



Stalbridge Town Council Meetings

Town Council Meeting

To all Town Councillors, Dorset Councillor & Members of the public and press

Dear member you are summoned to attend the Annual Meeting of the Town Council which will be held at The Hub on **17th May 2023 at 7.00pm** to consider the agenda items listed below.

Signed: Tracey Watson (Clerk)

This Summons dated: 11th May 2023

Meeting Notes:

- **Members of the public wishing to attend are requested to advise the Clerk via telephone or e-mail prior to the meeting**
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Members & Public can access the [Meetings papers](#) relevant to this meeting.

MEETING AGENDA:

Open Forum: Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions concerning items listed on the following agenda

1. To elect a Chairman and receive the declaration of office.
2. To elect a Vice- Chairman and receive the declaration of office.
3. To receive apologies.
4. Declarations of interest. To receive declarations of interest and requests for dispensations (Please notify the Town Clerk prior to the meeting)
5. To approve the minutes of the meetings - held on 19th April 2023
6. To receive Town Councillors written reports. [\(see papers\)](#)
7. To receive the Dorset Councillors report.
8. To carry out a review of the Hub terms of letting and give further instruction. [\(see papers\)](#)
9. Planning.
 - a) Recent planning decisions of Dorset Council
 - b) Report on responses to planning consultations [\(see papers\)](#)

The Hub@Stalbridge, Station Road, Stalbridge, Sturminster Newton, Dorset, DT11U 2RG.

Telephone 01963 364276. Email: clerk@stalbridgetowncouncil.gov.uk

Online contact form at [Contact Stalbridge Town Council](#)

- c) Appeals and matters of report from previous applications
 - d) Members planning matters of report
10. Town Clerks report & Correspondence: ([see papers](#))
 11. Finance.
 - a) To receive a list of payments ([see papers](#))
 12. Review of representation on or work with external bodies and arrangements for reporting back.
 13. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
 14. Review of the terms of reference for committees. ([see papers](#))
 15. Appointment of members to existing committees. ([see papers](#))
 16. Appointment of any new committees in accordance with standing order 4.
 17. Approve the terms of reference for any new committees.
 18. Review and adoption of appropriate standing orders and financial regulations. ([see papers](#))
 19. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
 20. Review of inventory of land and assets including buildings and office equipment. ([see papers](#))
 21. Confirmation of arrangements for insurance cover in respect of all insured risks.
 22. Review of the council's and/or staff subscriptions to other bodies.
 23. Review of the council's complaints procedure. ([see papers](#))
 24. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.
 25. Review of the council's policy for dealing with the press/media. ([see papers](#))
 26. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council. ([see papers](#))
 27. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 14th June 2023