

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Rd, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Date: 7th May 2015

NOTICE OF THE ANNUAL MEETING OF THE TOWN COUNCIL

For the meeting to be held at the above address on **WEDNESDAY 13th May 2015**
commencing at 7PM.

To transact the business as listed on the agenda below:

Please note that members of the public are welcome to attend all meetings of the Town Council.

Signed 
Clerk: Tracey Watson

AGENDA

Welcome to members of the public and introductions.

1. To elect a Chairman and receive the declaration of office.
2. To elect a Vice- Chairman and receive the declaration of office.
3. Delivery by the Chairman of the Council and councillors of their acceptance of office forms.
4. Community open forum.
5. To receive apologies.
6. Declarations of interest.
7. To approve the minutes of the meetings - held on 8th & 22nd April 2015.
8. To receive a report from the Stalbridge Hall Committee Chairman regarding the recent Hall electrical inspection and give further instruction.
9. To consider matters raised during the Hearings of the draft Local plan and give further instruction.
10. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
11. Review of the terms of reference for committees.
12. Appointment of members to existing committees.
13. Appointment of any new committees in accordance with standing order 4 .
14. Review and adoption of appropriate standing orders and financial regulations.
15. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
16. Review of representation on or work with external bodies and arrangements for reporting back.
17. To make arrangements with a view to the council becoming eligible to exercise the general power of competence in the future.
18. Review of inventory of land and assets including buildings and office equipment.
19. Confirmation of arrangements for insurance cover in respect of all insured risks.
20. Review of the council's and/or staff subscriptions to other bodies.
21. Review of the council's complaints procedure.

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22. **Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.**
23. **Review of the council's policy for dealing with the press/media.**
24. **Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.**
25. **To facilitate training for new councillors and updates as required.**
26. **Correspondence: as detailed in annex 1a.**
27. **Finance.**
 - a) **To approve the accounts as presented in annex 1b. For payment.**
28. **Clerks report on matters arising.**
29. **To receive Town Councillors reports.**
30. **To receive Dorset District Councillors reports.**
31. **To receive the Dorset County Councillors report.**
32. **Date of the Next meeting** - The next Town Council meeting will be held on **Wednesday 10th June 2015**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 2nd May 2015