



Stalbridge Town Council Meetings

Town Council Meeting Minutes

Approved minutes of a meeting of the Town Council Meeting held on Wednesday 28th September 2022. (Held at The Hub Commencing at 7 p.m.)

Councillors present at the meeting:

K Garland (Chair), D Andrews, P Hancock, H Hatcher, Penfold, M Robinson & Viv Zarucki.

Clerk for the meeting:

T Watson

Present:

J Wardell (Rights of Way Liaison officer (ROWLO))

Apologies had been received from G Carr-Jones (Dorset Councillor)

There was 1 member of the public present

Open Forum:

Mr B Lovell addressed members regarding the potential problem of flooding in the winter and the effect this may have on the local pharmacy. He also asked two questions regarding Council procedures.

J Wardell addressed members regarding any potential funding that may be available to repair a footbridge on FP 25 at Priors Down.

1. To receive written applications for the office of Town Councillor and to co-opt candidates to fill the existing vacancies.

Nominations for co-option had been received from Neil Penny & Vivien Zarucki . Due to the postponement of the meeting scheduled for the 14th September Neil Penny was not able to attend the meeting.

RESOLVED: Neil Penny & Vivien Zarucki were co-opted as a members of Stalbridge Town Council. Declarations of acceptance of office to be completed before the October meeting.

2. To receive apologies

N Penny.

3. To receive declarations of interest and requests for dispensations (Please notify the Town Clerk prior to the meeting)

K Garland: Pecuniary item 17a. in relation to payments to IK Services.

4. To approve the minutes of the meeting held on 14th August 2022

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

5. To receive the Dorset Councillors report.

Written report received in meeting papers

6. To receive Town Councillors written reports.

Written report received from K Garland.

AGREED: To Paul Hunter at Sydenhams to Thank him for sponsoring the refurbishment of the directional markers on the finger post on The Ring.

7. To commence the Jarvis Field play area enhancement project and make an application for S106 funding for project. K Garland

A background paper had been provided. It was understood that in 2018 the Council committed to a rolling refurbishment programme and since then the pump track has been installed and the train tunnel and pirate boat have been removed due to vandalism. All the equipment except for the large tyre is now 10 years old. A budget figure of circa 60-70k was proposed with a view to funding the project from TC funds and section 106 monies. Three schemes will be reviewed based on responses to a previous public consultation.

RESOLVED: To commence the Jarvis Field play area enhancement project and make an application for S106 funding for project.

To replace the roundel on the finger post on The Ring K Garland

A background paper had been provided with an image of the original roundel, the cost of the roundel was understood to be £250 plus fitting. A request was made that the roundel could include the wording 'StalbridgeTC'

RESOLVED: To replace the roundel on the finger post on The Ring

8. To set up a working group to address local aid during the cost-of-living crisis and approve the terms of reference. K Garland

K Garland explained that this is to be very much an action group and draft terms of reference for the group were reviewed. The need to work with the local church, Vale Pantry and the CAB.

RESOLVED: To set up a working group to address local aid during the cost-of-living crisis. Membership and the terms of reference were approved.

9. For the Town council to commission an Art installation for the Ring, commemorating 70 years glorious service from Queen Elizabeth II, incorporating the 1937 tiles from King George VI's Coronation and Coronation of King Charles III. Also, may include the history of the Ring and water pumps? Process to include. K Garland

- a. Appointing a working Group and approval the terms of reference.
- b. Application for 106 funding.
- c. Community consultation
- d. Design & installation

It was suggested that installation should be just for Queen Elizabeth II and that locations other than the Ring should be under consideration and the proposal was altered accordingly. It was understood that The Gugg had offered to help.

RESOLVED: To commission an Art installation commemorating 70 years glorious service from Queen Elizabeth II. To set up a working group for the project membership (K Garland, P Hancock, H Hatcher & B Penfold) and the terms of reference for the group were approved. To apply for section 106 funding and arrange community consolation and design and installation.

10. For the Town Council to re-engage with the Dorset Council Local Plan in light of the additional permitted developments since January 2021. P Hancock

P Hancock explained that since the Dorset Council Local Plan consultation in 2021 two further additional developments of 244 units have been allowed on appeal in addition to the 180 in construction. He suggested that this amount of growth should have some bearing on Dorset Councils plans for infrastructure in the town.

RESOLVED: To re-engage with the Dorset Council Local Plan in light of the additional permitted developments since January 2021.

11. To receive the Annual inventory report and give further instruction.

The report had been provided in the meeting papers

RESOLVED: Annual inventory report received

12. To consider the parking arrangements for hub staff & volunteers and give further instruction.

It was agreed that if it is the intention to provide guaranteed parking space for hub volunteers, staff and users inside the fenced area it will be necessary to put signs on the spaces.

RESOLVED: To purchase the option one signs

13. To resolve if the Town Council wishes to opt out of the SAAA central external auditor appointment arrangements.

The Clerk advised that under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Whilst all smaller authorities are opted into the central procurement of external auditors by default, they must be given the option to opt-out and appoint their own external auditor for the next 5-year period. This must be done no later than 28 October 2022.

