



Stalbridge Town Council Meetings

Town Council Meeting Minutes

Draft minutes of a meeting of the Town Council Meeting held on Wednesday 20th March 2024.
(Held at The Hub Commencing at 7 p.m.)

Councillors present at the meeting:

K Garland (Chair), D Andrews, P Hancock, B Penfold, N Penny, M Robinson & N Wardle.

Clerk for the meeting:

T Watson

G Carr-Jones (Dorset Councillor) was present

J Wardell (ROWLO / TC Auditor) was present

There were 4 members of the public present.

Open forum.

J Wardell (ROWO) advised members that she had recently had a walk about with the DC Senior ranger on the condition of the local rights of way and potential remedial works and in relation to the public rights of way connectivity to the new developments.

1. To receive apologies.

H Hatcher

2. To receive declarations of interest and requests for dispensations (Please notify the Town Clerk prior to the meeting)

K Garland Item 12a. pecuniary in relation to the payment to IK Services.

N Wardle item 4b. pecuniary in relation to the owner of the land being a family member.

3. To approve the minutes of the meeting held on 14th February 2024

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

4. Planning

a. To consider the following planning applications.

P/HOU/2024/01187 Erect replacement detached garage/outbuilding with ancillary accommodation above (gym, office, storage and solar panels) and erect an altered side extension: Halletts Farm Bungalow Kings Mill Lane Stalbridge DT10 2SN.

RESOLVED: Unanimously support the application on the basis that the structure is conditioned as ancillary to the main dwelling of Hallets Farm bungalow.

P/FUL/2024/00958 Change of use of part of garden to school land for education use, including installation of fencing to site boundary Location: The Tree House Duck Lane Stalbridge DT10 2LP.

G Carr-Jones advised member of the history of the application and its objectives.

RESOLVED: Unanimously strongly support the application in terms of a the provision of a future education facility for the town.

b. Recent planning decisions of Dorset Council.

P/RES/2023/03735 Erect 9 No. dwellings. (Reserved matters application to determine access, appearance, landscaping, layout and scale, following the grant of Outline Planning Permission No. 2/2018/0372/OUT). Land At E373160 N117864 Pond Walk Stalbridge DT10 2PY. Baddow Estates Limited Granted

P/HOU/2024/00015 20 Erect porch to front of the dwelling, demolish conservatory and erect single storey extension Thrift Close, Stalbridge, DT10 2LE Granted

P/FUL/2024/00336 Change of use & conversion of barn to dwelling 19 High Street Stalbridge Dorset DT10 2LH Granted

P/FUL/2023/07113 Erect 22 No. Ground Mounted PV Panels & Landscaping alterations. Bluebell Barn Caundle Lane Stalbridge Weston Dorset DT10 2JY. Refused

P/TRC/2024/00787 Ash - Fell to ground level due to condition of tree (weak fork and decay starting at the base). The Old Barn Gold Street Stalbridge Sturminster Newton DT10 2LX No objection

c. Report on responses to planning consultations.

None.

d. Appeals and matters of report from previous applications.

Appeal APP/D1265/W/23/3333249

in respect of P/OUT/2023/02643. Erect up to 160 No. dwellings, form vehicular access and public open space, 2 hectares of land for a primary school, landscaping and sustainable drainage system (SuDS). (Outline application to determine access).at Land North Of Station Road Stalbridge.

AGREED RESPONSE: In addition to any previous responses made in objection to application P/OUT/2023/02643 members wished to add their unanimous support for a recent application to extend the current school site, making the offer of land for a new school in relation to application P/OUT/2023/02643 rendered unnecessary. Further to this there has been a reduction in the housing supply that planning authorities need to demonstrate in the NPPF from 5 to 4 years, which further supports the Town Councils objection to the application.

e. Members planning matters of report.

None.

5. To receive the Dorset Councillors report.

Paper copy or March report received. In addition, G Carr Jones advised members of his communication with DC Highways regarding the damage to the wooden post on The Cutting beside The Ring and the aspiration of installation of bike racks in the town.

6. Town Clerks report & Correspondence: As detailed in annex 1a.

None.

7. To approve the appointment of the internal auditor for 2023/2024 accounting period and review the terms of reference and schedule for the internal audit.

RESOLVED: J Wardell was appointed as the internal auditor for 2024/2025, the audit terms were noted and terms of reference and schedule for the internal audit was approved including the amendment to the Joint Panel on Accountability and Governance (JPAG) 2023.

8. To approve the March 2024 edition of the TC quarterly newsletter

DEFERRED: Issued as April addition.

