

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on Wednesday 9th October 2019.

Present Councillors K Garland (Chair), D Andrews, J Convoy, M Dimmer, H Hatcher, R Lovell, B Newton, B Penfold, M Robinson, R Roden & S Waite.

T Watson (Clerk)

In attendance

There were 6 members of the public in attendance.

G Carr-Jones (Dorset Cllr) was present

Abbreviations: TC: Town Council. DC: Dorset Council

Welcome to members of the public and introductions.

Community open forum.

It was advised that there is DC finding available and the following suggestions were made: Public benches should be refurbished over the winter. That there should be a bench on the open land at Grosvenor Rd. Request for information in relation to the barbed wire at Copse House farm on the highway verge. The Clerk has reported to Somerset Highways.

The meeting commenced at 7.25pm

1. To receive apologies.

None.

2. Declarations of interest.

K Garland: Pecuniary item 17a.payment to IK services & K Garland.

3. To approve the minutes of the meetings - held on 4th September 2019

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.

4. To receive Dorset Councillors report.

G Carr-Jones encouraged members to engage with the consultation on the Dorset local Plan. He also asked for feedback on his monthly bulletins (Both on the TC web site members area).

Locally he had been liaising with highways regarding mud on roads from agricultural machinery and had dealt with and issue of non-compliance with the construction traffic management plan at the Lower Rd site. He congratulated members on the refurbishment of the red phone boxes and the construction of the mulita fitness track at Jarvis Field play area. He answered members questions regarding section 106 payments and timescales for the DC grant funding applications.

5. To receive Town Councillors reports.

B Penfold – Asked if Douglas Adams had lived in Stabridge. M Robinson confirmed that he had.

B Newton- Large trees over the Cross had been moving a lot during recent winds. Clerk advised that she had been unsuccessful in getting the Tree Officers support for tree works and now needs to approach The Rectory.

Member training – M Robinson & R Lovell attending a workshop at Durweston regarding how the relationship between Dorset Council & Towns & Parishes will be constructed. H Hatcher attending a Budgeting and precepts course.

6. Correspondence: as detailed in annex 1a.

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

09.10.19 FC correspondence annex 1a.			
17.09.19	Dorset Council	seeking the views of local residents, community groups and local charities on the proposal to run a Community Lottery for local good causes	Noted
26.09.19	DAPTC	letter that has been sent to Dorset Council regarding the setting of the Council Tax base.	Noted
07.10.19	J Wardell	E Mail regarding agenda item 9.	Taken at item 9.

7. To respond to Dorset Council with 10 proposed road names for the development at Lower Rd.

Members had submitted suggestions prior to the meeting. Those who had made suggestions explained the reasons behind them.

RESOLVED: Agreed the Clerk to set up a survey on the TC members area where members can contribute.

8. Proposal for installation of a milk vending machine at the Hub, Station Rd, Stalbridge K Garland

A presentation was received Dan and Alex from The Dorset Dairy Co. It was noted that there would be a structure or a similar design to a shepherds hut and that there may be an opportunity for posting community notices. It was noted that the unit would be fully managed, ensured by the owners and there would be an income to the TC of £100.

RESOLVED: To enter into an agreement with The Dorset Dairy Co to install of a milk vending machine at The Hub, Station Rd, Stalbridge subject to a contractual agreement.

9. Proposal that the Town Council to provide a notice board on the west side of Ring Street adjacent to Grace Haine. R Lovell

A letter from J Wardell which was read out. B Lovell advised that the proposal had arisen in reaction to complaints that people do not know what is going on at Town Council and in his opinion the current notice board at the top of Station Rd is not on a walking route. It was noted that informal permission had been given by Dikes & DC for a free standing board. There were varying opinions on whether a new board would be used and if the location was suitable. Further to this members had different ideas on the size and materials of the board. It was noted that the proposal did not include the removal of the existing board.

RESOLVED: To provide a Town Council notice board on the west side of Ring Street adjacent to Grace Haine, funding to be allocated from the 20.21 precept.

10. Proposal that the Town Council to provide a Bus stop shelter on the south side of Station Road. R Lovell

First bus had advised that around 35 passenger per month are using the Station Rd bus stop. R Lovell advised that DC highways suggested location was in front of the Congregational Church notice board and that there had been no communication with them to date. An approx. figure for purchase and installation was noted at £3,500. There was further discussion regarding the design and public consultation was ruled out.

The proposal was not seconded and therefore failed in voting.

S Waite made an amendment to the proposal:

RESOLVED: To instruct the Clerk to make contact with the Congregational Church regarding the proposal to provide a Bus shelter on the south side of Station Road.

