



Stalbridge Town Council Meetings

Town Council Meeting Minutes

Draft minutes of a meeting of the Town Council Meeting held on Wednesday 15th June 2022. (Held at The Hub Commencing at 7 p.m.)

Councillors present at the meeting:

K Garland (Chair), D Andrews, P Hancock, B Lovell, B Penfold, H Hatcher, M Robinson & D Stockley.

Clerk for the meeting:

T Watson

(N Eastgate Assistant Clerk)

Present:

G Carr-Jones (Dorset Councillor) was present

J Wardell (Rights of Way Liaison officer ROWLO) was present

2 members of the public

Open Forum:

Mr T Wood advised members of the very successful Platinum Jubilee exhibition at the Hub hosted by the Archive and History Societies.

J Wardell (ROWLO) reported that that DC Rangers are struggling to keep up with the fast-growing vegetation on footpaths at the moment. Footpath N51/ 19 has been reported as blocked by fencing and work is going well on the wall adjacent to footpath N 51/21 which is closed for these works.

- 1. Having regard to the circumstances, to consider the request of Councillor S Waite for leave of absence from Council duties pursuant to the requirements of Section 85 (1) of the Local Government Act 1972, for a period up to the meeting of the 14th September 2022.**

RESOLVED: To grant Councillor S Waite leave of absence from Council duties pursuant to the requirements of Section 85 (1) of the Local Government Act 1972, for a period up to the meeting of the 14th September 2022.

- 2. To receive apologies**

S Waite (see above)

- 3. To receive declarations of interest and requests for dispensations (Please notify the Town Clerk prior to the meeting)**

K Garland: Pecuniary item 12a. in relation to payments to IK Services.

4. To approve the minutes of the meeting held on 11th May 2022

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

5. To receive Town Councillors reports.

B Lovell had received a report regarding overgrown hedges obstructing the pavement on Jarvis Way & Blackmore Road. Addresses not supplied.

B Lovell had received a personal letter for the Department Of Transport Levelling Up Funs Team.

P Hancock had received a response regarding a meeting with DC Highways

K Garland & P Hancock had attended a site meeting on the railway with J Wardell and P Ashcroft. No human faeces were found. Will monitor ongoing.

6. To receive the Dorset Councillors report.

Written monthly report received. Tree enforcement report had been made regarding works on a tree on Lower Rd.

7. To purchase White Ensign and Armed Forces flags to fly on The Ring M Robinson

Flags £17.99 each delivery is £2.99. I Semple has already purchased one and would like to be reimbursed.

RESOLVED: To purchase a White Ensign flag and to re-imburse I Semple for an Armed Forces flag both to be flown on The Ring

8. To receive an update on the dog fouling poster campaign and give further instruction

K Garland

Poster designs were provided in the meeting papers. K Garland explained the poster campaign will be supported by an app showing the location of the 42 dog bins in the town and a press release.

RESOLVED: To proceed with the campaign by ordering printed material to be sited at relevant positions and a press release to begin the campaign.

9. To consider the future of Stalbridge Youth Club and give further instruction

K Garland

K Garland explained that she had been in touch with a company called Youth Connect South West. They provide youth services in Bath and North Somerset and are currently in conversation with Henstridge Youth Club regarding service provision. It was understood that to provide a weekly Youth Club for 44 weeks a year the cost would be approx. £8,000 to £9, 000 p/a. In addition to this the current charge space rent to Stalbridge Hall is £1,500 P/A . Members felt that provision of youth services in the town was of great importance.

RESOLVED: Agreed in principle to proceed to negotiations with Youth Connect South West and Stalbridge Hall.

10. Planning.

a. Recent planning decisions of Dorset Council

P/LBC/2021/00458 4 Anglesey Cottage Ring Street Stalbridge Sturminster Newton Dorset DT10 2ND Remove and replace staircase, carry out internal alterations (regularisation of works)
Granted 11.05.22

P/LBC/2021/03263 Install replacement windows to rear of property.2 Anglesey Cottages Ring Street Stalbridge Sturminster Newton DT10 2NE.
Withdrawn 12.05.22

P/FUL/2022/01858 Continue use of the outbuilding as mixed use for holiday accommodation/residential annexe The Little Manor Cooks Lane To Kingsmill Road Across Stalbridge Common - Road Stalbridge DT10 2SH.
Granted 16.5.22

P/PAAC/2022/01928 Change of use and conversion of agricultural building to dwellinghouse (Use Class C3) Barn at Three Firs Farm Stalbridge Road Stourton Caundle.
Prior approval not required 18.05.22

P/ADV/2022/00942 Continue to display 2 No. advertising signs. Deacons Mill Farm Thornhill Road Stalbridge DT10 2SQ
Granted 11.05.22

P/HOU/2022/02434 Erect two Storey Extension. Stanbrook , Station Road Stalbridge Sturminster Newton DT10 2RJ
Withdrawn 03.05.22

b. Report on responses to planning consultations made by the POSAG

P/HOU/2022/02143 Erect a two- storey side extension and extend existing rear extension. 17 Jarvis Way Stalbridge Sturminster Newton DT10 2NW

POSAG COMMENTS: - General opinion is no objection to the extension. However, feel it could be visually intrusive to the open space and therefore dominate the neighbouring properties.

