

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Draft minutes of The Town Council Meeting held at the above address on Wednesday 2nd July 2014 commencing at 7.07pm.

Present Councillors: G Carr-Jones (Chair), P Ashcroft, W Batty-Smith, J Cowley, K Garland, D Hine & R Knapp.

Absent Councillors:

T Watson (Clerk)

In attendance

There were 11 members of the public in attendance.

Welcome to members of the public and introductions.

1. Community open forum.

No comments received.

2. To receive apologies.

Apologies had been received in advance of the meeting from T Bishop, J Smith & C Moore. P Batstone (County Cllr.) may be late.

3. Declarations of interest.

None.

4. To approve the minutes of the following meetings - held on 29th January, 4th June & 18th June.

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved and signed by the Chairman.

5. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
	The Princes Regeneration Trust	Invitation to Brick Workshop 03	Agreed to publicize.
	The Pageant Master	Invitation to fly the flag for the Commonwealth	Declined
08.06.14	Mr K Knight	TC web site message offer of an 8 year old oak tree.	Agreed thanks and members will bring suggestions back to a future meeting

6. To receive a neighbourhood planning update from David Walsh NDDC

David Walsh gave a presentation on neighbourhood planning as an alternative to opting in to the NDDC District wide Local Plan. He explained the objectives and stages involved in achieving a neighbourhood plan. Members understood that to date there are nine neighbourhood areas designated in North Dorset including the 4 main towns. Questions were received from Stalbridge Town and Marnhull Parish Councillors regarding housing targets and the provision of affordable housing.

The Chairman thanked David for taking the time to make the presentation.

7. To receive a grant funding application from the Scout Group.

Members noted the Scouts Groups intention to replace the current blown air system with radiators. A copy of the treasures report 13.14 was provided along with 2 quotations ranging from

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£3,250.00 to £4,120.00. The Clerk advised that the general grant fund stands at £9,300.00 and the capital fund stands at £63,729.63. Members appreciated the opportunities that Scouting brings to young people.

RESOLVED: It was proposed and agreed to make a grant in principal (pending the provision of 3 quotations) for a maximum sum of £4,000.00

8. To appoint the Skate Park (Phase 2) Task Group and approve the terms of reference.

RESOLVED: It was proposed and agreed to form the group and the terms of reference were approved.

9. To receive an application for funding for the Stalbridge Community Web site and give further instruction.

T Moore explained that the site would have 100 pages which would be password protected to the page owner. In the first instance the funding is needed for promotional material and domain costs. It is hoped that the site will be self-funding via nominal yearly charges to users, though if this is not achieved the TC may need to consider their continued support in the future. Members understood that this is a community web site but felt most strongly that The Hub logo should be on the front page of the site as it is the logo for The Hub and the community, not the Town Council.

RESOLVED: It was proposed and agreed to make a grant of £300.00 on the condition that The Hub logo is on the front page of the site.

10. To remove the acoustic fencing and saplings on the north side of the redundant recycling area and mark temporary car parking bays for Hub use.

G Carr-Jones

G Carr-Jones explained that the removal of the fence and saplings was to make the area more open and thus discourage fly tipping.

RESOLVED: It was proposed and agreed to remove the acoustic fencing and saplings on the north side of the redundant recycling area and mark temporary car parking bays for Hub use.

11. To consider the plans for re-planting of the ring to facilitate reduced maintenance cost in the future and give further instruction. P Ashcroft & K Garland

It was noted that the Ring was last landscaped approx. 35 years ago. P Ashcroft and K Garland asked members to consider clearing and grassing the bed areas, re-locating the seat and planting a small group of sorbus trees. For the initial bed removal five companies had been approached and 2 quotations achieved ranging from £2,135 to £2,927.00. The Clerk advised that there was £10,000.00 in the 14.15 general maintenance budget. There were many varying opinions on the planting scheme.

RESOLVED: It was proposed and agreed to proceed with the removal of the beds and the contractor selection was delegated to P Ashcroft and K Garland.

