



# Stalbridge Town Council Meetings

## Town Council Meeting Minutes

Approved minutes of a meeting of the Town Council Meeting held on Wednesday 14<sup>th</sup> February 2024. (Held at The Hub Commencing at 7 p.m.)

### Councillors present at the meeting:

K Garland (Chair), D Andrews, P Hancock, H Hatcher, N Penny, M Robinson & N Wardle

### Clerk for the meeting:

T Watson

G Carr-Jones (Dorset Councillor) was present

J Wardell (ROWLO / TC Auditor) was present

There were 6 members of the public present.

### Open forum.

Mr R Thompson addressed the meeting regarding the proposed works on the tress on the allotments land.

Mrs F Truscott-Payne suggested a reduction on the speed limit on the A357 Stalbridge to Henstridge. Reported missing road sign at Jarvis way and queried the progress on the ramp from Robin Way to FPN51/39.

J Wardel queried the quote for the library sign painting and fire marshal training.

### 1. To receive apologies

B Penfold.

### 2. To receive declarations of interest and requests for dispensations (Please notify the Town Clerk prior to the meeting)

### 3. To approve the minutes of the meetings held on 17<sup>th</sup> & 30th January 2023

**RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved and signed by the Chairman.**

### 4. Planning

#### a. To consider the following planning applications

**P/FUL/2024/00336 Change of use & conversion of barn to dwelling. 19 High Street Stalbridge Dorset DT10 2LH. Applicant: Harbridge Lanford Limited.**

It was noted that previous granted application on the site had elapsed and that obscured glass had been included to address the issue of overlooking neighbouring properties. It was felt that due to the lack of windows on the south side, the small footprint and low ridge height of the barn it would be more suited to conversion as a one bedroomed annex.

**RESOLVED: Proposed and agreed not to support the application in its present form. Whilst members appreciate that some development on the site to restore the current structure in the form of a small annex would be acceptable. They consider that this application is over ambitious in its scale which represents over development of the structure.**

**P/FUL/2023/07515 Erect 25 No. dwellings (including 10 No. first homes and 4 No. live/work units), form vehicular access, parking, public open space and related infrastructure. Land South Of The Paddocks Lower Road Stalbridge. Applicant: Mr Sam Briggs.**

Members were pleased to see the inclusion of first homes in the application and were keen that these should go to local people.

Comments had been made on the reserved matters application in the following areas:

- Parking
- Bin storage/collection
- Development Road network
- External building materials.
- Trees & Open spaces
- Housing mix & accommodation types
- Sustainability
- Pedestrian connectivity
- Provision of school transport safe access
- Inclusion and infrastructure

[Link to TC comments.](#)

**RESOLVED: To submit the reserved matters comments to DC planning & advise that the portfolio holder for environment Paul Hancock would be very keen to engage in the ongoing process.**

**P/FUL/2023/07113 Erect 22 No. Ground Mounted PV Panels & Landscaping alterations. Bluebell Barn Caundle Lane, Stalbridge Weston Dorset DT10 2JY. Applicant: Beverley Guy & Hayley Orman.**

It was noted that the application is not actually in the Stalbridge parish boundary.

**RESOLVED: Support the application.**

#### **b. Recent planning decisions of Dorset Council**

P/FUL/2023/05099 Erect entrance feature walls. Land South of The Paddocks Lower Road Stalbridge. Granted

P/HOU/2023/05671 Construct external swimming pool, timber garden pergola & associated landscaping works Grove House Park Grove Stalbridge Dorset DT10 2RA Granted

P/FUL/2023/06714 Station Road Business Park, Units 1 To 3 Station Road Stalbridge Dorset

DT10 2RN Erect Single Storey Side Extension for storage purposes, (demolish office).  
Granted (no Conditions)

P/LBC/2023/05965 1 Station Road Stalbridge Dorset DT10 2RG. Replace existing windows with timber windows as per drawings, single glazed, face puttied. Granted

P/HOU/2024/00036 12 Robinson Heights Stalbridge DT10 2PA. Convert integral garage for domestic use and enclosed Porch. Granted

P/TRC/2024/00137 Land At E 373203 N 117803 Barrow Hill Stalbridge Dorset DT10 2PY  
T005 Field Maple - Fell. T006 Hazel - Fell. T007 Field Maple - Fell. T008 Field Maple - Fell.  
Granted

**c. Report on responses to planning consultations.**

None.

**d. Appeals and matters of report from previous applications.**

None.

**e. Members planning matters of report.**

None.

**5. To receive the Dorset Councillors report.**

Paper report had been received.

**6. Town Clerks report & Correspondence: As detailed in annex 1a.**

STC Web site stats based on the last 30 days – unique visits 485 +71% on the last 30 days. Page views 1605 +92% on the last 30 days. Avg. Pages Per Unique Visit 3.2354 -17% on the last 30 days.