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

11. To receive and update on the condition survey of the Jarvis Field play are fencing in relation to the ownership of the boundary hedge and give further instruction.

DEFFERED

12. To receive notice of events in Stalbridge in relation to road TRO applications.

DEFFERED

13. To receive the tree condition survey report and give further instruction.

DEFFERED

14. To receive further information in conjunction with the IT support contract and give further instruction.

DEFFERED

15. To receive the external auditors report for the Year end 31st March 2019.

RESOLVED: The external auditors report for the Year end 31st March 2019 was received with no matters arising.

16. To resolve the purchase of the TC wreath for the remembrance service on the 10th November and specify members attending.

RESOLVED: To purchase the TC wreath for the remembrance service on the 10th November (£30.00) and M Robinson to represent the TC.

17. Finance.

a) To approve the accounts as presented in annex 1b. For payment.

PKF Littlejohn	External audit 18.19	£720.00
Battens Solicitors	lease on allotment land	£1,686.00
Bankline	bank charges September	£26.30
T Watson	In lieu of stamps purchased	£7.32
T Watson	Salary October	£1,653.08
HMRC	Tax & Ni -October	£563.00
DC Pension Fund	Emp & Empl contribution - October	£595.98
Water to business	water & sewerage allotments 20.03-17.09.19	£189.32
T Watson	In lieu of Mr Flag purchase ref TCM 04.09.19	£136.32
Dorset council	car park rates 8 of 10	£462.00
Dorset council	Hub rates 8 of 10	£737.00
Custom fire & security	maintenance agreement 01/0/819-31/07/19 intruder alarm	£78.67
Custom fire & security	maintenance agreement 01/08/19-31/07/19 fire alarm	£321.98
Custom fire & security	Annual Fire extinguisher service	£19.67
Custom fire & security	Annual Emergency lighting service	£45.25
T Watson	In lieu of 2 year domain name registration TC web site	£73.20
J Fieldhouse D & P	2 year domain name reg stalbridge.info	£29.98
J Fieldhouse	Web authoring stalbridge.info 26.08-22.09.19	£288.00
Tesco Mobile	mobile phone charges August	£11.50
Prodigy IT Solutions	SIL29017 Sil Support Package -October	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP October	£134.38
Water to business	water & sewerage hub 16.03-16.09.19	£88.03
British gas	Gas hub	£49.12
IK Services	Street Cleaning - August	£2,616.67
IK Services	Street Cleaning - September	£2,616.67

STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge,

Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.

Tel 01963 364276.

Email: clerk@stalbridgetowncouncil.gov.uk

Water to business	water & sewerage Pub WC's 16.03-16.09.19	£235.30
PHS	Public WC & Hub sanitary disposal 29.10.19-28.10.2020	£242.78
BMV Catering K Mahon	Ice creams for bike track opening	£118.60
K Garland	In lieu of prizes for time trials at the bike track opening	£30.00
DWP	hub & town waste 09-12 2019	£644.70
J Loughlin	refurbish bench on the ring	£1,285.00
R Sharp	Grass cutting DC & STC 05.09-09.10.19	£1,480.50

RESOLVED: Proposed by B Newton, seconded R Lovell and agreed to approve the payments as presented.

(K Garland abstained from the vote in relation to the payment to IK Services & for the bike track opening prizes.)

b) To approve a transfer between the instant access and the deposit access accounts

It was noted that the precept had been paid into the instant access account instead of the deposit account by DC.

RESOLVED: Proposed by J Convoy, seconded B Penfold and agreed to make a transfer of £25,000 between the instant access and the deposit access accounts.

18. Clerks report on matters arising.

The Cross information board – Official unveiling planned for early November .Maintenance of the oak cross information board requires treatment every 6 months.

Removal of the bus stop at the Ring- (TC resolved to remove 14.11.18). Quotation total net cost for works:- £640.00 plus VAT. **AGREED:** To commence and add to payment schedule as a matter of health and safety.

Station Rd car park – DC parking services advise the best way forward initially is for the TC to manage the car park.

Leases & licences in relation to the land transfer of station road car park – In progress

Rear of building garden & boundary works – commenced 04.10.19.

Building electrical & Pat testing – Almost completed

Draft lease with the Allotment society regarding the allotments – Pending Allotment Society comments

Street cleaning SLA with DC – Pending renewal

19. For the HR Committee to receive members comments in relation to the annual appraisal of the Clerk. H Hatcher & J Convoy

DEFFERED

20. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 6th November 2019. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 29th October 2019.

There being no further business the Meeting closed at 9.10pm

Date: 6 November 2019

Signed:

Chairman