



Stalbridge Town Council Meetings

## Town Council Meeting

### To all Town Councillors, Dorset Councillor & Members of the public and press

Dear member you are summoned to attend a meeting of the Town Council which will be held at the Stalbridge Hall on **20<sup>th</sup> October 2021 at 7.00pm** to consider the agenda items listed below.

Signed: Tracey Watson (Clerk)

**This Summons dated: 13<sup>th</sup> October 2021**

### Meeting Notes:

- Members of the public wishing to attend are requested to advise the clerk via telephone or e-mail prior to the meeting
- All attendees will be asked to comply with social distancing and wear masks when not seated
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Members & Public can access the [Meetings papers](#) relevant to this meeting.

## MEETING AGENDA:

Open Forum : Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions concerning items listed on the following agenda

1. To co-opt a Town Council member.
2. To receive apologies
3. To receive declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)
4. To approve the minutes of the meeting held on 22nd September 2021 [Accessible here](#)
5. Town Clerks report & Correspondence: As detailed in annex 1a. [\(see papers\)](#)
6. To receive Town Councillors reports.
7. To receive the Dorset Councillors report.
8. To receive a grant funding application from 'The Vale Pantry' and give further instruction
9. To resolve the purchase of the TC wreath for the remembrance service on the 14th November and specify members attending.

10. To carry out in annual inventory review and give further instruction
11. Appointment of any new committees in accordance with standing order 4 (APCM)
12. Review of the council's complaints procedure. (APCM)
13. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998. (APCM)
14. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities. (APCM)
15. Review of the council's policy for dealing with the press/media. (APCM)
16. Planning.
  - a. Recent planning decisions of Dorset Council ([see papers](#))
  - b. Report on responses to planning consultations made by the POSAG ([see papers](#))
  - c. Appeals and matters of report from previous applications
  - d. Members planning matters of report
16. Review to Town Councils operations in relation to Covid19 and give further instruction in relation to: ([see papers](#)) K Garland
  - a. Buildings & land (playgrounds, public WC's & Hub including the community library) ([see papers](#))
  - b. Services & expenditure
  - c. Meetings (full council & sub committees)
17. Finance.
  - a. To receive the quarterly financial report ending 30.09.21 ([see papers](#))
  - b. To receive a list of payments made under the scheme of delegation in relation to covid 19. ([see papers](#))
  - c. To receive notice of a transfer between the deposit and instant access account.
18. The next meeting of the Town Council will be on Wednesday 17<sup>th</sup> November 2021