



Stalbridge Town Council Meetings

Town Council Meeting Minutes

Draft minutes of a meeting of the Town Council Meeting held on Wednesday 15th March 2023.
(Held at The Hub Commencing at 7 p.m.)

Councillors present at the meeting:

K Garland (Chair), D Andrews, P Hancock, H Hatcher, M Robinson & V Zarucki

Clerk for the meeting:

T Watson (Clerk)

N Eastgate (Assistant Clerk)

G Carr-Jones (Dorset Councillor) & J Wardell (ROWLO) were present

There were 2 members of the public present.

Open Forum:

T Wood spoke of behalf of the Stalbridge archivists and requested an additional cabinet for the Tim Stone room.

J Wardell (ROWLO). Update on waterlogged footpath N 51/39 adjacent to the Thornhill Rd site appears to be improved by works on the SUDS. However the footpath has been used for site works vehicle access which has been reported to Dc Rangers. Thank you to the Town Council for removing the overhanging branch on bridleway N51/74. Unofficial access is still being made on to the trailway from the Lower Rd site.

1. To receive apologies

B Penfold & N Penny

2. To receive declarations of interest and requests for dispensations (Please notify the Town Clerk prior to the meeting)

K Garland: Pecuniary item 10 and 14a. in relation to IK Services.

3. To approve the minutes of the meeting held on 15th February 2023

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

4. Town Clerks report & Correspondence

Clerks report

Vandalism – 20th February 7 public waste bins in and around Jarvis field play area and the playing fields either had their liners removed or set fire to. Reported to 101
Jubilee Play Area – Broken glass 04.03.22, cleared by the Town Orderly. Reported to 101
Stone being removed from the wall at Park Grove. Reported to 101
Coronation display – The Creative would like to place a jubilee display on The Ring
Jarvis field play area – Dog reported in the play area.
2023 scarecrow trial – Launched will run from 8th April to the 8th May.
New Hub booking - Inky writers monthly on a Monday 3-5pm
Microsoft price increase - £11.30 to £13.50 + VAT x 2
Fly tipping – In the bin outside the hub and at the Playing Fields.
Fire safety training options – Agreed Vale Fire Safety, members may wish to make up numbers.

Correspondence

CML – Thanks for helping to mark the 10th anniversary of the CML. Noted
Amanda Pierson newly appointed Chief Constable – introduction. Noted
H Hitchens- Gold Street coronation closure. Noted
Stalbridge History Society – Pole heads. Agreed to arrange a meeting with representatives of the Town Council (H Hatcher, K Garland), archivists (T Wood) and nominated History Society member)

5. To receive Town Councillors written reports.

Written report - D Andrews (TCAR)– allotment tree works. The Chairman thanked d Andrews for the report and trusted that as TCAT he would keep the council up to date with any developments.

K Garland advised that C Rose would like to do some additional works on the pump track. Agreed to commence with works as previously approved and for C rose to attend a future meeting in relation to extra works.

6. To receive the Dorset Councillors report.

Written report had been received.

Somerset NHS are currently running a Public Consultation about the continuance of the Stroke service in Yeovil District Hospitals and Musgrove Park Hospital. Dorset Council are engaging with this.

7. To receive a draft list of full council meeting dates from May 2023.

The Clerk explained that the list of dates would be approved at the ATM in May this list was for members advance diaries.

NOTED

8. Town Future Vision Project:

a. To receive a report from the working group.

P Hancock had provided a written report on the committees first meeting. The aim of the first meeting was to establish draft terms of reference. He outlines the themes that the committee will be working within. It is anticipated that future discussions will see the themes sitting in designated portfolio/committee titles. One element already discussed was to improve how the council is viewed by residents and others. Tracey is looking at how personal council email address, signature box etc

can be provided so that email communication between councillors and others looks more professional.

b. To approve the terms of reference for the Town Future Vision sub-committee.

RESOLVED: The terms of reference for the Town Future Vision sub-committee were approved.

8. To approve the appointment of the internal auditor for 2023/2024 accounting period and review the terms of reference and schedule for the internal audit.

The reduced fee was noted.

RESOLVED: J Wardell was appointed as the internal auditor for 2023/2024, the audit terms were noted and terms of reference and schedule for the internal audit was approved.

9. To approve the March 2023 edition of the TC quarterly newsletter.

RESOLVED: The March 2023 edition of the TC quarterly newsletter was approved.

K Garland left the meeting and H Hatcher took the Chair

10. To award the Town orderly SLA contract 2023-2026

Expression of interest notices had been posted and a single expression and tender had been provided by IK Services.

RESOLVED: To award the Town orderly SLA contract 2023-2026

11. To receive a request for the use of the grassed area and car park at Station Rd for a coronation event and give further instruction.