9. Future Town Vision Project: To receive members portfolio reports.

Commerce.

No report.

Community Services.

K Garland advised that you youth club had a record single week attendance of 44 and that Youth connect southwest were opening a club in Milborne port.

Environment.

No report.

Estates.

H Hatcher – Read by N Wardle update on cross post tops hub extension and container electrics and racking.

Town Promotion, Heritage & Culture.

D Andrews – Allotments tree works resolved.

10. Future Town Vision Project: To receive members portfolio proposals.

a. The council contributes financially towards funds being raised by The Dorset Museum & Art Gallery to purchase The Hoard from The British Museum in London. (Proposer P Hancock - Town Promotion, Heritage & Culture.)

P Hancock advised that the consultation result was 84% or responses received were in favour of the TC contributing financially towards funds being raised by The Dorset Museum & Art Gallery to purchase The Hoard from The British Museum in London. He advised that the remaining figure required stood at £622.25.

RESOLVED: Unanimously agreed that that the Town Council contributes a figure of £622.25 towards funds being raised by The Dorset Museum & Art Gallery to secure the purchase The

Hoard from The British Museum in London. (Local Government Act 1972, s.144 Power to contribute to organisations encouraging tourism. Small projects budget line)

b. To appoint a Finance Committee. (Proposer P Hancock – Democratic services.)

RESOLVED: To appoint a Finance Committee, the core participants being made up of Councillors representing the 5 strategic portfolios. Subject to the necessary amendments to me made to financial regulations and terms of reference approval by full Council.

M Robinson abstained from the vote.

c. To receive a quotation for tree works and repair of the Christmas lights on the lime tree and give further instruction. (Proposer H Hatcher. Estates)

A single quotation had been received to reduce the crown, remove dead wood and the lights.

RESOLVED: The Clerk was instructed to endeavour to obtain 2 additional quotations for the works.

d. To renew the service level agreement with Youth Connect Southwest for the period 24.25. (Proposer K Garland. Community Services)

Cost of delivery for the year was noted at £9,470.60 per annum.

RESOLVED: To renew the service level agreement with Youth Connect Southwest for the period 24.25 to the value of £9,470.60 per annum.

11. To review the annual risk assessment 23/24 and give further instruction.

Actions Noted: Letter to Scouts regarding permission & risk assessment for bonfire event. Review Station Rd car park use. Annual review of Hub SOPS and lone working policy. procedures for key staff functions documentation. Liaise with the town orderly regarding fly posting. Collate results for regular play area inspections. Rolling refurbishment of seats/ benches.

RESOLVED: Action plan to be signed by the Clerk / RFO & the Chairman

12. Finance.

a. To receive a list of payments & Receipts

		expenditure	income
IK Services	Bin Hire		£32.50
EON	Fit Tariff 05.12.23-18.03.24		£117.18
Youth Club	Subs 29.01-11.03.24		£205.00
Newton Forge	50% deposit cross post caps	£1,739.40	
Dorset Council	Hub Rates April 24	£851.00	
Dorset Council	car park rates April 24	£539.64	
Coles Castings	Fitting finger post top on the ring	£80.00	
JFDP	Jarvis field replacement banners	£84.00	
JFDP	web auth stalbridge.info (Feb)	£288.00	
JFDP	Web site agenda update	£28.80	
JFDP	info event calendar 1yr subs	£95.00	
Four County Services Ltd	IT support March 24	£220.38	
Four County Services Ltd	Broadband & Voip March 24	£108.00	
Four County Services Ltd	New VIP phone	£166.62	

Four County Services Ltd	Microsoft 365	£5.18	
Four County Services Ltd	Configure outlook.gov.uk P Hancock	£48.00	
British Gas lite	Hub electricity 05.02- 07.03.24	£75.08	
British Gas	Hub gas Dates 02.02 - 01.03.24	£356.21	
Tesco	Mobile phone March 24	£11.50	
Bankline	charges February	£24.05	
SLCC	Annual Subscription 24.25	£244.00	
T Watson	In lieu of copier paper purchase	£8.40	
IK Services	Street Cleaning - Feb 24	£2,700.00	
Clerk	Salary March 24	£1,393.51	
HMRC	Tax / NI March 24	£284.93	
DC pension fund	Pension March 24	£458.98	
ICO	Annual data protection fee	£35.00	
Stalbridge History Society	Annual inclusion of the town trail in the North Dorset Museums leaflet (TCM 17.01.24)	£258.00	

14. The next meeting of the Town Council will be on Wednesday 17.04.2024.

There being no further business the Meeting closed at 8.00 pm.