

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
TheHub@Stalbridge,  
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.  
Tel 01963 364276.  
Email: clerk@stalbridgetowncouncil.gov.uk

**Approved minutes of The Town Council Meeting held at the above address on Wednesday 10<sup>th</sup> July 2019 commencing at 7.00pm.**

**Present Councillors** K Garland (Chair), D Andrews, H Hatcher , R Lovell, B Newton, B Penfold, M Robinson, R Roden & S Waite.

T Watson (Clerk)

**Absent members:**

**In attendance**

There were 18 members of the public in attendance.

*G Carr-Jones (Dorset Cllr) was present*

*Abbreviations: TC: Town Council. DC: Dorset Council*

**Welcome to members of the public and introductions.**

## **1. Community open forum.**

Commenced at 7pm and comments were received as follows: Support for wild flower planting in public spaces. This History Society are interested in Robert Boyle. Request for a footpath map to be put on the outside of the Church Hill phone box. Thanks to the TC for getting the phone boxes refurbished.

**The meeting started at 7.27pm**

## **2. To receive apologies.**

J Convoy & M Dimmer

## **3. Declarations of interest.**

K Garland: Pecuniary item 15a.payment to IK services. M Robinson: personal item 12 has his house overlooks The Ring. B Penfold Pecuniary item 10 related to one of the contractors tendered.

## **4. To approve the minutes of the meetings - held on 5<sup>th</sup> June & 19<sup>th</sup> June 2018**

**RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.**

## **5. To receive the Dorset Councillors report.**

G Carr-Jones reported that Sovereign Housing Association have purchased the freehold land referred to as the Thornhill Rd site. Sovereign have submitted the Design Code and it is anticipated that the Reserved Matters application to finalise the detail will be submitted in 8 weeks' time with a possible start on site at the end of the year. He thanked the Stalbridge Creative for all their effort to brighten up the town with crafted blooms.

Item 14 was taken next for the convenience of the members of the public present

## **6. To receive Town Councillors reports.**

S Waite – attending DAPTC meeting next week.

B Newton & K Garland – Attended Chairmanship training

K Garland – Members invitation from the Hall Management Committee to view the new stage curtains and tour the hall on the 11<sup>th</sup> August 6-7.30pm. The post installation inspection on the bike track is due to be done next week and the fencing is in hand.

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
TheHub@Stalbridge,  
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.  
Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

B Lovell – Issue with ditch at the rear of Pound close (Clerk advised DC Highways are responsible).  
Ash trees at the hall with dead branches (Clerk advised tree inspection is being done next week)

P Penfold – Gave a Stalbridght report

H Hatcher – On the HR Committee and will be carrying out TC audits.

**7. To consider the IT and Phone System contracts and give further instruction.**

**DEFERRED**

**8. To receive members wish list for the 20.21 precept draft budget.**

**DEFERRED**

**9. To approve the terms of reference for the Buildings and Assets Committee.**

A draft had been provided to members prior to the meeting.

**RESOLVED: The terms of reference for the Buildings and Assets Committee was approved and it was agreed that representatives from the Community Manged Library, Archive Group and History Society would be appointed to the committee.**

**10. To consider the TC's position with regard to the garden works at the hub and give further instruction**

A report had been received prior to the meeting. It was noted that in terms of health and safety for rear access to the building and neighbour consideration it is important the shrub removal at the rear of the building commences as a matter of priority.

**RESOLVED: It was agreed that contact will be made with Oakland Landscapes with a view to the shrubs at the rear of the building being removed ASAP and should it be necessary a budget of £1000 was approved which will be offset from the original quote. (B Penfold abstained)**

**11. To consider the concept of an annual cultural event for Stalbridge based on Robert Boyle and James Thornhill and give further instruction. M Robinson**

M Robinson gave an outline of the proposal and the objective of getting schools and local producers involved which was in general supported by members

**AGREED: M Robinson to set up a working party of interested people.**

**12. To consider flying the Stalbridge flag on the ring on a daily basis and give further instruction. M Robinson**

It was understood that an additional winch handle would be required at a cost of £46.40+ vat and a custom made Stalbridge flag of the appropriate size would cost £80.00.

**RESOLVED: To fly the Stalbridge flag on The Ring in between the regular flag flying days and to approve the associated expenditure as specified.**

**13. For the TC to consider the future uses of the phone boxes and give further instruction. K Garland**

Information had been provided from previous consultations.

**AGREED: Those who had expressed interest in being involved with the project bring proposals to the September meeting.**

**14. Correspondence: as detailed in annex 1a.**

03/07/19	J Watts	Letter ref speeding on Station Rd	R Roden to make a proposal at a future meeting
11/06/19	J Rabbetts	Letter ref traffic on Station Rd	As above
13/06/19	Mrs J Harman	Letter ref NDDC legacy funding	A reply was agreed

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge,

Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.

Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

13/06/19	Dorset Council	E mail ref electric charging points	Agreed to submit Station Rd. car park a perspective site
14/06/19	Stalbridge Hall MC	Letter ref NDDC legacy funding	A reply was agreed
16/06/19	Carolyn Roden	E mail ref wild flower planting	R Lovell agreed to work with Mrs Roden on the viability of the project.
16/06/19	J Bruton	E mail ref overgrown hedge at Grosvenor Rd	The responsibility for cutting the hedge fall to the current farmer of the land. They have been approached and have committed to cutting the hedge after the 1 <sup>st</sup> August when flail cutting is permitted on roadside hedges.
20/06/19	Dorset council	New local Plan consultation	Noted
24/06/19	Archive Society	Letter regarding buildings & Assets committee	See item 9.
26/06/19	Stalbridge CML	Letter regarding buildings & Assets committee	See item 9.
26/06/19	Milbourne Port Surgery	E mail ref. flu vaccinations	Clerk instructed to clarify if the request is to book the hub or the Hall
27/06/19	SSDC	Review of the South Somerset Local Plan	Noted
01/07/19	History Society	Letter ref support for a Heritage centre	See item 9.
02/07/19	S Burnard via Dorset Cllr	E mail ref Jarvis Field fence and multi fitness track sign	There is a banner sign with track use rules on the fence above the track. J Wardell offered to take a look at the fence
25/05/19	Stalbridge Allotment Soc.	Letter regarding making the allotment land statutory	D Andrews to make a proposal at a future meeting

## 15. Finance.

### a) To approve the accounts as presented in annex 1b. For payment.

J Fieldhouse	Web authoring stalbridge.info 02.06-23.06.19	£288.00
J Fieldhouse	Annual hosting of TC web site	£144.00
Tesco Mobile	mobile phone charges June	£11.50
Prodigy IT Solutions	SIL29017 Sil Support Package -July	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP July	£134.40
T Watson in lieu	Purchase batteries for screen mouse	£1.00
T Watson	in lieu of postage	£0.70
Clerk	Salary -July Inc. OT	£1,639.65
Clerk	Salary -August	£1,190.06
HMRC	Tax & Ni - July	£553.52
HMRC	Tax & Ni - August	£236.88
DC Pension Fund	Emp & Empl contribution - July	£590.08
DC Pension Fund	Emp & Empl contribution - August	£392.84
J Rabbets	Taxi transport to Sherborne transport action group mtg	£14.50
Reach publishing	ATM advert	£12.55
Bankline	bank charges June	£23.60
DAPTC	new cllr induction x 7	£280.00
DAPTC	planning training x 3	£195.00
DAPTC	Chairmanship training x 2	£80.00
IK Services	Street Cleaning - May	£2,616.67
British gas	Electricity public WC's 01.05-15.06.19	£17.31

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson

TheHub@Stalbridge,

Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.

Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

ND Electrical Services	fix auto unlock gents WC door and reset timer x 2	£211.20
Wallgate Ltd	Annual service contract WC hand washers	£609.60
Dorset Council	car park rates 5 of 10	£462.00
Dorset Council	Hub rates 5 of 10	£737.00
Dorset Council	car park rates 6 of 10	£462.00
Dorset Council	Hub rates 6 of 10	£737.00
Such a service	external hub decoration	£650.00
Alvian play & recreation	JF zip slide repair	£1,461.60
P Spiller	refurbish 2 x phone boxes	£1,570.00
British Gas	Gas hub 01.05-30.06.19	£54.34
J Astill	Tree Survey	£590.00
Rynat	Annual Play area inspections	TBA
R Sharp	Grass cutting June	£1857.50
OA Bedford	Internal audit 18.19	£80.00
NatWest	Bankline charges May	£26.30
DWP	Hub & Town waste bins 01/07-29/09/19	£649.45

**RESOLVED: Proposed by H Hatcher, seconded B Newton and agreed to approve the payments as presented.**

(K Garland abstained from the vote in relation to the payment to IK Services.)

## 16. Clerks report on matters arising.

Training – Asked members if they required any further training post induction and Chairmanship training.

Membership on other bodies – Reminded members to consider the perceived prejudicial interest that they may have if they are members of other organisations / committees (This includes TC representative members.)

The Cross information board – Instillation due week commencing 22/07/19. Official unveiling TBA

Grass Adjacent to pond Walk – has been cut again by R Selway letter of thanks has been sent.

Report of overgrown residential hedges onto Jarvis Way- Highways template letters sent.

WC's on the Ring- DC highways have been asked to remove

Tarmac in drains – When the works are finished all gullies in the High Street, Ring Street and Station Road will be cleaned by DC Highways.

Town Orderly – Request for a working party of councillors to assess the lylandii hedge along the Hunts border with the Jarvis Way and possibly arrange a meeting with the site manager at Hunts with a view to getting the foliage inside the Hunt's boundary managed to an acceptable level. (B Newton)

Zip slide Jarvis field play area – Repaired

Bench on the ring – Nearly ready to be put back go, requested member input on the base.

Overgrown vegetation on path chocolate steps to Duck Lane – Dealt with by Town Orderly

**17. Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 4<sup>th</sup> September 2019.** 9 (no August Full Council meeting) All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 24<sup>th</sup> August 2019.**

There being no further business the Meeting closed at 9.00pm

**Date: 4 September 2019**

**Signed: .....**

**Chairman**