

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge

Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

## Approved minutes of extraordinary meeting of the Town Council On Wednesday 15<sup>th</sup> October 2014

**Present Councillors** G Carr-Jones (Chair), P Ashcroft, T Bishop, J Cowley, T Bishop, K Garland, D Hine, & J Wardell.

T Watson (Clerk)

### **In attendance**

There were no members of the public in attendance.

#### **1. Apologies.**

Apologies had been received in advance of the meeting from C Moore & R Knapp and at the meeting from W Batty-Smith.

P Batstone (Cty Cllr.) had offered apologies for the meeting

#### **2. Declarations of Interest.**

None.

#### **3. To receive a Winter Maintenance presentation from DCC Highways**

##### **Deferred.**

#### **4. To receive the quarterly financial update ending September 2014.**

Members had received the figures prior to the meeting. The Clerk advised that copies of the August and September bank statements had been requested on the 8<sup>th</sup> October as they had not been received. D Hine agreed to verify the bank statements when they arrive. The Chairman thanked the Clerk for the provision of clear and concise information.

**RESOLVED: It was proposed and agreed to accept the figures for the quarterly financial report April – September 2014 as presented.**

#### **5. To approve the alteration to the Policy for ‘Dealing with Press and Public’ in accordance with NALC legal briefing not L0214.**

The policy had been provided to members prior to the meeting for review.

**RESOLVED: It was proposed and agreed to approve the alteration to the Policy for ‘Dealing with Press and Public’ in accordance with NALC legal briefing not L0214.**

#### **6. To approve the protocol for the ‘Use of Media Tools at Meetings Held in Public’.**

The protocol had been provided to members prior to the meeting for review.

**RESOLVED: It was proposed and agreed to approve the protocol for the ‘Use of Media Tools at Meetings Held in Public’.**

#### **7. To review the Terms of Hire for the Hub and give further instruction.**

Minor alterations were made to include the hire date, dog access arrangements and correct typos.

**RESOLVED: There was general agreement that the terms of hire as presented are applicable including the suggested amendments.**

#### **8. To approve the draft agreement between the Stalbridge Allotment Society and the Town Council.**

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The Clerk advised that e-mail approval of the document had been received from NDDC, who own the land. As advised in previous risk assessment reports she encouraged members to move forward to resolve the agreement with the Allotment Society, to negate the Council's risk in terms of public liability cover for the allotments. Some members felt that further legal advice was required before proceeding.

**RESOLVED: It was proposed and agreed to approve the draft agreement subject to further legal advice not requiring any major amendments.**

J Cowley and T Bishop abstained from the vote.

## 9. To receive a report from the Working Group regarding the trees at Woodmills triangle and give further instruction.

A site visit had been carried out by the working group and a recommendation was received to fell 10 trees, carry out reduction works on 2 trees and plant 1 new one. The Clerk advised that as the location is in the conservation area a tree works application is required. NDDC have agreed to fund the application, which can be made on their behalf by Stalbridge TC. J Cowley enquired if all the householders had been consulted and P Ashcroft offered to post some notices of the intended works prior to the consultation through the planning application.

**RESOLVED: It was proposed and agreed to accept the Working Groups recommendations, inform residents and proceed to make the planning application for the works.**

## 10. Clerks report on matters arising.

TC's solicitor retirement – At the end of October. It was noted that all the TC land and properties are registered at the Land Registry. It was agreed to keep the TC's documents with Blanchards Bailey in Blandford until a more local Solicitor can be found.

The Hub at Christmas – History Group exhibition and art competition. Captain stupid will be in the Library.

Inventory – DCC have installed a new printer / photocopier and 2 new computers, which will be totally supported by them. Awaiting item valuations from DCC for contents insurance update and an updated document which will form part of the agreement between DLS and Stalbridge TC.

Ring Works – Phase 1 works have commenced. Orders will be placed direct for materials and equipment hire.

## 11. To receive Town Councillors reports.

P Ashcroft- Asked for members input on what should happen to the tiled date and bench on The Ring. Agreed to incorporate in phase 2.

J Cowley – Queried when the deferred winter maintenance presentation would take place.

D Hine - Ref. the notes from the informal skate park site meeting at The Playing Fields. Advised that the Playing Fields Committee had no knowledge of the requirement for an additional five-a-side pitch in between the Jubilee Play Area and the cricket nets. Requested the Clerk to confirm the area of land leased by the TC at the Playing Fields, in conjunction with the possible location of the Skate Park.

G Carr-Jones - Olympic legacy funding available for the Skate Park. The TC may need to invest some initial funds for land and tree surveys in conjunction with the Skate Park.

## 12. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
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23.09.14	LG Boundary Commission	Consultation on electoral Review	Noted
08.10.14	More bins	Up-cycled workshops	Members thought that this would be a good idea to incorporate in a Hub summer event.
09.10.14	Sturminster Newton TC	Invitation to members training event.	Declined with thanks
14.10.14	Stour Catchment Initiative	Invitation to engagement events.	P Ashcroft expressed interest in attending.

## 13. Finance.

### a) To approve the accounts as presented in annex 1b. For payment.

HMRC	Tax & NI November	£211.93
T Watson	Salary November	£1,015.37
PWLB DD	Office loan 2nd payment 2014	£3,614.42
BDO	External Audit Y/E 31.03.14	£720.00
Prodigy PC	Silver BS 5 units & back up November	£115.20
Buzz Networks Ltd	VOIP phones September	£28.58
Wessex Water	Water & Sewerage Serv. Hub 14.03-23.09.14	£93.37
BT	Line rent and diversion charges 364177 01.10-31.10.14	£45.38
BT	Line rent and diversion charges 364276 01.10.-31.10.14	£93.54
Wessex Water	Water & Sewerage Serv. Public WC's 14.03-23.09.14	£249.23
IK Services	Hub cleaning 01-31.10.14 including deep clean	£121.50
IK Services	Street & WC cleaning October	£1552.00
Wessex Water	Standpipe allotments 15.03-24.09.14	£120.18
Royal British Legion	Remembrance Sunday Wreath	£25.00
Total Gas & Power	Gas Hub 31.08.14-30.09.14	£15.64
DCC	Hub & town bins 08-12/14	£389.57
British Gas	Electricity Station Rd WC's 03.08-02.10.14	£71.82

**RESOLVED:** Proposed by D Hine seconded by K Garland and agreed that approval of the invoices as presented be made.

### b) To approve a transfer from the deposit to the current account.

The Clerk requested a transfer of £17,000 be made to cover The Ring refurbishment works and day to day running expenses.

**RESOLVED:** Proposed by D Hine seconded by K Garland and agreed that the transfer be made as requested and the request was duly signed.

There being no further business the meeting closed at 8.36 pm

Date...03/12/14

Signed.....  
Chairman