



# STALBRIDGE TOWN COUNCIL

To: All Town Councillors  
Members of the Public & Press

Dorset Council Councillors

Dear Member

## **TOWN COUNCIL MEETING**

You are summoned to attend a meeting of the Town Council which will be held online using Microsoft Teams on **Day 24<sup>th</sup> June 2020 at 7.00 pm** to consider the following items.

18th June 2020

Clerk: Tracey Watson

## **AGENDA**

This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4th April 2020. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members can use microsoft teams and details of how to join the meeting are sent in advance of each meeting.

Press and Public may join the meeting by telephone. Please contact the Clerk (details below) to request joining instructions. All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

All in attendance should be aware that filming and recording may occur during the meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

### [Link to meeting papers](#)

1. Community Open Forum.
2. Apologies
3. To receive and Declarations of interest & Requests for dispensations (Please notify the Town Clerk prior to the meeting)
4. Minutes of the meetings held 14.03.20 & 18.03.20. To be approved but signed at a later date  
[Accessible Here](#)
5. Town Clerks report & Correspondence: As detailed in annex 1a. (see papers)
6. To receive Town Councillors reports.
7. To receive the Dorset Councillors report.
8. Review of inventory of land and assets including buildings and office equipment. (see papers)
9. To commence a project for the Town Council to be compliant with The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. (see papers)  
K Garland
10. Review to Town Councils operations in relation to Covid19 and give further instruction in relation to:  
K Garland
  - a. Internal continuity plan (see papers)

- b. Meetings including annual
  - c. Services
  - d. Buildings & land
  - e. IT requirements
  - f. Staff
  - g. Grants awarded in the financial period 20.21 (see papers)
  - h. Community support
  - i. Recovery plan
11. To approve the content of the Town Council July newsletter (see papers)
  12. Finance.
    - a. To receive a list of payment made under the scheme of delegation in relation to covid 19.
    - b. To receive the Y/E 31.03.20 financial report (see papers)
    - c. To consider the 20.21 budget and give further instruction (see papers)
  13. To receive notice of the advertisement and period for the Exercise of Electors rights for 19.20
  14. To receive the internal audit 19.20 report and consider its effectiveness. (see papers)
  15. To consider the Annual Governance Statement section of the Annual return 19.20 (see papers)
  16. To approve the Annual Governance Statement section of the Annual return 19.20
  17. To consider the Accounting Statements section of the Annual return 19.20 (see papers)
  18. To approve the Accounting Statements section of the Annual return 19.20
  19. Date of the next meeting