Stalbridge.info Web site stats based on the last 30 days ending 24.01.24 – 6,334 views.

Quote received for re-painting of the library sign £100. Instructed to proceed.

Dead ash tree in the boundary of Jarvis Field play area – will be dealt with at the weekend.

Loose branch in the leylandii hedge adjacent to Jarvis Way – Reported to owner of hedge and DC Highways

Correspondence

DAPTC News February 24

**7. Future Town Vision Project: To receive members portfolio reports.**

**Commerce.**

None.

**Community Services.**

K Garland – Youth club quarterly report

Meeting with PC Edd Lewis

**Environment.**

P Hancock - Future Education Facility.

Lower Road Development – School Children Safety

**Estates.**

H Hatcher – Hub extension due to go to ground in April  
 Order places for market to cross post tops with Newton Forge  
 Container electrics pending extension.

**Town Promotion, Heritage & Culture.**

D Andrews –Contacted DC tree officer regarding trees at the market Cross  
 Update on the Allotment tree works.

**8. Future Town Vision Project: To receive members portfolio proposals.**

**a. To create terms of reference for the establishment of a Town ‘Business Link’ (Proposer. N Penny. Commerce)**

N Penny advised that the proposal was to seek members approval to commence a project to give all sizes of business in the town a voice with a view to creating employment and helping the Town grow and thrive.

**RESOLVED: To create terms of reference for the establishment of a Town ‘Business Link’**

**b. That portfolios of responsibility are aimed at ensuring the council (through its councillors) focusses on all of its strategic and democratic responsibilities together with an ability to respond to the ever-changing needs of the town’s residents. (Proposer P Hancock. Democratic Services)**

P Hancock out lined the reasons for reducing the size of the portfolio subjects.

**RESOLVED: Agreed the tiles as presented, statutory portfolios and that councillors who are responsible for the strategic portfolios will also be representatives of a Finance Committee when it is formed.**

M Robinson abstained from the vote.

**9. To review the annual risk assessment 23/24 and give further instruction.**

**DEFFERED: To the March meeting.**

**10. Annual Members update register of interests / gifts 22.23.**

**RESOLVED: Members had no gifts or interests to add to the register in 22.23**

**11. To receive the Annual inventory inspection report and give further instruction.**

The new mapping and photo on google maps was noted.

**RESOLVED: Annual inventory inspection report received and noted.**

**12. Finance.**

**a. To receive a list of payments & Receipts**

		expenditure	income
IK Services	Bin Hire		£32.50
Youth club	subs 18.12.23-21.01.24		£118.00
Lydlinch PC	Office services Dec & Jan		£94.66

Blackmore Vale Ltd	Admin officer advert	£289.39	
In Lieu K Garland	Storage boxes for Youth club	£56.55	
DAPTC	New councillor training	£60.00	
Bankline	charges January	£25.40	
JFDP	web auth stalbridge.info (Dec)	£288.00	
Four County Services Ltd	IT support February 24	£220.38	
Four Counties Services Ltd	Broadband & Voip February 24	£100.80	
British Gas lite	Hub electricity 05.12.23-05.02.24	£18.24	
British Gas	Hub gas Dates 02.01-01.02.24	£416.20	
Tesco	Mobile phone Feb 24	£11.50	
IK Services	Street Cleaning - Jan 24	£2,700.00	
British Gas lite	Public WC electricity 26.12.23-20.01.24	£73.09	
Clerk	Salary February 24	£1,393.54	
HMRC	Tax / NI Feb 24	£284.93	
DC pension fund	Pension Feb 24	£458.98	
Lancelot consulting	Extension structural calculations	£720.00	
JFDP	web auth stalbridge.info (Jan)	£288.00	
Four Counties Services Ltd	secure wipe hard drives	£72.00	

**RESOLVED: List of payment & receipts received**

**b. To carry out the annual review of direct debits & standing orders.**

It was noted that the standing orders to Four counties VOIP will be increasing by a small amount due to new security software and the IT charge is variable dependant on the number of .gov.uk e mail addresses for members.

**RESOLVED: Annual review of direct debits & standing orders carried out.**

P Hanock proposed suspension of standing order 9. b to ask members permission to carry out a survey on public opinion regarding TC expenditure on the Stalbridge hoard, prior his proposal at the March meeting.

**RESOLVED: To suspension of standing order 9. B**

**RESOLVED: To carry out an online survey on public opinion regarding TC expenditure on the Stalbridge hoard.**

**14. The next meeting of the Town Council will be on Wednesday 20.03.2024.**

There being no further business the Meeting closed at 8.46 pm.

Signed.....

Chairman