Members were happy for the grassed area to be used, though the car park and vehicle removal may be more problematic.

RESOLVED: To permit the grassed area (car park TBC) at Station Rd for a coronation event subject to the appropriate risk assessment, insurance and licences being in place.

13. Planning.

a. To consider the following planning applications

P/PACD/2023/01285 Change of use from Retail (Use Class E) to 1 No. dwellinghouse and 2 No. flats (Use Class C3). Meaders, Station Road Stalbridge DT10 2RQ. Mr A Henry

Concerns were expressed regarding the construction traffic parking & deliveries for the site.

RESOLVED: Minded to support the application as it retains the shop / retail unit, the frontage of which represents the towns heritage in a prime location subject to:

- **Permitted development rights being removed from the shop / retail unit.**
- **Consideration being given to the local knowledge which suggests that 20/30 HGV's per day use the junction of Station Rd and the A357 where the site is located. Members have concerns as to how the construction site will be managed in terms of delivery and removal vehicles which will cause an obstruction at this junction and cause a safety issue in terms of vehicles and pedestrians.**

b. Recent planning decisions of Dorset Council

None.

c. Report on responses to planning consultations.

None.

d. Appeals and matters of report from previous applications.

The new grilles at the Post Office were not considered to be in accordance with the permissions granted. The Clerk was instructed to contact the Listed Buildings Officer for comment .

e. To receive an update on the progress of application P/RES/2022/06181 in relation to the Land South of Lower Road from David Wilson Homes and give further instruction.

It was understood that a meeting had taken place between Barratt David Wilson Homes and the Planning Officer to discuss the consultee comments and as a result, Barratt David Wilson Homes have prepared a full suite of amended plans to address the concerns raised. These amendments included;

The housing mix being amended in accordance with Policy 7 of North Dorset’s Local Plan, such that the proposals will be delivering 40% 1 and 2 bedroom properties and 60% 3 or more bedroom property’s.

With regard the affordable housing a commuted sum is close to be agreed and is considered to be an acceptable level by the Council as an alternative to deliver this off site in an area where the need is considered to be more appropriate, which will be dealt with under separate cover through a Deed of Variation to the original S106 Agreement.

Landscaping design incorporates further street trees into the scheme where possible and the southern and western boundary have been strengthened through the implementation of further mature street trees as well as amending the commercial area to provide additional landscaping and deliver an increased separation distance between the residential and commercial areas.

Concerns regarding the provision of commercial on the site have been noted and discussions remain ongoing in this regard.

J Wardell (ROWLO) queried how many pedestrian access points will there be? where the footpath link to the southern end of the site on to Lower Rd was linking to? and a second access point onto lower Rd was felt to be dangerous as if there is not going to be a footway along the southern side of Lower Rd the walker is immediately ejected onto the highway, on a blind bend, on a national speed limit road.

RESOLVED: P Hancock to review the Councils previous comments on the outline application and prepare a response to the changes accordingly.

f. Members planning matters of report.

None.

14. Finance.

a. To receive a list of payments & receipts.

		expenditure	income
Stalbridge singers	Hub Hire January		£72.00
HMRC	VAT re-claim July - Dec 22		£687.52

Choir	Hub hire February		£96.00
IK Services	Bin Hire		£32.50
Four Counties Services Ltd	IT Support February 22	£103.74	
Four County Services Ltd	Broadband & VoIP February 22	£100.80	
JFDP Design & Print	web authoring (February)	£288.00	
JFDP Design & Print	Event calendar software stalbridge.info	£89.00	
British gas	Gas hub	£242.75	
British Gas Lite	Hub electricity	£73.55	
Tesco Mobile	Mobile phone March 23	£12.99	
Bankline	February	£26.75	
Clerk	Salary March 23	£1,326.44	
HMRC	Tax / NI March 23	£258.43	
DC	Pension March 23	£434.88	
Assistant Clerk	Salary March 23	£0.00	
IK Services	Street Cleaning -February 23	£3,129.74	
Planning Portal	Hub extension planning fee	£149.20	
ICO	annual date protection fee	£35.00	
D Stubbings	mens shed grant 22.23	£86.34	
Music Group	Hub hire February		£40.00
Archive	VAT re-claim July - Dec 22	£13.89	
IK Services	Street cleaning year 4 2% uplift for year	£628.00	
Eon Next	FIT Tariff 05.09.22-06.03.23		£260.78
Trophiesplusmedals	School & Pre-school coronation commemorative gifts	£335.00	

RESOLVED: List of payments & receipts received.

15. The next meeting of the Town Council will be on Wednesday 19th April 2023

There being no further business the Meeting closed at 20.27pm