



Stalbridge Town Council Meetings

Town Council Meeting

To all Town Councillors, Dorset Councillor & Members of the public and press

Dear member you are summoned to attend an extraordinary meeting of the Town Council which will be held online using Microsoft Teams on **20th January 2021 at 7.00pm** to consider the agenda items listed below.

Signed: Tracey Watson (Clerk)

This Summons dated: 13th January 2021

Meeting Notes:

- This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came in to force on 4th April 2020.
- The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.
- All members can use Microsoft Teams and details of how to join the meeting are sent in advance of each meeting.
- Press and Public may join the meeting by telephone. Please contact the Clerk (details below) to request joining instructions. no later than 12 noon on Monday 18th January.
- All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Members & Public can access the [meeting papers](#) relevant to this meeting.

MEETING AGENDA:

1. Open Forum: Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions concerning items listed on the following agenda
2. To receive apologies
3. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)
4. To purchase of a lap top for office use

K Garland

- 5.** Finance
 - a. To receive the quarterly financial report ending 31.12.20
- 6.** To consider the information presented regarding the Council's and predicted position at the end of the financial year 31.03.21.
- 7.** To consider the figures set aside for allocated reserves (capital & general) and give further instruction.
- 8.** To consider the grant applications for the budget period 20/21 and give further instruction.
- 9.** To consider the figures presented for the budget period 21/22 in forecast income and give further instruction.
- 10.** To consider the figures presented for the budget period 21/22 forecast payments and give further instruction.
- 11.** To resolve the level of the precept 2021/2022.