

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
TheHub@Stalbridge,  
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.  
Tel 01963 364276.  
Email: clerk@stalbridgetowncouncil.gov.uk

**Approved minutes of The Town Council Meeting held at the above address on Wednesday 6<sup>th</sup> June commencing at 7.00pm.**

**Present Councillors** G Carr-Jones (Chair), K Garland , T Bishop, J Cowley , R Knapp & J Wardell.  
T Watson (Clerk)

## **In attendance**

There were 13 members of the public in attendance.

Apologies had been received from W Batty-Smith (North Dorset Dist. Cllr.)

*Abbreviations: TC Town Council, CIO Community Information Office, CML Community Managed Library, LMG Library Management Group, DCC Dorset County Council, NDDC North Dorset District Council. DC Dorset Council. CCG Clinical Commissioning Group. POPP Partnerships for Older People Projects, STARS Stalbridge Trailway & Reserve Supporters. POSAG Planning & Open Spaces Advisory Group.*

## **Welcome to members of the public and introductions.**

### **1. Community open forum.**

A query was made with regard to the Garages at Park Rd being surveyed. The TC is not aware of this.

Thanks were expressed to TC members for all their hard work.

### **2. To receive apologies.**

Apologies had been received in advance of the meeting from P Brember, C Moore & B Newton.

### **3. Declarations of interest.**

K Garland 18a. payment to IK services

### **4. To approve the minutes of the meetings - held on 9<sup>th</sup> May 2018.**

**RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.**

### **5. To receive Dorset District Councillors reports.**

G Carr-Jones gave an update on shadow Unitary Council which will be called 'Dorset Council' and the appointment of Officers.

### **6. To receive the Dorset County Councillors report.**

Road closure information had been passed to the Clerk.

### **7. To receive Town Councillors reports.**

T Bishop – Attended the CIO meeting, the group are actively seeking new volunteers. Attended CCG meeting. A letter is being sent to Stalbridge surgery patients which will be followed by two information events in July and September. Attended a meeting with the aim of setting up a community car scheme for Stalbridge to facilitate transport to surgery appointments, for which POPP funding is available. There is a CCG pilot scheme to combine NHS and Community transport.

B Penfold – There are 2 vehicles at Sturminster Newton available through Yeo Valley transport.

K Garland – As Vice Chairman has received a formal complaint which is being dealt with in accordance with the TC's complaints policy.

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J Wardell – Attended the CML annual meeting. Attended a site meeting with the surveyor and the Assistant Clerk in relation to The Cross refurbishment. Received comments that the grass surface at the newly refurbished Jubilee Play Area is uneven and photos have been passed to the Clerk. Helped with STARS work on the nature reserve, thanks to Nick Brown for all his hard work. The next route of the White Hart Link will be Stalbridge to Sturminster Newton.

## 8. To Approve the draft Town Council privacy policy

**RESOLVED:** It was proposed by J Wardell, seconded by T Bishop and agreed to approve the draft Town Council privacy policy.

*R Knapp Abstained from the vote.*

## 9. To receive a report on the hedge/trees along Jarvis Way adjacent to Hunts Foodservices Ltd, and give further instruction J Wardell

Jan advised that the Town orderly cuts back the lylandii at the lower level to stop the footpath being obstructed and regularly sweeps and clears the area of fallen foliage from the high branches. Some photos were provided for members review.

**RESOLVED:** Unanimously agreed to instruct the Clerk to write to Hunts Foodservices Ltd, to request that the lylandii hedge is trimmed at high level and maintained thereafter.

## 10. To consider re-visiting the town plan J Wardell

Whilst a re-visit of the town plan had been requested at a previous meeting by a member of the public, members thought that what was actually being requested was a neighbourhood plan. It was noted that aside from the cost such a plan takes much time, dedication and effort from members of the community.

**RESOLVED:** Agreed to re-visit the Shaping Stalbridge results and to gauge public interest in a Neighbourhood Plan through the TC web site signposted from the Stalbridge Community Facebook page.

## 11. To receive a quotation for the fencing around the town bins at the Stalbridge hall and give further instruction B Newton

In order that the members consider the viability of the project an initial quotation for surfacing fencing and gate was received. There were varying views as to whether to go ahead or to seek alternative quotations, given that the Hall Management Committee would like the work to be done as soon as possible.

**RESOLVED:** Agreed to accept the quotation for the fencing around the town bins at the Stalbridge Hall

*J Cowley voted against.*

## 12. To approve the June issue of the Town Council newsletter.

As members had not received advance copies the Clerk gave an outline of the subject covered and agreed to circulate.

**RESOLVED:** Agreed to approve with the inclusion of any members e-mail comments.

## 13. To approve the draft allotment agreement

**DEFERRED:**

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## 14. To advise that there will be an election for the TC vacancy

It was noted that ten requests for election to fill the Casual Vacancy on Stalbridge Town Council had been received and the election is due to take place on the 5<sup>th</sup> July.

## 15. To consider and award the insurance contract for 18.19.

The Clerk explained that this year it would not be prudent for the TC to go to market and in lieu of this suggested a 1 year re-newal with the current provider.

**RESOLVED:** It was proposed by J Wardell, seconded by R Knapp and all agreed to award a 1 year insurance policy renewal to Zurich

## 16. To consider and approve a change of date for the August meeting.

The Clerk explained that due to holiday and cover it may not be possible for the TC Office to Clerk the meeting on the 8<sup>th</sup> August.

