

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on Wednesday 5th June 2019 commencing at 7.00pm.

Present Councillors K Garland (Chair), D Andrews, J Convoy, M Dimmer, R Lovell, B Newton, B Penfold & R Roden.

T Watson (Clerk)

Absent members: S Waite

In attendance

There were 7 members of the public in attendance. G Carr-Jones (Dorset Cllr) was present.

Abbreviations: TC: Town Council.

Welcome to members of the public and introductions.

1. Community Open Forum.

The following suggestions were made:

A Rights of way map displayed in the town

Change the position of the TC public notice board to Ring Street.

2. To receive apologies.

H Hatcher & M Robinson

3. Declarations of interest.

K Garland declared a pecuniary interest item 20.a (IK Services) and stated that she would abstain from the vote on that payment.

4. To approve the minutes of the meeting - held on 15th May.

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.

5. To receive Town Councillors reports.

M Dimmer – had been to the youth Cub to introduce herself as the TC representative.

K Garland & B Newton – Attended the Stalbridge Hall AGM

D Andrews – Received a request from the Allotment Society that the TC consider making the allotment land statutory.

B Lovell – For information is now a member of the Stalbridge Hall committee as a resident.

Suggested a free standing TC notice board at Ring Street.

6. To receive Dorset Councillors reports.

G Carr-Jones congratulated the new TC members. He advised that his portfolio role at DC is 'Housing & Community Safety and that Sovereign are in negotiations to purchase the development site at Thornhill Road.

7. To review the appointment of representatives on external bodies

Allotment Soc. D Andrews	Playing Fields: R Roden
Stalbright: B Penfold	Library Management group: M Robinson
DAPTC Area : S Waite	Stalbridge Hall Management Ctte:J Convoy

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Henstridge Airfield C Cttee: B Penfold	Annual inventory inspections: B Newton
Information Office: Vacant	Auditor TC: H Hatcher
Youth Club : M Dimmer	
Non TC representatives	
Footpath Liaison officer: J Wardell	Tree Officer: P Ashcroft
Health and travel : T Bishop	Public Transport Rep.: J Rabbetts

8. To consider matters raised at the ATM and give further instruction.

There were no matters arising

9. To receive an update on the Multi fitness track at Jarvis Field Play Area and give further instruction. K Garland

A short video was played and K Garland advised that the track was complete and there will need to be some fencing installed to the east and west at the top end along with a sign acknowledging the people and companies that had contributed. She requested a budget for an official opening event. Members thanked Chris Rose and Rob Wareham who built the track.

RESOLVED: It was proposed an agreed to allocate £500 for an official opening event for the multi fitness track.

10. To appoint a Buildings & Premises Committee.

R Lovell

R Lovell was keen for the committee to review the use of the hub and consider the future needs of the TC in terms of premises.

RESOLVED: Agreed to appoint a Buildings & Premises Committee and approve the Terms of reference at the July meeting.

11. To consider the way that the council engage with the public at Town Council meetings and give further instruction. B Newton

Communication from 3 members of the public in relation to the retention of open forum had been circulated to members. B Newton explained his proposal to bring 'Open Forum' back in line with standing orders as follows:

- Each meeting of the Council full and planning will be adjourned at the beginning for a period of 'Open forum' which is the opportunity for public present to speak regarding items on the agenda and other matters. The total time allocated will be 15 minutes, 2 minutes allotted speech time per person.
- A statement of conduct is read out and displayed on the big screen with the terms of Open Form.
- A member of the public wishing to speak during open forum will introduce themselves and direct their speech to the Chair, who may answer a simple question or delegate another TC member to do so. There will be no debate between members of the public and TC members during open forum.
- After the allotted 15 minutes or sooner if 15 minutes is not required the meeting will be reconvened for a members only debate on the items to be considered on the agenda.
- Members of the public who have issues of a more complex nature that cannot be dealt with during the constraints of open form are encouraged to make these in writing no later than 7 working days prior to the meeting. The correspondence will be circulated to members and considered at a

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meeting under correspondence. The correspondent is welcome to attend the meeting and the response will be minuted and a written reply provided.

