

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
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**Draft minutes of The Buildings & Assets Committee meeting held at the above address on Wednesday 27<sup>th</sup> November at 7pm.**

**Present** R Lovell (Chairman) D Andrews, K Garland,(STC) M Jackson (Comm. Library, J Watts (History Society), T Wood (Archive Society).

**T Watson (Clerk)**

**1. Apologies**

B Newton (STC)

**2. Declarations of interest**

None.

**3. To approve the minutes of the meeting 11th November 2020**

**AGREED: To approve the minutes of the meeting 11th November 2020**

**4. To review the use of the reception area as a history exhibition space and make further recommendations to Council.**

T Wood addressed the meeting and explained that in order to accommodate the display cabinet on the back wall it may be necessary to relocation some wall switches. Consideration was given to sourcing furniture for the area in order for it to be maned on Saturday mornings.

**AGREED: To recommend to TC that a budget be set of £300 for furniture and an electrician be consulted regarding moving the switches. Purchase of additional cable display for the TC office window to allow more local event information to be displayed in the front windows.**

**5. To progress The Hub extension project.**

It was noted that in the last year there is an average of ten member of the public in attendance at town council meetings. Some members harboured aspirations of outreach medical services being provided from whilst other felt this was unlikely given there had been no response from the local surgeries. There were also varying opinions on the size of the project and timescales.

**AGREED: To recommend to TC that based on the budget & terms of the NDDC legacy funding to engage with an architect to provide plans & a specification in terms of the basic requirements: TC storage space, Dedicated secure space / storage of the Stalbridge Archive, improved catering & washroom facilities, larger meeting room which could have multi use as a heritage exhibition space and separation of the TC office space from the meeting space to reduce noise disturbance.**

**6. Date for next meeting**

**TBC**

The library management group asked members to consider having the rear path jet washed and the installation of a bin store.

**AGREED: Clerk to consider health & safety in terms of rear path and recommend to TC that a bin store is purchased**

The meeting closed at 9.05 pm