

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge

Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of extraordinary meeting of the Town Council held on Wednesday 18th June 2014 to resolve the submission of the Y/E accounts 13.14

Present Councillors G Carr-Jones (Chair), P Ashcroft, T Bishop, J Cowley, K Garland, D Hine, R Knapp, C Moore & J Wardell.

Absent Councillors: R Knapp

T Watson (Clerk)

In attendance

There were no members of the public in attendance.

1. To receive apologies.

Apologies had been received in advance of the meeting from J Smith & W Batty-Smith.

2. Declarations of interest.

None.

3. To receive the internal auditors report and consider the effectiveness of the internal audit.

The Clerk advised that there had been no issues raised this year. The Internal Auditor was satisfied that there had been some progress in achieving an agreement with the allotments Society.

RESOLVED: It was proposed and agreed to accept the report as presented and members felt that the internal audit had been both comprehensive and effective.

4. To consider and make recommendations with regard to the Council's list of assets.

The asset list had been previously considered at the meeting 09.04.14 and it was noted that ref. item 13c. the Stalbridge flags, pictures and NDDC award had been added to the inventory at a total of £409.00.

RESOLVED: It was proposed and agreed to accept the figure as presented.

5. To consider and make recommendation as to the appropriate responses to the Accounting statements & Annual governance statement sections of the Annual Return and any necessary notes to accompany these.

The bank statements had been verified and the quarterly financial update ending March 2014 had been presented at the meeting 09.04.14 ref. item 13c.

The Y/E balance sheet, fixed asset register and PWLB statement were verified against the entries in Section 1. Members were happy with the figures recorded in section 1-10 and the entry of "not applicable" in 11 as the Council is not a sole a sole trustee.

Supported by the internal auditors report members were happy to answer Yes in 1-8 and "not applicable" in 9 of Section 2.

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RESOLVED: It was proposed and agreed:

- To accept the figures presented for sections 1-10 and N/A in section 11 of the accounting statement.
 - To record Yes in boxes 1-8 & N/A in box 9 of the Annual governance statement.
6. To consider and make recommendations on the budget figures presented for 2015/2016 having reviewed Y/E figure 13/14.

The reduced figure in income from NDDC reflected the potential land transfers from NDDC to the TC and the subsequent loss of grass cutting income. Based on income now received it was noted that the income from the solar panels would be £600 plus P/A.

It was noted that there was extra funds in place to cover extra hours / admin assistant, Councillor elections and land transfer legal costs. The funds for office administration and equipment were less the 13.14 as during this period there was a need to hire a temporary office and there was increased equipment costs associated with the move. Funds were in place to cover a potential rise in rent at the end of the fixed period for the Playing Fields, The Ring re-planting and The Library remedial works and replacement window.

A query was raised with regard to the level of general reserve and the Clerk confirmed from the 14.15 budget that the total the forecast general reserve at year end was a reduced figure of £18,571.16.

RESOLVED: It was proposed and agreed to make no changes in terms of allocation of funds in the 14.14 budget.

There being no further business the meeting closed at 7.25 pm

Date...02/07/14

Signed.....
Chairman