P/HOU/2022/01576 Erect 2 storey side extension 16 Park Road Stalbridge Sturminster Newton DT10 2RB

POSAG COMMENTS: - Support the application

c. Appeals and matters of report from previous applications

None.

d. Members planning matters of report

None.

11. Finance.

a. To receive a list of payments made under the scheme of delegation

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|----------------------------|-------------------------------------|-----------|
| Four Counties Services Ltd | IT Support May 22 | £108.54 |
| Four County Services Ltd | Broadband & VoIP May 22 | £100.80 |
| JFDP | web authoring (May) | £288.00 |
| N Eastgate | In Lieu Copier paper | £4.99 |
| N Eastgate | In Lieu of cable ties for flags | £12.86 |
| JFDP | Repairs to WC lock | £18.00 |
| JFDP | Platinum Jubilee artwork | £297.00 |
| G Parsons | Removing white goods for WC's | £295.00 |
| Dorset Council | Hub rates 4 of 10 due 01.07.22 | £749.00 |
| Dorset Council | car park rates 4 of 10 due 01.07.22 | £469.00 |
| J Ralph | In Lieu of Jubilee printing | £125.55 |
| IK Services | Street Cleaning - May 22 | £2,616.67 |

| | | |
|----------------------------|---------------------------------------|-----------|
| Clerk | Salary June 22 | £1,236.43 |
| Assistant Clerk | Salary June 22 | £469.73 |
| HMRC | Tax / NI June 22 | £263.85 |
| DC | Pension June 22 | £410.79 |
| South West councils | Subs 22.23 | £558.00 |
| Zurich | Insurance premium 22.23 | £2,980.59 |
| Daptc | subs 22.23 | £841.50 |
| St Marys PCC | grant 22.23 Churchyard maintenance | £6,750.00 |
| Stalbridge Hall | Grant 22.23 doors | £6,000.00 |
| Playing Fields MC | Grant 22.23 maintenance & Pl ins | £2,500.00 |
| Bankline | May charges | £24.95 |
| British Gas lite | Electricity hub 07.05 - 07.06.22 | £99.51 |
| Four Counties Services Ltd | IT Support May 22 | £108.54 |
| J Wardell | Internal Audit 21.22 | £100.00 |
| Tesco Mobile | Mobile phone June 22 | £12.99 |
| R Sharp | DC & STC grass cutting 12.02-06.06.22 | £1,822.00 |

RESOLVED: [List of payments received.](#)

- b. To receive notice of a transfer between the deposit and instant access account.**

RESOLVED: [Transfer of £40,00 was noted](#)

- c. To receive the year end 31.03.22 financial report**

A report had been received in the meeting papers

RESOLVED: [To accept the year-end financial report as presented.](#)

- 12. To receive notice of the advertisement and period for the Exercise of Electors rights.**

The date was noted as between the 20th June & the 29th July 2022

- 13. To receive and consider the effectiveness of the internal auditors report for 21.22**

The internal audit covers the TC current, deposit and all sub-committee accounts. It was noted that the internal audit had been carried out in accordance with the JAPG Practitioners guide March 2021. Points raised were noted including the suggestion of mid- year audit assessments.

RESOLVED: [That the internal audit 20.21 had been effective and thorough.](#)

- 14. To approve section 1 Annual Governance Statement annual return for year ending 31.03.22**

Sections 1-9 of section 1 of the annual Governance statement were considered.

RESOLVED: [It was proposed and agreed to record Yes in boxes 1-8 & N/A in box 9 of the Annual governance statement.](#)

- 15. To approve section 2 Accounts Statement annual return for year ending 31.03.22**

Box 7 in the accounting statements was verified against the bank reconciliation.

RESOLVED: [It was proposed and agreed to accept the figures presented for sections 1-10 and to enter N/A in section 11 of the accounting statement.](#)

16. Town Clerks report & Correspondence:

V Horne – Grassed area beside the hub

The Clerk was instructed to reply with mention of the 3-year contract and the current uses of the land.

J Ralph – Jubilee picnic Saturday 25th June at Stalbridge Hall, 12 noon to 3 pm at the Stalbridge Hall

Noted

J Ralph- Request for funding for Jubilee bunting storage bags

The Town Council Jubilee expenditure of £1,262.67 pending bench refurbishment costs was noted. Request declined

J Harman – Overhanging brambles from Grove Lane Close hedge onto Barrow Hill & blocked gullies.

The Clerk was instructed to report issues to the bodies responsible and offer contact details to Mrs Harman for future reports and suggest the use of the 'what 3 words' app for gully locations.

17. To review the terms of letting for the Hub in relation to music / singing events and give further instruction. P Hancock

It was noted that on the return of the Mindful Café to the hub for their monthly Monday morning cafes music and singing is incorporated in most incidences. As this is a working day for the Town Council office members expressed concerns at how the office can operate with that level of noise. Keen to support Mindful members suggested Friday morning when the TC office is closed as an alternative and were willing to make special arrangements for access and locking up.

RESOLVED: To update the terms of letting for the Hub to preclude any music and signing when the TC office or Library are open.

18. The next meeting of the Town Council will be on Wednesday 13th July 2022

There being no further business the Meeting closed at 20.26 pm