12. To consider the Rural Enterprise CIC Resolution: That on the recommendation of the board of directors the Company should be wound up, and give further instruction.

T Bishop

G Carr-Jones explained that all the current CIC directors wish to resign and are recommending that the CIC is wound up. The alternative to this is that The CIC remains as a dormant company until alternative directors are sourced.

RESOLVED: It was proposed and agreed that the CIC remains as a dormant company until alternative directors are sourced.

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13. To approve the Clerk's overtime payment. K Garland

The Clerk explained that this was 40 Hours since the January and that some part is associated with the management of the Hub facility.

RESOLVED: It was proposed and agreed to approve the payment of the Clerk's overtime.

14. To receive quotations for a hearing loop system for the Hub and give further instruction.

2 quotations had been received ranging from £826.70 to £1,865.00 for the main meeting room with varying types of microphones. As these quotations differed in value so much it was agreed to endeavour to source a third quote or take further professional advice.

RESOLVED: It was proposed and agreed to defer pending further information.

15. Finance.

a) To approve the accounts as presented in annex 1b. For payment.

HMRC	Tax & NI July	£243.44
T Watson	Salary July	£1,061.96
T Watson In Lieu of purchase		£132.52
GTM Plastics	Hub reception window displays	
	DD Line rent and diversion charges 364177 01.06-30.06.14	£44.62
BT	DD Line rent and diversion charges 364276 01.06.-30.06.14	£81.20
BT		
IK Services	Hub cleaning 2nd - 30th June	£50.00
Prodigy PC	DD Silver BS 5 units & back up May	£109.20
Total Gas & Power	DD Gas Hub 30/04-31/05/14	£23.40
BT	Internet 01.06-31.08.14	£100.80
Buzz networks Ltd	DD VOIP phones May	£26.94
Walgate	Annual service contract hand washers at WC's	£508.80
IK Services	Street & WC cleaning June	£1,552.00
Direct Office	Printer toner	£325.66
Broxap	Bin Jubilee Play Area	£203.94
R Sharp	Grass cutting NDDC & STC 07.05-30.06.14	£2355.00

RESOLVED: Proposed by D Hine seconded by J Wardell and agreed that approval of the invoices as presented be made.

16. Clerks report on matters arising.

Church Buildings - Government are considering giving the power to maintain.

Government support for volunteers – Regarding risk and liability.

Volunteer first aid training – 19 members of local groups feel that their group would benefit from them having first aid training.

Signage for The Hub – On the Station Rd. grass bank.

1st World War exhibition – Prior to Remembrance Sunday, war memorial information, Art Group pictures, History Group and School input.

Jubilee play area - The TC mower is out of commission. In the interim the playing fields Ctte.

have employed Ray Sharp to do a catch up cut of the area and the bank. It will need 8 more cuts this season and R Sharp has been asked to quote. Jet washing the equipment will cost £100 or alternative volunteers with elbow grease.

Letters of thanks - June Moore and The WI.

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Station Rd Public WC's – Email congratulations on the excellent WC's. Agreed to re-enter loo of the year this year.

ESET antivirus licences – Agreed 3 Year - £217.77 plus VAT.

Library printer – The LMG are in negotiations with DCC Library Services regarding the replacement of the 2 current printers with a single one. The LMG do not think that a single printer is a practical solution to Library admin and public use.

Easel and flip chart for hub use – Agreed to purchase.

It was proposed and agreed to suspend Standing order 3.t

17. To receive Town Councillors reports.

J Wardell – Requested permission to progress the signage for a permissive bridleway at FP93. Agreed. Agreed to investigate responsibility for maintenance of the footpath from Jarvis Way to Springfields.

D Hine – Progressed the diversion of the bridleway at Pinesway.

J Cowley – Conifer hedge on Station Rd obstructing pavement.

18. To receive North Dorset District Councillors reports.

None.

19. To receive the Dorset County Councillors report.

None.

20. Date of the Next meeting - The next Town Council meeting will be held on Wednesday **6th August 2014**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 29th July 2014.

The meeting closed at 9.13 pm