

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
TheHub@Stalbridge,
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.
Tel 01963 364276.
Email: clerk@stalbridgetowncouncil.gov.uk

Draft minutes of The Town Council Meeting held at the above address on Wednesday 5th February 2020.

Present Councillors K Garland (Chair), D Andrews, J Convoy, M Dimmer, H Hatcher, R Lovell, B Penfold, M Robinson, R Roden & S Waite.

T Watson (Clerk)

In attendance

There were 11 members of the public in attendance.

G Carr-Jones (Dorset Cllr) was present

Welcome to members of the public and introductions.

Community Open Forum.

A suggestion was made that representation is made to the local MP concerning the fact that the Town does not have a GP surgery.

A suggestion was made that the TC carry out environmental assessments on all there resolutions / actions.

It was suggested that there is public consultation regarding item 6. The Clerk advised that this is part of the DC highways traffic regulation order process.

Tree Officer- Mentioned the problem of litter and human waste on The trailway. Ref item 10. The 2 oaks are splendid specimens and would support a TPO. A question was raised at to which trees have a TPO on them in Stalbridge. Clerk to advise. Offered some native saplings that can be planted on the trailway side of the fence at Jarvis field play area.

The meeting commenced at 8.05 pm

1. To receive apologies.

Apologies were received from B Newton.

2. Declarations of interest.

K Garland: Pecuniary item 15a.payment to IK services.

R Roden: non-pecuniary item 13 as his wife uses the Hub FOC with the U3A

J Convoy & R Lovell: Pecuniary item 11 as hall management Committee members

3. To approve the minutes of the meetings - held on 8th & 22rd January 2020.

RESOLVED: The minutes of the meetings having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.

4. To receive Town Councillors reports.

L Lovell - Suggested making an enquiry with DC highways regarding the removal of a section of hedge at Lower Rd before the Bovis site.

B Penfold – Poor service form SEE on the works at Barrow Hill. The clerk advised she had been in constant contact with DC Highways and there is an option to issue a fine for the delay in completing the works.

5. To receive the Dorset Councillors reports.

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G Carr Jones advised that the DC council tax charge for 20.21 would be going up by 3.99% in relation to demand lead services including adult and childrens social care. There would also be an increase on the council tax for empty homes.

6. For the Town Council to request Dorset Highways make Gold Street one-way from the junction of Grove (Back) Lane to the High Street. S Waite

A Waite explained that this had been a long term consideration and would improve safety as vehicles go up Gold Street and then down Grove Lane against the one way system. It would also improve safety in Gold Street as there are more parked vehicles and seeing traffic coming up the hill can be problematic

RESOLVED: That the Town Council request Dorset Highways make Gold Street one-way from the junction of Grove (Back) Lane to the High Street.

7. For the Town Council to plant two trees to provide shade and to replace carbon footprint following removal of a section of hedge at Jarvis Field Playing area. (funds from allocated capital reserves) K Garland

G Garland advised that the planting of native trees for the bee population was important i.e. chestnut, Sycamore hazel or lime and that if establish specimens were planted they would give some shaded areas.

RESOLVED: The Town Council to plant two trees to provide shade and to replace carbon footprint following removal of a section of hedge at Jarvis Field Playing area. (Funds from allocated capital reserves)

8. For the POSAG to identify areas where trees may be planted around the town and for the Council to develop a scheme where residents, employers, businesses and friends may sponsor these trees and have a plaque. K Garland

The ideas of a community orchard was suggested.

RESOLVED: That the POSAG will identify areas where trees may be planted around the town and for the Council to develop a scheme where residents, employers, businesses and friends may sponsor these trees and have a plaque.

9. To Advise Council of date for Town VE Day celebrations 8.5.2020 and gain commitment on who is able to assist with the project which will involve Stalbridge Hall Committee, St Mary's Church and to approach the Royal British Legion. K Garland

K Garland advised that the event was at the Hall lead by the hall management committee with the TC providing finance and physical support and asked members for their help in planning and on the day. Planning team K Garland , J Convoy & M Dimmer. B Penfold & R Roden are not available on the day and this may also be the case for M Dimmer

10. For the Town Council to request that a tree preservation order is placed on two Oak trees in the field to the west of Lower Rd (approx. 50°57'19.1"N 2°22'16.2"W) R Lovell

R Lovell thought that the trees in question may be 200 years old

R Lovell proposed an amended his proposal :

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To include 2 more trees to the east 50°57'15.8"N 2°22'01.3"W & 50°57'16.7"N 2°21'59.4"W

RESOLVED: That the Town Council to request that a tree preservation order is placed on four Oak trees in the field to the west of Lower Rd (approx. 50°57'19.1"N 2°22'16.2"W, 50°57'15.8"N 2°22'01.3"W & 50°57'16.7"N 2°21'59.4"W)

11. For the Town Council to permit the area of open land at the rear of the Hall to be used for boules & croquet pitches. R Lovell

R Lovell proposed an amended his proposal to add:

To Sport England to confirm the permission for the activity in the long term.

He advised member that an application had been made to sport England for grant funding of £2,500 and they required assurance for the TC that they would permit the continued long term use of the land under the lease. Member were assure that the use of the land for the pitches would not conflict with the HMC plans for and building or car park extension.

