



# Stalbridge Town Council Meetings

## Town Council Meeting Minutes

Approved minutes of a meeting of the Town Council Meeting held on Wednesday 21<sup>st</sup> July 2021.  
(Held at The Stalbridge Hall Commencing at 7 p.m.)

### Councillors present at the meeting:

K Garland (Chair), D Andrews, J Convoy, H Hatcher, M Robinson & S Waite.

### Clerk for the meeting:

T Watson

Present: Mr P Hancock, Mrs J Wardell (ROWLO) & Mrs N Eastgate (Assistant Clerk)

**Open Forum: Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions concerning items listed on the following agenda**

Mr P Hancock advised that he was in attendance in relation to be interested in the vacance Councillor position.

### 1. To receive apologies.

R Lovell, B Penfold & M Dimmer

### 2. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)

K Garland: Pecuniary item 17a.in relation to payments to IK Services.

S Waite: Pecuniary item 12 as a Church Warden

### 3. To approve the minutes of the meetings held on 5<sup>rd</sup> May & 23<sup>rd</sup> June 2021 [Accessible here](#)

**RESOLVED:** The minutes of the meetings having previously been circulated to Councillors were approved to be signed by the Chairman at a later date.

### 4. Clerks report & Correspondence:

General power of competence CiLCA – Now have this qualification

Double Star Award certificate - The Council have been awarded this by the DAPTC in recognition of members achieving an 82% training attendance rate

Playing Fields MC grant – The PFMC have asked if the TC is prepared to pay a few bills on their behalf using the agreed grant as they have no available cheque signatories, and it is proving difficult to change the mandate in the circumstance. The bills will be put through the normal approval system label PFMC grant and the Clerk will keep a record of the payments V the grant amount.

Assistant Clerk – The position has been accepted by Natalie Eastgate who is due to start week commencing the 9th August.

Boundary Marker on A357 to Landshire Lane junction- has been refurbished by a community volunteer. ([see papers](#))

Images of the refurbished pump on Church hill ([see papers](#))

Correspondance:

J Rabbetts – 20 is plenty regarding the speed limit though the Town

DC – Commumity governance review

CPRE – Dorset Plan

#### **5. To receive Town Councillors reports.**

S Waite – Dorset Association of Town & Parish Councils ([see papers](#))

K Garland – Welcomed N Eastgate. Advised members of R Rodens resignation. Had made contact on behalf of a member of the public with DC Highways regarding signs for hedgehogs crossing roads. DC Highways advises there is no approved signage. Has the youth club accounts will as the TC representative to touch base with them

#### **6. To receive the Dorset Councillors report.**

G Carr-Jones advised that the homeless and rough sleepers poly is going to cabinet and that funding had been optioned in relation to the domestic abuse act for a publicity campaign on DWP vehicles. People currently on the Dorset council housing register will need to re-register on the new system.

#### **7. To receive a report from the Rights of Way Liaison Officer ([see papers](#))**

Report received. K Garland offer to ask DC highways about signs for walkers in the road on the A357 on Thornhill Rd.

#### **8. Review of Town Councils operations in relation to Covid19 and give further instruction in relation to: ([see papers](#))**

K Garland

##### **a. Meetings (full council and sub-committees)**

The frequency of meetings was discussed and the current system of delegation to the POSAG on minor planning applications

**RESOLVED: Up to the 31.12.21 to amend the full Council meeting dates to be mid-month and to hold them at the Stalbridge Hall. To continue to delegate minor planning applications to the POSAG, any applications brought to full Council to be at the majority decision of POSAG members. For all sub-committee meetings with no delegated powers to be held via Microsoft teams.**

##### **b. Services & expenditure**

Street cleaning and grass cutting services remain operational. Expenditure to date stands at £4,949.79, £594.37 remaining of DC grant. Balance to be used for extra sanitation supplies and Stalbridge hall hire charges.

##### **c. Buildings & land (playgrounds, public WC's & Hub including the community library)**

The Clerk advised that since opening the public WC's at Station Rd there had been no issues. The Community Library is looking to increase their opening hours. Moving forward in accordance with guidance from the Dorset Library Service they will be looking to move the stored furniture back to the library and re-assess their working procedures. The group of councillors working on the arrangements for the Hub re-opening presented a flow chart and review process for approval. The use of the kitchen was queried.

**RESOLVED: To approve the Flow chart presented for the hub re-opening and to ask the LMG to liaise with the Clerk regarding any proposed changes to their opening hours or working procedures.**

**9. To receive a Neighbourhood plan project update ([see Papers](#))** S Waite

Report received. S Waite encourage members to read the Neighbourhood planning information on the Dorset For You web site and it was agreed that he may notify Dorset Council that the process is being started.

**10. For the Town Council to commit to the annual purchase (if required) of a Stalbridge flag to be flown on The Ring ([see papers](#))** M Robinson

**RESOLVED: To commit to the annual purchase (if required) of a Stalbridge flag to be flown on The Ring**

**11. For the Town Council to re-purpose the old ladies & gents WCs at Station Rd for storage ([see papers](#))** K Garland

**RESOLVED: To obtain a quote for the works**

**12. To receive a request from St Marys PCC for use of the 20.21 grass cutting grant fund on other Churchyard maintenance and give further instruction ([see papers](#))**

It was understood that there was an amount left of £975 from the 19.20 grant of £5000 and that PCC members were looking for Town Council approval to use this amount to fund for other maintenance work needed around the churchyard as there are some trees that need attention and shrubs etc. which need cutting back. Some members were surprised that whilst the PCC still held a balance for 19.20 this had not been advised when the grant application for 21.22 was made. S Waite gave an update on the current maintenance contract.

