

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Draft minutes of The Town Council Meeting held at the above address on Wednesday 4th September 2019 commencing at 7.00pm.

Present Councillors B Newton (Chair), D Andrews, J Convoy, M Dimmer, K Garland, H Hatcher, R Lovell, B Penfold, M Robinson, R Roden & S Waite.

T Watson (Clerk)

In attendance

There were 9 members of the public in attendance.

Apologies had been received from G Carr-Jones (Dorset Cllr)

Abbreviations: TC: Town Council. DC: Dorset Council

Welcome to members of the public and introductions.

1. Community open forum.

Some members of the public present felt that outreach medical services at The Hub were unviable whilst others felt it was worth a try and confidentiality was felt to be an issue for medical consultations in the current building set up.

The meeting started at 8.37pm

2. To receive apologies.

K Garland advised that she would be leaving the meeting at 8.15pm due to a work commitments and for that reason B Newton would Chair the whole meeting.

3. Declarations of interest.

K Garland: Pecuniary item 18c.payment to IK services (left meeting before item 18 no abstention required)

The Clerk reminded representative members of their pecuniary interest.

R Lovell: Pecuniary interest in item 11.

4. To approve the minutes of the meetings - held on 10th & 24th July 2019

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.

5. To receive Dorset Councillors report.

Written report received accessed in members area of the web site.

6. To receive Town Councillors reports.

S Waite gave a written report on attendance or the DAPTC area north meeting which has been circulated to members.

R Roden, H Hatcher & D Andrews had attended DAPTC planning training which was considered to be useful.

R Roden - Missed the Playingfields Management Committee AGM due to a short notice change of date but has had a meeting with the Chairman.

R Lovell – Made enquires regarding the viability of a notice board at Ring Street and a bus stop at Station Rd prior to making proposals at a future meeting.

7. To receive members wish list for the 2020 precept draft budget.

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The following suggestions were made:

Retain a free car park at Station Rd, bus shelter, new notice board, annual cultural event, Town gates, 7.5 tonne weight limit at the top of Station Rd. A357 downgraded to a B road, provision of electric vehicle charging points, seed fund to market Stalbridge for the future, long term business plan for the town, wild flower planting, make Stalbridge a focal point

8. To approve the September edition of the Town Council newsletter

RESOLVED: Approved and suggested adding Thyme After Thyme to the distribution locations.

9. To receive a report regarding the use of the red phone boxes and give further instruction.

The working group suggested that each phone box has a separate identity/function:

That Church Hill is the centre for a rotating display, to allow local (non-commercial) community groups to 'rent' it for a period of time to organise their own display .

That Ring Street is the centre for static displays (i.e. Tourist Information leaflets, local 'finds' etc), swap-shop for toys, etc. And occasional 'pop-up' events e.g. plant sales/cake sales/ etc.

Also that if the TC agrees to the above, Stalbridge school children are invited to enter a competition to name each box, with a small prize given, and their names inside the box.

R Lovell had concerns about the longevity of the project that relied on volunteers

RESOLVED: To proceed with the project as suggested by the working group.

10. To consider the IT and Phone System contracts and give further instruction.

A paper had been provided to members prior to the meeting. It was noted that there is a substantial saving on the IT system, although the phone system shows a small saving it may actually be more in the long run if the call package is not adequate.

RESOLVED: To go back to the current provider so see if there could be a reduction in the IT support package charges.

11. To receive a grant funding application from the Stalbridge Hall Management Committee.

A report and balance sheet for year- end 31.03.19 has been provided by the Hall Management Committee. It was noted that the application is £1, 500 to cover the cost of insurance at the hall and that the TC pay for the use of the hall for the Annual town meeting. The Clerk advised that there was £2,200 remaining in the budget for 19.20 under general grant fund.

RESOLVED: To make a grant to the Stalbridge Hall Management Committee of £1500 to cover the cost of insurance at The Hall.

(R Lovell abstained from the vote as a member of the Hall Management Committee)

12. To consider the installation of a speed indicator device on Station Rd and give further instruction.

R Roden

R Rodens proposal had arisen after letters regarding speeding on Station Rd had been received at the July meeting. Whilst it was felt that Station Rd had a lower volume of traffic than the A357 it was considered that it is very easy to speed on the road. The Clerk advised that a pole at a new site and sharing the existing SID would cost £695.00. (Inc. survey pole and solar unit). A location on the left after the entrance to the sidings was suggested.

RESOLVED: To commission DC Highways to do a survey on the suggested site with a view to obtaining permission to site a SID

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K Garland left the meeting.

13. To purchase a Stalbridge flag to be flown on The Ring M Robinson

It was noted that at the July meeting the TC resolved a budget of £80.00 for a flag, however on quotation it came in at £136.32 including delivery.

