

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Approved minutes of The Town Council Meeting held at the above address on Wednesday 6th November 2019.

Present Councillors K Garland (Chair), D Andrews, M Dimmer, H Hatcher, R Lovell, B Newton, B Penfold, M Robinson, R Roden & S Waite.

T Watson (Clerk)

In attendance

There were 10 members of the public in attendance.

Apologies had been received from G Carr-Jones (Dorset Cllr)

Abbreviations: TC: Town Council. DC: Dorset Council. DAPTC : Dorset Association Of Town & Parish Councils

Welcome to members of the public and introductions.

Community open forum.

No comments

The meeting commenced at 7.28pm

1. To receive apologies.

Apologies were received on behalf of J Convoy

2. Declarations of interest.

K Garland: Pecuniary item 12a. payment to IK services. R Roden: non-pecuniary item 10. D Andrews: pecuniary item 8.

3. To approve the minutes of the meeting - held on 9th October 2019

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.

4. To receive the Dorset Councillors report.

It was noted that the November monthly bulletin is in the TC members area of the web site.

5. To receive Town Councillors reports.

B Lovell & M Robinson – Attended Dorset Council, Towns & Parishes workshop.

S Waite – Will circulate the minutes of the previous DAPTC meeting

K Garland – Will be attending the Low Carbon Dorset town and parish climate emergency advice seminar

H Hatcher – Had received complaints regarding the marking on the pavements in the town.

6. To receive the annual inventory report and give further instruction

Members had received the inspection report prior to the meeting. The Clerk advised that the annual play inspections had been carried out, however as the reports were outstanding she would bring them to Council at a separate meeting.

RESOLVED: The report was noted and it was agreed to replace the broken bench at Woodmills as part of the previously agreed rolling refurbishment programme of benches.

7. Archive Society.

a. To approve the terms of reference as a sub-committee of the Town Council.

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Members had received a copy of the draft terms of reference prior to the meeting.

RESOLVED: Agreed to approve the terms of reference as a sub-committee of the Town Council.

b. To appoint the Town Council representative to the Society.

RESOLVED: Agreed to appoint the J Convoy as the Town Council representative to the Archive Society.

8. To consider the draft allotment lease and give further instruction.

The TC's solicitor had prepared a draft lease which members had viewed and the Allotments Society had made some comments regarding public liability insurance, shed sizes, permission for bonfires and vehicle access

RESOLVED: It was proposed and agreed to accept the draft lease with an amendment to the permitted shed sizes to 8ft x 6ft x 7ft. The Clerk was instructed to respond to the Allotments Society to advise of the shed size change and that the land transfer document clause 15.02.3 does not permit or allow any fires, bonfire or BBQ'S on the property. To advise that that the TC will be happy to provide a separate annual letter that covers permission for vehicles and to request that the allotments society to look into obtaining public liability insurance to a value of 5 million.

D Andrews abstained from the vote.

9. To receive notice of the closure of the Community Information Office and give further instruction

The Clerk advised that as of 31.10.19 the Community Information Office had closed and they are in the process of finalising the disposal of funds. Some of the volunteers will still be offering weekly teas on Friday afternoons between 2 & 4pm. The Chairman suggested a letter of thanks be sent and ideas for the future use of the reception area was delegated to the buildings and assets committee.

10. For The Town Council to engage in the 'Stalbridge Goes Wild' project to plant wild flowers in public spaces in Stalbridge and commit in the projects initial year to finance it to the value of £180.00.
R Lovell

Mrs Roden addressed the meeting with the groups proposals. It was noted that most of the land mentioned was DC highways.

RESOLVED: Agreed that the Town Council will engage in the 'Stalbridge Goes Wild' project to plant wild flowers in public spaces in Stalbridge based on the proposal and commit in the projects initial year to finance it to the value of £180.00 subject to DC highways approval

11. Correspondence: as detailed in annex 1a.

	SSAFA	VE Day 75	Action
16/10/19	Mr & Mrs T Wood	Letter regarding TCM 09.10.19 bus shelter debate	Noted
01/11/19	DC Highways	Lower Rd closure consultation	Noted
06/11/19	Ian Semple	Congratulations on The Ring bench refurbishment	Noted

12. Finance.

a) To approve the accounts as presented in annex 1b. For payment.

PWLB	loan	£3,614.42
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T Watson	In lieu of prizes purchased for phone box project	£6.60
T Watson	Salary November	
HMRC	Tax & Ni -November	£569.59
Dorset County Pension Fund	Emp. & Empl. contribution - November	£600.06
Dorset Council	car park rates 9 of 10	£462.00
Dorset Council	Hub rates 9 of 10	£737.00
J Fieldhouse	Web authoring stalbridge.info 23.09-20.10.19	£288.00
Tesco Mobile	mobile phone charges October	£11.50
Prodigy IT Solutions	Support Package -November	£259.20
Prodigy IT Solutions	VolP November	£134.38
SSE	Hub electricity 12.07-16.10.19	£41.67
British Gas	Electricity public WC's 16.07-30.09.19	£54.58
IK Services	Street Cleaning - October	£2,616.67
Dorset Council	Station Rd speed survey (TCM04.09.19)	£300.00
Dorset Council	Election May 2019 charges	£1,206.48

RESOLVED: Proposed by B Newton, seconded D Andrews and agreed to approve the payments as presented.

(K Garland abstained from the vote in relation to the payment to IK Services)

b) To receive the quarterly financial report ending 31.09.19

Members received information prior to the meeting. The cash book was verified against the current and deposit accounts and signed.

RESOLVED: To accept the quarterly financial report ending 31.09.19 as presented.

13. Clerks report on matters arising.

Milk Machine - Having taken advice a licence to occupy is the appropriate document

RESOLVED: In accordance with standing order 10a. xi. It was proposed and agreed to exclude the press and public.

14. To receive a report on HR matters

Members had received a copy of the minutes of the HR meeting prior to the meeting

15. For the HR Committee to receive members comments in relation to the annual appraisal of the Clerk.
H Hatcher & J Convoy

H Hatcher took notes.

Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 6th December 2019**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 26th November 2019

There being no further business the Meeting closed at 9.00pm

Date: 11 December 2019

Signed:

Chairman