

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge

Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.

Tel 01963 364276.

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## Approved minutes of extraordinary meeting of the Town Council on Wednesday 25<sup>th</sup> July 2018

**Present Councillors** G Carr-Jones (Chair), T Bishop, P Brember, J Cowley, R Lovell, C Moore, B Penfold & J Wardell.

**Absent Councillors** R Knapp

### In attendance

T Watson (Clerk)

#### 1. Apologies.

Apologies had been received in advance of the meeting from B Newton & K Garland.

#### 2. Declarations of interest.

None.

#### 3. To approve the minutes of the meeting - held on 6th June

**RESOLVED:** The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

#### 4. To receive an update on the adoption of the BT phone boxes at The Pound & Church Hill & give further instruction J Wardell

J Wardell referred to the TC's previous resolution to adopt the BT telephone kiosks at the Pound & Church Hill and advised that BT have a programme for removing any unadopted kiosks during this financial year, though there is no indication of timescales for this. It was understood that the cost to the TC for adoption is £1 plus ongoing maintenance and BT will continue to supply power to the kiosk for now and in the circumstance that a defibrillator is located in the kiosk they guarantee to supply power for 7 years. She further advised that there are no planning implications for the adoption and that there had been no calls made from the kiosks at the Pound and Church Hill in the last year. The Chairman thanked J Wardell for her efforts. There was further discussion with regard to the use of spares from the unadopted boxes, the relocation of the defibrillator when the GP surgery closes and a suggestion was made that Barrow Hill would be a good site for defibrillator.

**RESOLVED:** Unanimously agreed to commence with the adoption of the BT telephone kiosks at The Pound & Church Hill and sign the adoption documentation.

#### 5. To approve the amended Terms of Reference for the "Library Management Group" J Wardell

J Wardell explained that the amended version included officer roles in place of names and a procedure for cheque signatories.

**RESOLVED:** Unanimously agreed to approve the amended Terms of Reference for the "Library Management Group".

#### 6. To receive an update on the Pavilion refurbishment project and an application for additional capital grant funding to complete the project. C Moore

C Moore gave an update on the project including a financial report to date. He explained that some additional funds are required to finish the project which included roller shutter doors and decorating materials, as labour is to be provided by volunteers. Members acknowledged the level of voluntary work at the playingfields and trusted the works would enhance this well used facility.

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**RESOLVED:** Proposed and agreed to make a capital grant to the playingfields committee of £3,675.00.

## 7. To make an amendment to the TC complaints procedure T Bishop

It was understood that the current procedure is based on the NALC model.

**RESOLVED:** Agreed to amend the TC complaints procedure to include a set period of time allowed for the complainant to request referral to full Council.

## 8. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
16.07. 18	Stalbridge Youth Club	Letter thanks for grant	Noted

## 9. Finance.

### a) To approve the accounts as presented in annex 1b. For payment on 8th August 2018.

Prodigy IT Solutions	SIL29017 Silver Support Package - Aug	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP Aug	£134.89
Tesco Mobile	Mobile phone charges 09.07-08.08.18	£11.50
P Garraway	Salary -August	£436.90
T Watson	Salary -August	£1,133.06
HMRC	Tax & Ni - august	£245.46
Dorset County Pension Fund	Emp & Empl contribution - august	£299.56
I K Services	Street Cleaning - July	£2,616.67
J Fieldhouse	2 years hosting stalbridge.info	£189.50
J Fieldhouse	stalbridge.info web authoring 30.06-24.07	£288.00
Bartlets carpets	Capital grant pavilion flooring deposit	£3,850.00
IK Services	padlock for storage area at the hall	£19.87
British Gas	Electricity Wc's 30.04-16.07. 2018	£276.54
SEE	Electricity Hub 2nd qtr 18/19	£126.38
J Loughlin	Bin storage area at Stalbridge hall	£2,120.00
Vining Bros	Capital grant pavilion building works	£1,220.40

**RESOLVED:** It was proposed by B Penfold seconded by T Bishop and agreed to approve the payments as presented.

The Clerk requested a transfer of £45,000 from the deposit to the instant access account to cover the pavilion grant and future running costs.

**RESOLVED:** To transfer of £45,000 from the deposit to the instant access account

## 10. Clerk matters of report.

The wooden train at Jarvis field - loose in ground due to the dry weather has been cordoned off.

Hub boiler - Option of contract for breakdown cover which was declined by members.

Oversized sign at Southampton house - Reported

Jubilee play area fence – has been vandalised and will need to be repaired.

Thanks to J Wardell - for her assistance in the absence of the assistant Clerk.

There being no further business the meeting closed at 7.54 pm

Date: 22 August 2018

Signed: .....

Chairman