RESOLVED: To continue as part of the SAAA sector led auditor appointment regime for external Audit

14. Planning.

a. Recent planning decisions of Dorset Council

P/VOC/2022/03824 Demolish existing barn and erect new dwelling with modifications to existing access (with variation of conditions 2, 7, 8 and 10 of planning permission)

P/FUL/2021/03744 to amend approved plans) Land to North of Waterloo Lane, Stourton
Caundle

Granted

b. Report on responses to planning consultations made by the POSAG

P/HOU/2022/05140 Erect two storey rear extension, (remove existing conservatory). Remove existing garage. 33 Jarvis Way Stalbridge Sturminster Newton DT10 2NR.

Support the application.

c. Appeals and matters of report from previous applications

None.

d. Members planning matters of report

None.

**e. To make a collective response to Barratt David Wilson Homes public exhibition event.
Land South of Lower Road**

Members to send comments by Tuesday 4th October

15. Town Clerks report & Correspondence: As detailed in annex 1a.

Clerks Report

Jarvis Field Play area- Re-instated metal safety signs that had been removed (Cheap as possible option)

Jubilee play area – Metal safety sign have been vandalised. Damaged beyond repair. Reported 101, replacements will need to be purchased. (Cheap as possible option).

Wasps nest – In the wall on the footpath from Station Rd to the School. Closed the path and The Gugg arranged for the nest to be dealt with

Welcome letters – Thankyou to Katie, Helen & Murray for delivering to the Thornhill Rd, Lower Rd and the Laburnham sites.

Fire assembly point sign – Purchasing and installing a replacement sign for the one that was vandalised.

Dog fouling campaign banner – Has been installed on the school railings

Complaint from resident of Church Hill regarding Stalbridge Barns contractors parking – Forwarded to DC Highways Liaison Officer.

Complaint of overgrown hedge at Jarvis Way - DC Highways Liaison Officer will send advisory notice to the landowner to get the hedge cut back.

Steel dog fouling campaign sign at Park Grove vandalised - Reported 101, replacement will need to be purchased.

Youth Club insurance – Policy renewal due end of September, as full policy is not required currently added contents total £624.00 to the TC insurance schedule at no extra cost.

Request for approval of expenditure for fire warden training – Approved

Request for approval of expenditure for new PC for the meeting room – Approved

Correspondence

S Miles – Request for signs suggesting children crossing, or play area on Jarvis way crossing points- Agreed to pass DC Highways.

16. To receive in External Auditors report 21.22

The Clerk advised that there were no matters arising

RESOLVED: External Auditors report 21.22 received

17. Finance.

a. To receive a list of payments

		Payments	Receipts
British Gas	Hub Gas 01.07-01.08.22	£52.58	
Tesco Mobile	Mobile phone August 22	£12.99	
C Rose	remove vandalised train, tunnel & pirate ship mast	£845.00	
Four Counties Services Ltd	Broadband & Voip August 22	£100.80	
Four Counties Services Ltd	IT Support August 22	£108.54	
British Gas	Hub Gas 02.08-01.09.22	£45.99	
British Gas Lite	Hub electricity 08.08-05.09.22	£231.13	
JFDP Design & Print	web authoring (August)	£288.00	
Dorset Council	Hub rates 7 of 10 due 01.10.22	£749.00	
Dorset Council	car park rates 7 of 10 due 01.10.22	£469.00	
JFDP Design & Print	Dog fouling campaign banner fitting and re-fitting Jarvis Field signs	£46.47	
HMRC	Tax / NI Sept 22	£234.04	
DC	Pension Sept 22	£410.79	
Assistant Clerk	Salary Sept 22	£469.73	
Clerk	Salary Sept 22	£1,266.24	
IK Services	Street Cleaning - July 22	£2,616.67	
Bankline	charges August	£25.85	
Stalbridge Hall	Hall hire ATM 2022	£40.00	
N Eastgate	in Lieu of copier paper purchase	£5.49	
N Eastgate	In lieu of laminator pouch purchase	£8.99	
Inwood Estate	Playing Fields rent 2nd half yearly payment 2022.23	£2,236.09	
Adlem & Kemp	Interim invoice for architectural services	£504.00	
North Dorset Electrical Services	repair to vandalised SID	£240.00	
Archive society	VAT re-claim 21.22	£16.77	
Stalbright	VAT re-claim 21.22	£225.42	
Eon Next	Fit Panel payment 07/06-05/09.22		£348.87
IK Services	Bin Hire		£32.50
B Mitchell	Hub hire July		£132.00
B Mitchell	Hub hire August		£96.00
Dorset Dairy Co	Milk Machine 08/06-20/09/22		£707.14

RESOLVED: [List of payments & receipts received.](#)

20. The next meeting of the Town Council will be on Wednesday 19th October 2022

There being no further business the Meeting closed at 20.57pm

Approved 19/10/2022

Signed.....

Chairman