

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Draft minutes of The Town Council Meeting held at the above address on Wednesday 4th April commencing at 7.14 pm.

Present Councillors K Garland (Chair), T Bishop, P Brember, J Cowley, C Moore, B Newton & J Wardell.

T Watson (Clerk)

In attendance

There were 14 members of the public in attendance.

Apologies had been received from G Carr-Jones (North Dorset Dist. & DC Cllr.) W Batty-Smith (North Dorset Dist. Cllr.)

Welcome to members of the public and introductions.

1. Community Open Forum.

Condition of the BT telephone box on Barrow Hill - *At present TC have no plans to adopt.*
Trees overhanging The Cross - *Tree works to be considered as part of the refurbishment project*
Speeding traffic on Thornhill Rd and blocked drains
Flooded road at West Mill corner.
Junior volunteer litter picking - *Not straight forward as any TC run event would need to be supervised, equipment provided, risk assessed and indemnified.*
Suggestion to re-visit the Town Plan and that the TC consider the disparity in the level of development proposed in Stalbridge verses the larger village with which it is grouped.
Support expressed for development which will support local business, encourage improvement in infrastructure and provide people to support local clubs and organisations.

2. To receive apologies.

G Carr-Jones, R Knapp, B Penfold & D Hine

3. Declarations of interest.

K Garland 18a. payment to IK services

4. To approve the minutes of the meeting - held on 7th March 2018.

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

5. To receive Town Councillors reports.

T Bishop - Gave an update on the future provision of GP services in Stalbridge
<http://www.stalbridgetowncouncil.gov.uk/news-and-events/gp-services-update-as-of-060418>.

J Wardell – Attended the NDDC planning update

B Newton – Report on the meeting with Henstridge PC regarding the A357.

6. To receive North Dorset District Councillors reports.

Had been received circulated & put on the TC web site

7. To receive the Dorset County Councillors report.

Had been received circulated & put on the TC web site

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8. To receive a request for a replacement storage cabinet for the Archive Group in the Tim Stone room, to discuss future development of the Group and give further instruction.
J Wardell

Having visited the group J Wardell was very impressed with the work they were doing in preserving the History of Stalbridge and the level of interest expressed by the community in the archive. In the short term the group need an additional tall cabinet for storage. In the long term it was understood that a dedicated space for storage and exhibition of material was needed, which may consist of an extension to The Hub and could be funded by section 106 monies.

RESOLVED: Proposed & agreed to purchase a tall storage cabinet for archive use in the Tim Stone room.

9. To approve the amended terms of reference for the Planning & Open Spaces advisory group.

RESOLVED: The amended terms of reference for the Planning & Open Spaces Advisory Group were approved.

10. To approve the amended 'Planning applications management' procedure

RESOLVED: The amended 'Planning applications management' procedure were approved.

11. To consider requesting tree works at The Cross and give further instruction.

RESOLVED: To write to The Old Rectory requesting tree works at The Cross.

12. To award the grass cutting SLA.

Three quotations had been received which had been compared against the existing work hours.

RESOLVED: To award a 4 year SLA to R Sharp for grass cutting

13. To agree policy for signage on the Ring

DEFERED: To TCM 09.05.18

14. To make suggestions for utilization of the gift to the Town Council (def. March mtg.)

Options were discussed which included a Hub extension, children's area in the library, adoption of telephone box and installation of a defibrillator and The Cross refurbishment with an acknowledgement plaque.

RESOLVED: Agreed that the gift could be used towards The Cross refurbishment and there could be some form or acknowledgement plaque which could be incorporated on an information board.

15. Members confirmation of personal e-mail addresses

RESOLVED: Members present agreed to confirmation of personal e-mail addresses

16. To consider a project to refurbish the Town benches and give further instruction.

Council had previously approved a quotation for the refurbishment of the benches, however the contractor had not carried out the works. The Clerk suggested that the bench at the Jubilee Play Area could be used as a test case to the viability and level of work to refurbish the benches.

RESOLVED: Agreed to commence with refurbishment of the bench at Jubilee play area as a test case for the other benches.

17. Correspondence: as detailed in annex. 1a

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27.02.18	C Dunton	Letter regarding NDDC planning mtg. 27.02.18	Noted
	R & H Wooster	Letter regarding NDDC planning mtg. 27.02.18	Noted
06.03.18	Savills	Letter regarding extension to PF lease	The Clerk had replied with the information requested.
09.03.18		Draft revised National Planning Policy Framework consultation	Clerk to circulate link
16.03.18	NDDC	Ref re-charging of election costs	Noted

18. Finance.

a. To approve the accounts as presented in annex 1b. For payment.

Payee	Details	Amount
Total Gas & Power	165419501/18 Gas supply The Hub 31/01/18 - 28/02/18	£166.56
Tesco Mobile	134018956436 Phone charges 09/03 - 08/04/18	£11.50
NatWest	Bankline	£20.00
Prodigy IT Solutions	SIL28149 Silver Service Support Pack	£241.2
Prodigy IT Solutions	PIT28187 - VoIP support pack	£134.38
Direct Office Supplies	A4 Paper	£16.80
I K Services	Street Cleaning - Mar	£1,816.67
NatWest	Bankline	£ 20.00
T Watson	In lieu Tesco for kitchen equipment	£5.00
T Watson	In lieu UK POS poster frame /double sided tape	£15.66
T Watson	In lieu Brainwave - catering equipment	£5.00
T Watson	In lieu Weldmar Hospicecare - catering supplies	£7.70
T Watson	Salary - April	£1,118.23
P Garraway	Salary - April	£430.77
HMRC	Tax & Ni April	£233.45
DCC Pension Fund	Emp & Empl contribution April	£367.18
Gillingham TC	10 x Cases heavy duty black bags @£9.95 per case	£ 99.50
Water2business	Water charges - standpipe allotments 30.09.17 - 13.03.18	£28.82
Water2business	Water charges - WCs, Stalbridge - 30.09.18-13.03.18	£256.32
Water2business	Water charges - - The Hub 30.09.18 - 13.03.18	£224.16

RESOLVED: It was proposed by C Moore, seconded by T Bishop and agreed to approve the payments as presented.

K Garland abstained from the vote on the payment to IK Services.

b. To approve a payment from allocated capital reserves set aside for the pavilion project.

RESOLVED: Agreed invoices to be received direct from contractors and brought to TC for approval at future meetings.

c. To receive the Y/E 31.03.18 financial report

DEFERRED: TCM 09.05.18

19. Clerks report on matters arising.

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The Cross refurbishment works - Booked for 6th August. In the absence of the Clerk J Wardell & P Brember offered to support the Assistant Clerk should any issues arise with the works.

Annual Parish Meeting – Members agreed will be held at the Stalbridge Hall.

Jubilee Play area refurbishment - Almost complete however due to snow and wet weather the ground may take some time to recover.

20. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 9th May 2018. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 1st May 2018.

There being no further business the Meeting closed at 9 pm

DRAFT