



Stalbridge Town Council Meetings

Town Council Meeting

To all Town Councillors, Dorset Councillor & Members of the public and press

Dear member you are summoned to attend a meeting of the Town Council which will be held online using Microsoft Teams on **6th January 2021 at 7.00pm** to consider the agenda items listed below.

Signed: Tracey Watson (Clerk)

This Summons dated: 23rd December 2020

Meeting Notes:

- This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came in to force on 4th April 2020.
- The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.
- All members can use Microsoft Teams and details of how to join the meeting are sent in advance of each meeting.
- Press and Public may join the meeting by telephone. Please contact the Clerk (details below) to request joining instructions. no later than 12 noon on Monday 4th January 2021.
- All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Members & Public can access the [Meetings papers](#) relevant to this meeting.

MEETING AGENDA:

1. Open Forum: Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions concerning items listed on the following agenda
2. To receive apologies
3. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)
4. To approve the minutes of the meeting held on 9th December 2020 [Accessible here](#)

5. Clerks report & Correspondence: As detailed in annex 1a. ([see papers](#))
6. To receive Town Councillors reports.
7. To receive the Dorset Councillors report.
8. To review the annual risk assessment 20/21 and give further instruction.
9. Consider options for the replacement bench at Woodmills and give further instruction (TCM 06.11.19)
10. Review to Town Councils operations in relation to Covid19 and give further instruction in relation to:
K Garland
 - a. Meetings (full council and sub-committees)
 - b. Services & expenditure
 - c. Community support
 - d. Buildings & land (playgrounds, public WC's & Hub including the community library)
11. Finance.
 - a. To receive a list of payments made under the scheme of delegation in relation to covid 19. ([see papers](#))
 - b. To set up a standing order for month payments for IT & VOIP services
12. Date of the Next meeting - The next Town Council meeting will be held via Microsoft teams on Wednesday 3rd February 2021. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 23th January 2021.