans charges 01-31/10/13 V Phone	£45.58
Total Gas & Power	Gas Hub 31/08/13-30/09/13 DD	£11.83
Saunders Electrical	Fridge	£123.99
Vale Fire (J Skinner)	Hub fire insp & updates	£73.78
DCC	General waste & recycling HUB	£109.34
T Watson	Key cutting	£19.24
HMRC	Tax & NI October	£83.52
T Watson	Salary October	£775.00
T Watson	supplies & DAPTC mtg refreshments	£5.65
PWLB	Office loan 2nd payment 2013	£3,614.42
BDO	external Audit Y.E March 2013	£756.00
T Watson	In lieu of stamps purchased	£14.40
Direct Office	Toner copier	£243.36
Stalbridge Playingfields Trust	Mowing jubilee play area 01.01.12-31.03.13	£300.00
Stalbridge Christmas Lights group	2 X flag brackets	£20.00
Williams Florist	Cross Planters plants	£15.20
Wessex Water	Water allotments 22/03-19/09/13 DD	£133.11
N Mitchell	Repair Woodmills bench	£85.00
Gillingham TC	black sacks to be re-imbursed by IKS	£49.75
IK Services	Street & WC cleaning October	£1,552.00
IK Services	Bin locks x 2	£31.17
T Watson	CEPEND Mtg refreshments	£0.97
T Watson	Mileage July - October	£18.00
Clear signs	PVC Hub signs	£195.00
Direct office Supplies	Laminating pouches	£26.38
Royal British Legion	Wreath	£25.00
St Marys PCC	Grass cutting grant	£200.00
Wessex Water	Water service Hub	£82.39
N Power	Electricity HUB	£148.70

RESOLVED: Proposed by T Bishop seconded by D Hine and agreed that approval of the invoices as presented be made.

b. To approve a transfer from the deposit to the current account for the public works loan board loan.

The Clerk requested a transfer of £9,000 be made to cover the PWLB loan and day to day running expenses.

RESOLVED: Proposed by T Bishop, seconded by D Hine and agreed that the transfer be made as requested and the request was duly signed.

It was agreed to re-set up direct debits at the new address for Wessex Water & BT. Plus a new direct debit for Buzz Direct for the VIOP phones.

14. Clerks report on matters arising.

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Bollards at Bazel Bridge - Have been replaced. Highways acted very promptly when reported.
Grit bins - Have been filled by DCC Highways. Station Rd. is classed as strategic and DCC Highways will continue to top this up. The others are classed as community and the TC will need to re-fill. An order will be placed for a bulk grit delivery which will be stored at CC Moore.
Extra dog bin on trailway – In response to the previous request Ian will service a bin at the junction of the bridle way and the Wessex Water path if the TC wish to purchase.
Town Councillors Surgeries – G Carr-Jones has suggested that members attend the Hub when the volunteers are here to meet residents etc.
HUB booking - 'First Point' , a floating tenancy related support service is trying to set up some drop in sessions across the county and would like to hold drop in sessions in Stalbridge.

AGREED.

Advert on the TC web site – Request to advertise the sale of a booklet about the formation of the Stalbridge WI in 1943 and its transition to peace. The total profit from the sales will go to the WI.

AGREED.

15. To receive Town Councillors reports.

J Cowley – Query why the Hub door cannot be used manually as well as on the push buttons : Clerk to investigate.

R Knapp- Would like the TC to issue a press release to gauge local interest in having a Neighbourhood Plan.

K Garland – Would like to have presentation on how Stalbridge fits into the North Dorset Local plan.

J Smith – Introduced T Moore as the new Volunteers Chairman. Request to investigate a hearing loop for the Hub.

T Bishop – The CPEND Chairs who held their last meeting at the Hub were very impressed with the facility.

16. To receive North Dorset District Councillors reports.

None.

17. To receive the Dorset County Councillors report.

P Batstone had sent an e-mail report which was read out.

Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 4th December**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 26th November 2013

The meeting closed at 9.00 pm

Date...03/12/13

Signed.....
Chairman