RESOLVED: To purchase a Stalbridge flag to be flown on The Ring

14. For the Town Council to designate the allotment land adjacent to Pond Walk as statutory allotment land. D Andrews

D Andrews advised that the proposal had arisen following a letter from the Allotment Society received at the July meeting. The Clerk advised that statutory allotments have legal protection to remain as allotment land and any disposal of the land would need Secretary of State's consent.

RESOLVED: To designate the allotment land adjacent to Pond Walk as statutory allotment land.

15. To consider the condition survey of the Jarvis Field play area fencing and give further instruction.

It was noted that there are multiple holes in the chain link fence repairs and installation of a new fence is hampered by the hedge that runs through it. It was a major job that needs attention.

RESOLVED: Prior to further action to ascertain the ownership of the boundary.

16. To receive recommendations from the Building and Assets Committee: a) The works order for the garden works order is withdrawn and the garden project is approached in phases with the first phase being to clear the shrubs at the rear of the building and replace with wooden panel fencing with concrete posts and kick boards.

2 quotes for the works had been received.

RESOLVED: That the previous works order for the garden works is withdrawn and the garden project is approached in phases with the first phase being to clear the shrubs at the rear of the building and replace with wooden panel fencing with concrete posts and kick boards. Contract awarded to C Jennison Building.

b) Approaches are made to all the local surgeries that have Stalbridge patients registered to ascertain if they would consider using The Hub on a rental basis for outreach medical services for Stalbridge residents.

It was agreed that whilst there may be issues if the approaches are not made the TC will never know if this is viable.

RESOLVED: That approaches are made to all the local surgeries that have Stalbridge patients registered to ascertain if they would consider using The Hub on a rental basis for outreach medical services for Stalbridge residents.

17. Correspondence: as detailed in annex 1a.

04.09.19 FC correspondence annex 1a.		
22.07.19	J Cox stalbridge Youth Club	E mail thanks for grant
Noted		

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23/07/19	F Truscott-Payne	E-mail ref hanging baskets
TC member to make a future proposal if thought fit		
29/07/19	Stalbridge archive Society	Letter request to become a sub-committee of the TC
Agreed that the Stalbridge archive Society become a sub-committee of the TC		
18/08/19	St Margarets Hospice	Web site contact ref support for the campaign to keep the hospice in Yeovil open
Agreed to support		

18. Finance.

- a) To extend the period that the current cheque signatories will continue to sign cheques and approve electronic payments after the elections in May 2019 as non-members.

The Clerk explained that due to all the member cheque signatories being changed updating the mandate have been difficult. After this is done the electronic banking approval can be changed and members trained to use the system. Therefore she requested an extension to cover the November meeting.

RESOLVED: To extend the period that the current cheque signatories will continue to sign cheques and approve electronic payments after the elections in May 2019 as non-members to the November meeting.

- b) To receive the quarterly financial report ending 30.06.19

Members received information prior to the meeting. The cash book was verified against the current and deposit accounts and signed.

RESOLVED: To accept the quarterly financial report ending 30.06.19 as presented.

- c) To approve the accounts as presented in annex 1b. For payment.

The Inwood estate	6 month rent playingfields 2nd 19.20	£2,236.09
T Watson	in lieu handle Flagpole express	£55.68
Dorset council	car park rates 7 of 10	£462.00
Dorset council	Hub rates 7 of 10	£737.00
J Fieldhouse	Web authoring stalbridge.info 30.06-21.07.19	£288.00
J Fieldhouse	Web authoring stalbridge.info 04.08-25.08.19	£288.00
Prodigy IT Solutions	SIL29017 Sil Support Package -September	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP September	£134.38
Tesco Mobile	mobile phone charges August	£11.50
HMRC	Tax & Ni -September	£801.70
Dorset County Pension Fund	Emp & Empl contribution - September	£746.51
T Watson	Salary -September	£1,996.19
T Watson	In lieu of postage	£1.06
Direct office supplies	copier paper	£18.60
British Gas	electricity WC's	£21.24
Tesco Mobile	mobile phone charges July	£11.50
Prodigy IT Solutions	SIL29017 Sil Support Package -August	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP August	£134.38
SSE	Electricity hub 09.04-11.07.19	£140.81
Natwest Bank	charges	£20.00

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J Loughlin	Jarvis field gate repairs	£911.95
J Fieldhouse	Jarvis field bike track banner	£37.43
Bankline	bank charges July	£27.65
Bankline	bank charges August	£21.35
R Sharp	Grass cutting august	£2,056.00
Stalbridge Hall	19.20 grant for insurance	£1,500.00

RESOLVED: Proposed by S Waite, seconded by D Andrews and agreed to approve the payments as presented.

19. Clerks report on matters arising.

Tree survey and annual play area inspections completed and will be presented at the next meeting.

20. Date of the Next meeting - The next Town Council meeting will be held on **Wednesday 9th October 2019**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 1st October 2019.

There being no further business the Meeting closed at 8.55pm