



Stalbridge Town Council Meetings

## Town Council Meeting

### To all Town Councillors, Dorset Councillor & Members of the public and press

Dear member you are summoned to attend a meeting of the Town Council which will be held online using Microsoft Teams on **3<sup>rd</sup> February 2021, commencing after in Interim Planning Committee meeting which starts at 7.00pm** to consider the agenda items listed below.

Signed: Tracey Watson (Clerk)

**This Summons dated: 27<sup>th</sup> January 2020**

### Meeting Notes:

- This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came in to force on 4th April 2020.
- The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.
- All members can use Microsoft Teams and details of how to join the meeting are sent in advance of each meeting.
- Press and Public may join the meeting by telephone. Please contact the Clerk (details below) to request joining instructions. no later than 12 noon on Monday 1st February 2021.
- All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Members & Public can access the [Meetings papers](#) relevant to this meeting.

## MEETING AGENDA:

1. Open Forum: Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions concerning items listed on the following agenda
2. To receive apologies
3. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)
4. To approve the minutes of the meetings held on 6th & 20<sup>th</sup> January 2021 [Accessible here](#)

5. Clerks report & Correspondence: As detailed in annex 1a. ([see papers](#))
6. To receive Town Councillors reports.
7. To receive the Dorset Councillors report.
8. Annual review and adoption of appropriate standing orders and financial regulations. ([see papers](#))
9. Annual confirmation of arrangements for insurance cover in respect of all insured risks. ([see papers](#))
10. To receive an update from the working group in relation to response to the Dorset plan consultation and give further instruction. ([see papers](#))
11. To receive a progress report on The Hub extension project and give further instruction.
12. Review of Town Councils operations in relation to Covid19 and give further instruction in relation to: ([see papers](#))  
K Garland
  - a. Meetings (full council and sub-committees)
  - b. Services & expenditure
  - c. Community support
  - d. Buildings & land (playgrounds, public WC's & Hub including the community library)
13. Finance.
  - a. To receive a list of payments made under the scheme of delegation in relation to covid 19. ([see papers](#))
  - b. To carry out the annual review of direct debits & standing orders. ([see papers](#))
14. Date of the Next meeting - The next Town Council meeting will be held via Microsoft teams on Wednesday 3rd March 2021. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Monday 22<sup>nd</sup> February 2021.