RESOLVED: That the Town Council give permission for the petanque club to use the land at The Hall for the activity in the long term subject to the terms of a licence given to The Club by the Stalbridge Hall Management Committee and agree to write to Sport England to confirm this.

R Lovell & J Convoy abstained from the vote as members of the Stalbridge Hall Management Committee.

12. To review the annual risk assessment and give further instruction.

The Clerk advised that the SIDS, Defibrillator, phone boxes and licence to site the milk machine had been added to the annual assessment under local functions.

The following actions are required or are in process: lease between the Town Council and the Allotments Society. In the interim the Allotments Society provided evidence of their PL insurance annually. Car Park management signs Station Rd car park. Update play area inspection records. Review of the Hub standard operation procedures and lone working policy. Update regarding declarations and the receipt of gifts. Annual letter to The Scouts to establish permission health and safety requirements and insurance for the bonfire event at the playing fields.

RESOLVED: It was proposed and agreed to accept the annual risk assessment as presented with the addition of the Cross information board to the schedule.

13. To review the Hub letting terms and charges and give further instruction.

A paper and terms of hire documents had been provided to members prior to the meeting. It was noted that in the first 9 month of 18.19 in income from letting totalled £1,015.00, in the main from 1 regular booking. It was noted that there are 11 local groups and organisations that use The Hub free of charge. As usual members were keen that The Hub was not competition for Stalbridge Hall letting.

RESOLVED: That the annual review the Hub letting terms and charges had been completed and no changes made.

14. Correspondence: as detailed in annex. 1a

27.01.20	M Ricketts	Thanks for grant	Noted
19.01.20	F Truscott-Payne	Soiling on trailway / public bins on trailway /damaged plaque for memorial tree Jarvis Field Play area	TC contact EHO. Clerk instructed to reply

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25.01.20	F Truscott-Payne	Hedge removed at Jarvis Way Play area	The reasons for the action were explained and the Clerk instructed to reply
24.01.20	N Smith	Stalbridge Town Plan in Library / developments	Clerk instructed to reply an facilitate access to the Town Plan.
26.01.20	A Watts	Hedge removed at Jarvis Way Play area	As above Clerk instructed to reply
25.01.20	C & J Gibbard	Congratulations on cleanliness of public toilets	Noted
20.01.20	Dorset Community Action	8 week review of all grant funding to Dorset's VCSE organisations	Members to complete
19.01.20	Stalbridge Football club	Request for tournament sponsorship	Declined as support is already given though grants to the Playingfields Committee and the TC town orderly also disposes of the refuse from the event and loans the TC cones and barriers.
03.03.20	Wessex community Assets	launch a new Community Housing Hub in the region.	S Waite may attend
03.02.20	Tim Henry	Pop up pizza in Stalbridge	Agreed to suggest the Hall car park as setting up a licence for use at Station Rd car park would be a lengthy process

15. Finance.

a. To approve the accounts as presented in annex 1b. For payment.

Tesco Mobile	Mobile charges in January	£11.50
Information Commissioners Office	Data protection fee renewal	£35.00
T Watson	in lieu Mr Flag postage	£4.55
T Watson	Salary February	£1,190.06
P Garraway	Salary February	£461.50
HMRC	Tax & Ni February	£236.88
Dorset County Pension Fund	Emp & Empl contribution -February	£455.84
T Watson	in lieu of payment annual drop box charge	£95.88
Prodigy IT Solutions	SIL36567 Sil Support Package -February	£259.20
Prodigy IT Solutions	PIT36632 Support Pack - VoIP February	£134.38
SSE	Inv 611629501 Electricity for the Hub - Quarter 4	£136.62
John Fieldhouse Design & Print	Web authoring Stalbridge.Info - 23.12-26.01.20	£288.00
DWP	Hub and town waste 07.01.20	£649.45
Gillingham Town Council	8 boxes of black sacks	£83.92
IK Services	Street Cleaning - January	£2,616.67
Rynat	annual Play area inspections 19.20	£360.00
Openings	1st service 19/20, main entrance & library door, Hub	£300.00
Custom Fire & Security	Replacement of 1 c CO2 extinguisher in Main Hall	£64.80
Dorset County Council	Christmas road sign stickers	£42.00
IO closure donations for the IO account	SCVCS, Stalbridge hall, Weldmar Hospice, Stalbright (£150 each)	£600.00

RESOLVED: Proposed by S Waite, seconded J Convoy and agreed to approve the payments as presented.

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(K Garland abstained from the vote in relation to the payment to IK Services)

b. To agree setting up a monthly fixed standing order of £288 for the Stalbridge.info bills.

B Lovell question the value of the expenditure. The Clerk advised if he wished to TC to review their funding a formal proposal was required.

RESOLVED: Proposed by K Garland, seconded S Waite and agreed to set up a monthly fixed direct debit of £288 for the Stalbridge.info bills. (JF Design & Print)

16. Clerks report on matters arising.

E mail thanks for St Marys PCC for grant. Update on Stalbridge Cross and overhanging trees. The Old rectory have agreed to have a tree survey done.
Have been in constant touch with DC highways regarding the 4 way traffic lights and getting the SEE works completed.

17. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 4th March 2020. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 25th February 2020.

There being no further business the Meeting closed at 9.50 pm