RESOLVED: Agreed to conduct 'Open Forum' as specified above

12. A proposal that the full Town Council does not meeting in August K Garland

K Garland explained that that August business can be brought forward to July and if required planning meetings will be held.

RESOLVED: Agreed that the full Town Council does not meeting in August

13. To approve the terms of reference for the HR committee

The draft terms of reference had been circulated to members prior to the meeting.

RESOLVED: The terms of reference for the HR committee were approved R Lovell stepped down from the HR Committee & H Hatcher & J Convoy were appointed.

14. To approve a absence management policy

RESOLVED: To approve the absence management policy

15. To consider the quotation for tree survey and give further instruction

RESOLVED: To appoint Astill TreeCare Ltd to carry out the tree survey

16. To approve the June issue of the Town Council newsletter.

RESOLVED: The June issue of the Town Council newsletter was approved as presented.

17. To grant dispensations for all Councillors to allow them to discuss and vote on the setting of the Precept to apply until May 2024.

RESOLVED: Agreed to grant dispensations for all Councillors to allow them to discuss and vote on the setting of the Precept to apply until May 2024.

18. To resolve the appointment of Town Council cheque signatories

RESOLVED: Agreed cheque signatories: H Hatcher, S Waite, R Roden & J Convoy

19. Correspondence: as detailed in annex. 1a

17/05/19	J Wardell	Request that the new council reviews the replacement of open forum with questions to council	Taken with item 10.
19/05/19	T Bishop	Disappointment at the replacement of open forum with questions to council	Taken with item 10.
20/05/19	J Cowley	Query regarding the replacement of open forum with questions to council	Taken with item 10.
23/05/19	North Dorset Scouts	Invitation to ND Scout council AGM 02.07.19	J Convoy to attend
	Jim Johnson	Web site contact ref. bringing a market back to the town	At this present time members did not feel that this was viable

20. Finance.

a. To approve the accounts as presented in annex 1b. For payment.

Dirtkraft	Jarvis Field multi fitness track	£13,200.00
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K Brown	Plants and compost for cross planters	£17.00
J Fieldhouse	Play area banners	£180.20
Dorset council	car park rates 3 of 10	£462.00
Dorset council	car park rates 4 of 10	£462.00
IK Services	Street Cleaning - April	£2,616.67
HMRC	Tax & Ni - June	£542.36
DC Pension Fund	Emp & Empl contribution - June	£583.22
T Watson	Salary -June inc OT	£1,624.17
T Watson in lieu	Postage & ATM expenses	£6.55
T Watson	In lieu of printer cartridges	£341.54
Reach publishing	Town orderly tender advert	£235.80
Bankline	bank charges May	£23.60
Dorset council	Hub rates 3 of 10	£737.00
Dorset council	Hub rates 4 of 10	£737.00
Prodigy IT Solutions	SIL29017 Sil Support Package -June	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP June	£134.41
J Fieldhouse	Web authoring stalbridge.info 28.04-26.05.19	£288.00
R Sharp	NDDC & STC grass cutting 25.02-26.03.19	£1,332.50
In Lieu T Watson(X2 connect)	Phone box parts	£945.36
Stalbridge youth club	Grant 19.20 TCEM 23.01.19	£1,500.00
St Marys PCC	Grant 19.20 TCEM 23.01.19	£4,800.00
Zurich	Insurance premium 19.20	£2,766.99

RESOLVED: Proposed by B Newton, seconded by R Lovell and agreed to approve the payments as presented.

(K Garland abstained from the vote in relation to the payment to IK Services.)

21. Clerks report on matters arising.

Return of election expenses – Waiting to hear for electoral services regarding the requirement for these form to be completed post election.

Car park order - Awaiting DC approval. G Carr-Jones has advised that until the parking services team are integrated and the new management structure is in place this will not be completed.

Garden works – The contractor has suggested that the TC outsource the removal of the hedge. An amended quote and estimated start date for works has been requested.

Extraordinary meeting 19.06.19 – To resolve the annual return.

22. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 10th July 2019. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 2nd July 2019.

There being no further business the Meeting closed at 8.15 pm

Date: 10 July 2019

Signed:

Chairman