**RESOLVED:** Agreed to endeavour to have one meeting in August on the 22<sup>nd</sup>.

## 17. To consider matters raised at the ATM and give further instruction.

J Wardell agreed to take on the work for the adoption of the BT telephone boxes at Church Hill and The Pound. It was noted that some of the reports at the meeting were long and contained abbreviations. The Clerk agreed to take advice from Henstridge as to how community litter picks a facilitated in the village. It was agreed that any members of the community who wishes to be plant bulbs on The Ring should contact the POSAG in the first instance.

## 18. Correspondence: as detailed in annex 1a.

08.05.18	J Harman	Letter regarding 'Britain in bloom'	The letter was read out. Members agreed that they would have no objection to the initiative of a Stalbridge in bloom project and would like to be consulted if TC land is involved.
11.05.18	T White	Letter regarding Stalbright, The Ring & the High Street.	The letter had been circulated to members prior the meeting and will be considered as part of the formal complaint to the TC.
16.05.18	T White	E mail regarding offer of 'Flanders poem' banner for The Ring	It was suggested that the offer be tabled at the July meeting in the presence of P Brember, who was instrumental in bringing the Silent Soldiers to Stalbridge. Two members felt that the inclusion of the groups' name on the banner and any publicity associated with this may be considered to be advertising / promotion. It was felt that as the Town Council would not do this themselves it was not appropriate for any other group to do this either. Further to this they were concerned that funds raised for cancer, by an organisation which does not have charitable status should be used to

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			purchase a WW1 Commemorative banner. Agreed to table the offer at the July meeting.
17.05.18	B Lovell	E mail / information regarding the Lower Rd development site	Mr Lovell introduced the letter and explained his concerns with regard to the long term management of the site should it be developed for housing. Agreed to pass the letter to the Planning Officer.
18.05.18	R Camp Safer Travel Officer NDDC	E mail ref. speed indicator devices	Clerk instructed to investigate and liaise with Marnhull.
21.05.18	Gladman Developments	E mail ref. development site Land Off Lower Road Stalbridge. Would the TC be interested in taking ownership/ management responsibility of the public open space & LEAP on site	Agreed to instruct the Clerk to advise that the TC have no wish to take ownership and management responsibility for the public open space and LEAP on the Lower Road.
31.05.18	The Old Rectory	E-mail acknowledgement of TC's letter regarding trees over the Market Cross	Noted
04.06.18	Savilles	e-mail regarding the TC request for an extension to the Playingfields lease	Noted
04.06.18	DAPTC	Invitation to briefing sessions on the electoral review of wards for two new unitary councils 11.06.18	J Wardell to attend.

## 19. Finance.

### a) To approve the accounts as presented in annex 1b. For payment.

Tesco Mobile	134023286473 - mobile phone charges 09.05 - 08.06.18	£ 11.50
SSE	6116295010022 Electricity Supply The Hub 23.01-27.04.18	£ 148.45
British Gas	310688237 Electricity supply - WCs 1.02.18-30.04.18	£ 58.15
Prodigy IT Solutions	SIL29017 Silver Support Package - June	£ 259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP June	£ 134.47
Mike Nicholas	Rebuilding stone wall at playing fields Stalbridge	£ 625.00
GB Sport & Leisure UK Ltd	Jarvis Way Playing Field remedial works	£4,534.56
Rynat Limited	Post Installation Inspection - Park Grove Play Area	£420.00
J Loughlin	Replacement of bench slats Jubilee Playground	£367.89
Zurich Insurance plc	Insurance Policy YLL-2720430573 - 01/06/18 - 31/05/19	£2,575.07
Zurich Insurance plc	Insurance Policy As above – Add. cover - Jubilee	£87.86
Razzle Dazzle CS Ltd	Exterior cleaning of all skylights - Library	£150.00
I K Services	Street Cleaning - April	£1,816.67
I K Services	Additional payment above standing order re change of hours	£800.00
T Watson	In lieu - Refreshments for Annual Town Meeting	£6.30
T Watson	Salary - June	£1,133.06

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P Garraway	Salary - June	£436.90
HMRC	Tax & Ni - June	£245.46
DCC Pension Fund	Emp & Empl contribution - June	£299.56
John Fieldhouse D & P	Web authoring for Stalbridge.Info for 29/04/18 - 20/05/18	£288.00
CMH Electrical Services	Electrical works pavilion ICW capital grant	£4,035.00
Local World Limited	Blackmore Vale Magazine - advert for Annual Town Meeting	£42.48
R Sharp	Grass cutting charges, STC & NDDC	£2,041.5

**RESOLVED:** It was proposed by J Wardell, seconded by T Bishop and agreed to approve the payments as presented.

K Garland abstained from the vote on the payment to IK Services.

b) To approve a transfer between the deposit & instant access accounts

**RESOLVED:** It was proposed by J Wardell, seconded by T Bishop and agreed to make a transfer of £45,000 from the deposit to the instant access account.

**20. Clerks report on matters arising.**

None.

**Date of the Next meeting** - The next Town Council meeting will be held on **Wednesday 11<sup>th</sup> July 2017**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 31<sup>st</sup> June 2017

There being no further business the Meeting closed at 8.21pm

Date: 11 July 2018

Signed: .....

Chairman