

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on Wednesday 4th March 2020.

Present Councillors K Garland (Chair), D Andrews, J Convoy, H Hatcher, R Lovell, B Penfold, M Robinson, R Roden & S Waite.

T Watson (Clerk)

In attendance

There were 13 members of the public in attendance.

G Carr-Jones (Dorset Cllr) was present

Welcome to members of the public and introductions.

Community Open Forum.

A Complaint was received regarding the muddy surface of the trailway and adjacent footpaths. The Rights Of Way Liason Officer gave an update on who is responsible for the various aspects of the upkeep of the trailway, footpaths and bridleways. The maintenance of the surface is the responsibility of DC Rangers & local volunteers. Overhanging vegetation is the responsibility of the landowner and maintenance of gates and stiles is shared between DC Rangers and the landowners. It was understood that the long term plan is to re-surface the trailway and that having walked the paths she considered the surface to be acceptable given we had the wettest winter on record.

Dianne Tremlett introduced the work of The Gugg as a community interest company to members and their objective of fostering creativity, community spirit , arts and entertainment in Stalbridge. They are looking to set up a committee for the new mens shed repair shop project.

The meeting commenced at 8.41pm

1. To receive apologies.

Apologies had been received from M Dimmer

2. Declarations of interest.

K Garland: Pecuniary item 7a.payment to IK services.

3. To approve the minutes of the meeting - held on 5th February 2020.

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.

4. To receive Town Councillors reports.

G Garland - Advised that B Newton had stood down.

P Benfold –Disappointed that the cash machine inside Dikes has been removed. What is The Council doing about Covid-19 ? Reported a trip hazard in Grosvenour Rd , Advised to report to DC Highways online.

S Waite – Attended the Planning Focus Group and will be joining the DAPTC Northern Area Committee with the objective of improving the links with Dorset Council.

5. To receive the Dorset Councillors reports.

Monthly bulletin had been circulated and will be doing a radio interview on Dorset Housing on radio Solent.

6. Correspondence: as detailed in annex. 1a

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07.02.20	S Millington	Web site contact ref: the proposal to make gold street one way	Noted & the clerk had advised public consultation will be part of TRO if DC Highways consider the request viable.
12.02.20	DC	Statement of community involvement	Noted
12.02.20	Keep Britain Tidy.org	Big spring clean	Noted for 2021
14.02.20	T Ashcroft	E mail ref Lower Rd closure	Noted
15.02.20	R Ralph	History Society application for funding for the Town trail entry in the ND museums leaflet	Agreed £35.00 grant
19.02.20	D Tremlet	Information about The Gugg	Noted
19.02.20	Stalbridge Hall	Letter thank you for grant for hall floor	Noted
20.02.20	Adrian Gaymer Henstridge PC	E mail reference the A357	S Waite to propose April meeting
28.02.29	CPRE	to CPRE AGM and Talk by Jo Witherden on "Rebuilding Trust in Dorset's Planning Systems"	Noted no attendees
03.03.20	Garden Club	Opportunity to have an advert in the show programme	Agreed to have advert
03.03.20	DAPTC	Conference 30.03.20	S Waite to attend

7. Finance:

a) To approve the accounts as Presented in annex 1b for payment

Natwest	bankline January	£24.95
T Watson	in lieu of mileage training event 28.02.20	£18.25
T Watson	postage return flag for repair	£4.55
T Watson	Salary March	████████
P Garraway	Salary March	████████
HMRC	Tax & Ni March	£320.47
Dorset County Pension Fund	Emp & Empl contribution -March	£444.99
IK Services	Street Cleaning - February	£2,616.67
British Gas	Electricity Toilet Block - January	£26.77
British Gas	Electricity Toilet Block - February	£63.05
Prodigy IT Solutions	SIL36971 Sil Support Package -March	£259.20
Prodigy IT Solutions	PIT36972 Support Pack - VoIP March	£134.38
John Fieldhouse Design & Print	Web authoring Stalbridge.Info - 7.01-23.02.20	£288.00
Tesco mobile	Mobile phone charges February	£11.50
North Dorset Electrical Services	Fault on outside photo cell lights/disconnect library sign on roadside/replace ceiling light fittings in toilet	£440.40
John Fieldhouse Design & Print	Artwork & provision of car park sign	£297.60
Heritage Seeds Ltd	Supply BNOS HS2 (Stalbridge goes wild)	£52.20
SNewton Museum & Mill Society	Advert in North Dorset Museums leaflet	£35.00
Stalbridge gardening Club	Hub advert in the show magazine	£25.00

RESOLVED: Proposed by B Lovell , seconded D Andrews and agreed to approve the payments as presented.

