



Stalbridge Town Council Meetings

Town Council Meeting

To all Town Councillors, Dorset Councillor & Members of the public and press

Dear member you are summoned to attend a meeting of the Town Council which will be held online using Microsoft Teams on **16th September 2020 at 7.00pm** to consider the agenda items listed below.

Signed: Tracey Watson (Clerk)

This Summons dated: 10th September 2020

Meeting Notes:

- This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came in to force on 4th April 2020.
- The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.
- All members can use Microsoft Teams and details of how to join the meeting are sent in advance of each meeting.
- Press and Public may join the meeting by telephone. Please contact the Clerk (details below) to request joining instructions. no later than 12 noon on Monday 14th September.
- All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Members & Public can access the [Meetings papers](#) relevant to this meeting.

MEETING AGENDA:

1. Open Forum : Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions concerning items listed on the following agenda
2. To receive apologies
3. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)
4. To approve the minutes of the meeting held on 19th August 2020 [Accessible here](#)
5. To elect a Vice- Chairman and receive the declaration of office.

*The Hub@Stalbridge, Station Road, Stalbridge, Sturminster Newton, Dorset,
DT10 2RG.*

Telephone 01963 364276. Email: clerk@stalbridgetowncouncil.gov.uk

Online contact form at [Contact Stalbridge Town Council](#)

6. Clerks report & Correspondence: As detailed in annex 1a. ([see papers](#))
7. To receive Town Councillors reports.
8. To receive the Dorset Councillors report.
9. To receive the annual inventory inspections and give further instruction. ([see papers](#))
10. To approve the September edition of the Town Council newsletter ([see papers](#))
11. Review to Town Councils operations in relation to Covid19 and give further instruction in relation to:

	K Garland
--	-----------

 - a. Meetings (full council and sub-committees)
 - b. Services & expenditure
 - c. Buildings & land (playgrounds, public WC's & Hub including the community library)
12. Finance.
 - a. To receive a list of payments made under the scheme of delegation in relation to covid 19. ([see papers](#))
13. To receive a recommendation from the Interim planning Committee with regard to response the consultation Government white paper 'Planning For the Future'. ([see papers](#))
14. To award the annual service contract for the fire/security alarms emergency lighting and fire extinguishers at the Hub. ([see papers](#))
15. To award the contract for the works to The Hub rear garden. ([see papers](#))
16. To consider the Hub/Town Council office IT system maintenance and support contract and give further instruction. ([see papers](#))
17. Date of the Next meeting - The next Town Council meeting will be held via Microsoft team on Wednesday 14th October 2020. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 6th October 2020.

The Hub@Stalbridge, Station Road, Stalbridge, Sturminster Newton, Dorset,
DT10 2RG.

Telephone 01963 364276. Email: clerk@stalbridgetowncouncil.gov.uk

Online contact form at [Contact Stalbridge Town Council](#)