**RESOLVED: To approve that St Marys PCC use the 20.21 grass cutting grant fund on other Churchyard maintenance with a review at the next grant application stage.**

S Waite & K Garland abstained from the vote

**13. To approve the co-option policy ([see papers](#))**

S Wait queried if both vacant positions could be filled by election. The Clerk confirmed that the 1<sup>st</sup> position was already eligible for co-option and the more recent would need the required notices to be posted. The Clerk confirmed that the policy was to make the process formal and transparent.

**RESOLVED: To approve the co-option policy**

**14. To adopt the LGA model code of conduct 2020 ([see papers](#))**

Some members had already attended the DAPTC training on the LGA model code of conduct 2020 and others were encouraged to do so. It was understood that adoption of the code was encouraged

but not mandatory and that it introduces technology, social media and influence of employed officers. It facilitates early intervention at a local level on perceived breaches of code, though some meaningful sanctions are still missing. The main change for members is the centralised digital register of interest which members are responsible for completing and updating.

**RESOLVED: To adopt the LGA model code of conduct 2020**

- 15. To consider the refurbishment / replacements of the posts around the Cross and give further instruction ([see papers](#))**

Copies of the original installation drawings were reviewed and options of capping and repairing were presented. The Clerk advised that the posts were installed in 1991 at cost of £1000 for materials only and that she had been in touch with 2 oak woodworking companies, both of which had declined involvement.

**RESOLVED: To delegate to S Waite, D Andrews & H Hatcher to investigate options and bring back to Council.**

- 16. To approve the July 2021 edition of the newsletter ([see papers](#))**

**RESOLVED: To approve the newsletter as presented with the omission of the piece on Woodmills bench and addition of the Re-registration on the Dorset Council housing site.**

- 17. Finance.**

- a. **To receive a list of payments made under the scheme of delegation in relation to covid 19. ([see papers](#))**

**RESOLVED: List of payments made under the scheme of delegation in relation to covid 19 was noted.**

- b. **To receive the quarterly financial report March to June 2021 ([see papers](#))**

As TC auditor H Hatcher had verified the documents provided against the bank statements

**RESOLVED: To accept the report as presented**

- 18. Planning.**

- a. Recent planning decisions of Dorset Council**

P/HOU/2021/00094 29 Grosvenor Road Stalbridge Dorset DT10 2PL Erection of two storey side extension & dropped kerb Granted

P/HOU/2020/00488 14 Grosvenor Road Stalbridge Dorset DT10 2PN Erect two storey side extension, single storey front extension and single storey rear extension (demolish existing extensions). Granted

P/FUL/2021/00173 Wincanton Truck Centre Gibbs Marsh Trading Estate. Mr R Vincent  
Carry out alterations to existing access including widening of access track. Granted

P/PABA/2021/01282 Sturt Farm House Eastop Lane Stalbridge Weston DT10 2SE. Erection of agricultural building. Prior Approval Not Required

- b. Report on responses to planning consultations made by the POSAG**

P/HOU/2021/01336 Wilsfield Ring Road Stalbridge DT10 2LZ Erect rear conservatory  
Support the application

P/LBC/2021/00458 4 Anglesey Cottage Ring Street Stalbridge Sturminster Newton Dorset DT10 2NE. Remove and replace staircase, carry out internal alterations (regularisation of works)

Support the application

P/LBC/2021/01179 Grove House Park Grove Stalbridge DT10 2RA Alterations to include form opening in former drawing room wall, replace external doors, install 3no. iron ventilation grilles, replace modern roof top lantern light, install ground floor W.C. and drainage

Support the application

P/HOU/2021/01216 Laurel Bank Park Grove Stalbridge Dorset DT10 2RA Erection of single storey side & rear extension and detached garage. Formation of new vehicular access.

Support the application

### **c. Appeals and matters of report from previous applications**

APP/D1265/Y/21/3276224 Application 2/2020/1015/LBC Stapleford House 8 Gold Street Stalbridge DT10 2LX. Erection of garden room. Written representation required by 10 August 2021. Town councils position was unanimously agreed to support the application.

APP/D1265/W/20/3265743 Application 2/2020/0406/OUT develop land by the erection of up to 114 No. dwellings and up to 2,000 square metres of employment space (for Business use (Class B1), with up to 1 No. Retail (Class A1) unit). Form vehicular and pedestrian access, form public open space and carry out associated works. (Outline application to determine access) at Land South of Lower Road, Stalbridge.

This appeal had been heard on the 21<sup>st</sup> April 2021. The Town Council had made written representation and Both S Waite & R Roden had attended the appeal online as observers. G Carr-Jones had attended online and participated during the 26 hour duration. The appeal had been deferred to the 21<sup>st</sup> September to allow the inspector to visit site and gather additional information

### **d. Members planning matters of report**

J Convoy – Disappointed at the appearance of the UPVC porch on Laburnham house which is in the conservation area.

**19. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 18<sup>th</sup> August 2021. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Monday 9<sup>th</sup> August 2021.**

**There being no further business the Meeting closed at 8.49 pm**

Approved 18/08/2021

Signed.....

Chairman

Date