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(K Garland abstained from the vote in relation to the payment to IK Services)

b) To carry out the annual review of direct debits & standing orders.

Members had received a schedule direct debits & standing orders prior to the meeting.

RESOLVED: That the annual review of direct debits & standing orders had been carried out.

c) Agree expenditure on new vacuum cleaner

RESOLVED: Agree expenditure on new vacuum cleaner for The Hub to a value of £150.00

The Clerk requested a transfer from the deposit to the instant access account to cover day to day running costs of £10,000.00

RESOLVED: To transfer £10,000.00 from the deposit to the instant access account

8. To receive the annual play inspection reports and give further instruction.

The required minor remedial works were noted at Jarvis Field and Jubilee play areas.

RESOLVED: Report accepted and Clerk instructed to commence with minor repairs.

9. To approve the March 2020 edition of the TC quarterly newsletter

RESOLVED: The March 2020 edition of the TC quarterly newsletter was approved.

10. To receive recommendations from the Buildings & Assets Committee and give further instruction:

a) The use of the reception area as a history exhibition space

The recommendation was that a budget be set of £300 for furniture and an electrician be consulted regarding moving the switches.

RESOLVED: A budget of £300 for furniture in the reception area for use as a history exhibition space.

b) The Hub extension project

The recommend was: Based on the budget & terms of the NDDC legacy funding to engage with an architect to provide plans & a specification in terms of the basic requirements: TC storage space, Dedicated secure space / storage of the Stalbridge Archive, improved catering & washroom facilities, larger meeting room which could have multi use as a heritage exhibition space and separation of the TC office space from the meeting space to reduce noise disturbance. It was noted that there had been no response from the local surgeries for use of outreach medical appointment space in Stalbridge. S Waite offered his services to help prepare a brief for the project

RESOLVED: That a project brief based on the objectives above will be sent to 3 / 4 architectural practices

c) Purchase of an external bin store

The recommendation that a bin store is purchased

RESOLVED: To purchase a bin store for The Hub to be fixed on slabs on a hard core base

11. For the Town Council to request that the land owner has a survey and remedial works carried out on the trees to the North of Church Walk. S Waite

RESOLVED: The Town Council request that the land owner has a survey and remedial works carried out on the trees to the North of Church Walk.

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- 12. To receive estimated costs in relation to the proposal that the Town Council provide a notice board on the west side of Ring Street adjacent to Grace Haine and give further instruction.**
R Lovell

The proposed location was considered and costs based on non-bespoke size of 12 x A4 of aluminium and oak boards on legs ranging between £1,840.00 & £2,310.00 plus installation. Members questioned the level of expenditure in relation to providing a notice board 50 yards from the current one.

The proposal was not seconded and therefore was not considered further

- 13. To receive feedback from the Tree Officer regarding tress that may require TPO's**
It was noted that there are 5 mature ashes (probably) as you turn left into Bibberne Row and a group of possibly 3 horse chestnuts at the back of Pond Walk, in the garden of Grove House or the buildings next to it.

RESOLVED: In accordance with standing order 10a. xi. It was proposed and agreed to exclude the press and public.

- 14. To receive a report and recommendation from the HR Committee and give further instruction.**

The date for the Clerks appraisal was noted. A recommendation from the HR committee was made regarding the outgoing Assistant Clerks final leaving remuneration and the recruitment of the position.

RESOLVED: HR Committee recommendations accepted.

- 15. Clerks report on matters arising.**

Provisional Tree Preservation Order (TPO) – Made on the 28th February 2020 at (Land At E 374230 N 117990, Station Road, Stalbridge, Dorset). This cover all the trees on the boundary of the land subject to planning application number 2/2019/1799/OUT. Dorset Council will have six months from the date on the order, in which to decide whether the order is to be confirmed or not.

TPO application – has been made on the 4 oaks on the land to the east of Lower Rd
Problem of human waste on The railway – EHO have been contacted and DC Rangers are in contact with the business that has delivery drivers that stay overnight who have advised that they provide welfare facilities from approx. 0500hrs on Monday morning all the way through the week (24 hrs a day) until Saturday morning. Contact has been made with the transport company who may stay in the area on weekend nights from time to time advising them that this situation has occurred.

Bike shelter- Perspex broken

- 16. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 8th April 2020. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 31st March 2020.**

There being no further business the Meeting closed at 9.23 pm

Approved 24/06/20

Signed.....

Chairman

Date